

## **'Tiptree Village' Neighbourhood Plan Working Party**

### **Notes of Meeting 6.30pm 6<sup>th</sup> Dec 2017**

**Present** Cllrs Steve Bays (Chair), Barbara Wood, Jonathan Greenwood, Dianne Coe, Julie Webster (Secretary)

Adrian/Jean Foster Brown, Alan Chapman, Debbie Foot, Heidi Southgate, Jacqueline Bakker Kevin Coogan, Steve Reid, Terry Vickery

1 Visitor

#### **1. Apologies for Absence**

Michael Cock, Molly Stammers, Ronnie Hannan, Sue More, Sue Shepherd

#### **2. Introduction of any new volunteers**

A new member joined the group and signed the terms of reference and will now be added to the Working Group contacts.

#### **3. Approval of Notes from last meeting (29th Nov 17)**

Approved

#### **4. Actions Outstanding from prev meeting**

Environment pre consultation report	Action DW
RCCE Housing Needs Report	Action Secretary
Pre 2017 Notes on website	Action Secretary
Summaries of analysis	Action SS

#### **5. Chairman 's Report**

Chairman advised that JFB had offered to assist MS with the schools questionnaire in the New Year

#### **6. Secretary's Report**

Invite had been received from RCCE (Rural Community Council of Essex) for their Network Xmas Event on Wed 13<sup>th</sup> Dec at Margaretting Village Hall. If anyone wishes to attend please contact Secretary before midday on 7<sup>th</sup> Dec to book a place. Chairman advised these events are regular events and due to the

distance of this one, if anyone had any questions for the RCCE to contact Secretary who would look into arranging a separate meeting

#### **6. Draft Vision and Objective Statement**

Group discussed redrafted vision and objective statement. JG to make amendments, circulate to Steering Group for approval and then forward to BM (CBC) for her advice. If ok then would be presented to full council in the New Year.

Action JG/Steering Group

#### **7. Analysis Update – No Update**

#### **8. Alternative Traffic Routes – No Update**

#### **Additional information**

There was a discussion regarding business involvement which was proving difficult and needed further work.

There was also discussion regarding feedback of the results of the questionnaire which would be discussed fully next week.

Next week (13<sup>th</sup> Dec) will be the last meeting of 2017. Dates for 2018 will be distributed shortly

Meeting closed at 8.30pm