

Tiptree Village Neighbourhood Plan Working Party

Non agenda meeting on 23rd Jan 2019 to discuss preparation for exhibition after approval of Draft Plan at Full Council Meeting 21st Jan 19

Present AFB, BW, DF, DW, DC, HS, JB, JFB, JG, KC, SR, SS

Julie Webster (Secretary)

Task List

Confirm dates ----- 16th Feb 2019 (10am – 3pm), 27th Feb 2019 (5pm – 7pm)

Leaflet production/printing/delivery – JG had produced the leaflet which would be passed to office for onward delivery to printers and to check when they would be ready for delivery. Delivery by the Scouts had not been agreed formally by SG/Council

Adverts JG had contacted Life magazine to insert advert (not agreed)

Secretary to arrange adverts where possible

Banners DW to contact Clerk re banners on railings, SS to contact Tesco's and

DM to be contacted regarding erection of banners (JG to assist – JW to inform DW of this due to health and safety issues

Posters DF, AFB/JFB, DW, KC, SS offered to deliver, list to be sorted

Contacting database of interested people -Cannot do at the moment due to GDPR issues

Estate Agent boards - Cannot contact database so low on numbers – can anyone else assist – if so addresses to be forwarded to JW

Printing of plan and distribution - Copies to be printed for Office and exhibition

Consulting with statutory consultees - Need list to be compiled

Familiarisation of the Draft Plan - for members on the day

Website Launch - Plan to be put on website

Response Form – various options had been looked at by SS

Who is available – day and times

Boards and information – To be advised

Refreshments - To be advised

Meet and Greet/attendance - To be advised

Paper version of the plan on site

Next meeting 30th Jan to continue above