

- some form of consistency. By a unanimous show of hands, it was **RESOLVED that Jan Stobart be appointed as Internal Auditor for period 20/21.**
- 010/20 **Asset Register:** The asset register for 2020/21 was reviewed by Council, and after a unanimous show of hands, **RESOLVED that the Asset Register be adopted for 2020/21.**
- 011/20 **New Parish Offices:** The Clerk reported that all permission had now been received to proceed, and that the next steps were to head to tender. A Draft ITT had been produced. Council were keen to ensure that screens for windows were added, and that a date for project completion was provided by the builders. **It was RESOLVED that the council go to tender for the works by a unanimous show of hands.**
- 012/20 **RIO IT:** The clerk reported on the costs of the IT performance from RIO IT, and the items that were excluded from the contract. The back-up work already undertaken by the clerk outside the contract was also discussed. It was hard to determine the value for money in the RIO IT contract, other than the security offered in additional back-up facility. In order to provide greater security on the back-up service, the clerk was tasked with purchasing a second memory stick, and key safe. **It was RESOLVED by a unanimous show of hands that the memory stick be backed weekly, and a copy stored at the Community Centre in a key safe (to be purchased). Once the system is operational, RIO IT's service can be dispensed with.**
- 013/20 **Financial Comparison**
The Financial comparison was reviewed, and **the report received and noted**
- 014/20 **Exclusion of the Press and Public:** **It was resolved unanimously that the Press and Public be excluded from the remainder of the meeting** (Under the Public Bodies Admission to Meeting Act of 1960), due to the confidential nature of the items to be discussed at the next item.
- 015/20 **Appraisal Review:** The clerk's appraisal was received with comments noted.

There being no other business the meeting closed at 8.07pm

Signature.....Date.....