

# TIPTREE PARISH COUNCIL

## MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 28<sup>th</sup> January 2019 at 7.14pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs: R Mannion (Chairman)                      M Maund (Vice Chairman)  
                  S Bays    C Bigg  
                  Mrs D Coe    J Greenwood  
                  N Mattinson    R Smithson  
                  Mrs D Webb     Mrs B Wood

Also in attendance – Four members of the public and the Clerk of the Council

602/18        Apologies for absence – There were apologies from Cllrs Mrs S Allen-Shepherd, Mrs J Bunney, D Evans, D Harrington and Mrs J Jones

603/18        Chairman's Announcements

- The Chairman formally thanked Cllr S Bays for his Chairmanship over the last few years and for the large amount of work that he has put into the role.
- The Chairman told the meeting that the Annual Parish Meeting is to be moved from 25<sup>th</sup> March 2019 to 8<sup>th</sup> April 2019.

604/18        Declarations of interest – there were no declarations of interest.

605/18        Public Questions

A member of the public asked about the Libraries Consultation. He wanted to know what the Parish Council's strategy on this matter is, whether there had been any contact with the Rector, whether a Lead Councillor had been appointed and whether contact had been made with Cllr Sue Barker and/or Cllr John Jowers. Cllr R Mannion said that these matters would be addressed under item 607/18.

606/18        Income and Expenditure

1. The income for January 2019 was not available and it was agreed that this will be presented to the next meeting.
2. Accounts for Payment

The Accounts for Payment as circulated were proposed for acceptance by Cllr Mrs D Coe and seconded by Cllr S Bays and were agreed unanimously. Cllr S Bays raised the matter of the electricity costs for the office and requested that the matter of the utility accounts is on the agenda for the Policy & Finance Committee on 4<sup>th</sup> February 2019.

The following payments in excess of £250 were made:

Payment to	Amount
British Gas – Office electricity	£524.84
BNP Paribas – Photocopier Lease	£275.94
Colchester Borough Council – Community Centre Rates	£528.00
Navigus Planning Ltd – NHP Policy Writer	£906.30
Roe Environmental Ltd – Community Centre drain clearance	£270.00

607/18

Essex Libraries

The Clerk confirmed that she had contacted both Cllr John Jowers and Cllr Sue Barker from Essex County Council. Information is awaited from Cllr Jowers but no acknowledgement has been received from Cllr Barker. The Clerk is now speaking to an officer, who is arranging for someone to contact the Clerk this week with the requested information.

There has been no contact with the Rector but this may be a failure in communication. Cllr N Mattinson offered to contact the Rector and this was agreed.

It was agreed that Cllr D Evans will be appointed the Lead Member for the consultation.

Cllr S Bays proposed and Cllr C Bigg seconded that the Clerk should contact Essex County Council about expressing an interest. This was agreed unanimously.

608/18

CCTV Cameras

Cllr R Mannion told the meeting that there had been a problem extracting images from the CCTV recorder at the Community Centre and the maintenance company had been called out. He also told the meeting that there is to be a meeting with the security company on 30<sup>th</sup> January 2019 and that information about a replacement company will be obtained and brought back to Council.

609/18

Neighbourhood Plan

Cllr Mrs D Webb confirmed that the consultation will start on 16<sup>th</sup> February 2019 and there will be an exhibition in the Community Centre on that day between 10.00am and 3.00pm. There will also be another exhibition on 27<sup>th</sup> February 2019 in the Community Centre between 5.00pm and 7.00pm.

Cllr J Greenwood said that he had been going through the draft plan correcting typos etc., before it goes to print.

A matter had been raised by a member of the Task Group, that there is no mention of a medical centre in the draft plan. This is not a policy in the plan but is of interest and is an aspiration and the plan should be changed to reflect this fact. Cllr S Bays said that any medical centre must be on a bus route or served by a bus. He had been in contact with the local practice recently but had not had a reply from them.

Following discussion, the Clerk advised the Council that the agenda item had only been for information and that she had not been notified of any intention of changing the plan, agreed the previous week. It was therefore proposed by Cllr M Maund and seconded by Cllr S Bays that the draft plan as agreed by the Council on 21<sup>st</sup> January 2019 should go ahead. A vote was taken and there were 8 votes for and 2 against. The proposal was therefore carried.

Cllr R Mannion spoke about the online documentation and the response form and asked that all the data received should be studied. He asked about how this was to be audited and Cllr R Smithson said that he would investigate what would be required.

The meeting was closed at 8.02pm

Signed..........Dated.....11/2/19.....