

# **'Tiptree Village' Neighbourhood Plan Working Party**

## **Notes of Meeting 4th July 2018**

**Present** Cllrs D Webb (Chair), Jonathan Greenwood, Dianne Coe, B Wood,

Julie Webster (Secretary)

Adrian Foster-Brown, Andrew Bryant, Debbie Foot, Jean Foster Brown, Kevin Coogan, Mollie Stammers, Steve Reid, Sue More, Sue Shepherd

### **1 Apologies**

Frank Zada, Mike Corbett, Ronnie Hannan

### **2. Declarations of interest**

AB declared a property interest

### **3. Introduction of new volunteers**

None

### **4. Approval of notes from last meetings – 6<sup>th</sup> June 18**

Approved

### **5. General Update**

SS asked whether any further documentation/links had been received from Daniel Cameron/Ruth Newcombe after their visit at the previous meeting. Secretary informed the group that she had contacted them after the meeting thanking them for their attendance and Ruth Newcombe had replied that as promised she was exploring whether there can be scope for there to be a priority for applicants with a local connection to Tiptree for some of the affordable homes that will be allocated in light of the assessed need evidenced in the Housing Survey

**Action Secretary to follow up**

JG gave a general update of progress so far and the proposed way forward for the Plan. The Steering Group are currently requesting agreement from TPC to research clusters of sites with a view to identifying potential S106 gains, the possibility and viability of infrastructure improvements, type and density of development as well as identifying potential problems and how these might be solved. The intention is to have completed the draft plan and out for consultation this autumn, prior to submission to CBC

### **6. Schools Update**

MS thought that all school questionnaires had been returned, other than Tiptree Heath School. Secretary advised that she had not received anything from Milldene. MS to

investigate. So far 39 questionnaires had been returned-all individual other than 1 group questionnaire The Chairman asked for volunteers to sort questionnaires. MS, DF, SM, AFB, JFB, KC offered to assist with this. A letter of thanks should be sent to all participating schools

Action Secretary

## **7. Consultation Statement**

A paper guide was distributed to all members present (electronic copy to follow) regarding how to write a consultation Statement. This was previously agreed to be dealt with by SR/HS but due to their heavy workloads the Steering Group were asking for volunteers who were not involved in writing the Plan to assist with this. It was requested that members read through the document and if they feel they are able to assist with this or have any further questions to contact Secretary to form a task group. Most of the information is in paper format which she will transfer onto memory sticks for members to work on in due course.

## **8. Next Working Group Meeting**

Chairman advised that next scheduled meeting on the 17<sup>th</sup> July 18 (3<sup>rd</sup> Wed of the month) is to be cancelled and the next meeting would be on 1<sup>st</sup> Aug 18.

Meeting Closed at 7.40pm

Tasks outstanding from previous meeting

Awaiting info from CBC    June 18

### **Tasks outstanding**

Working Group Notes for Website                          SG/Secretary Mar 18

Precis/Statements/Summaries to be forward to Office                          SS Nov 17

Process of Analysis Report    SS    Nov 17

Youth Questionnaire Results    SS    Nov 17

Environment pre-consultation report                          DW 2015 Nov

