

TIPTREE PARISH COUNCIL



MINUTES OF THE FULL PARISH COUNCIL

The Meeting of the Full Tiptree Parish Council took place via Video Conference on Monday 07 September 2020 at 7.00pm.

Present via Video Conference: Cllrs

R Mannion (Chairman)	M Maund (Vice Chairman)
S Allen-Shepherd	C Bigg
D Coe	J Greenwood
N Mattinson	S Redgewell
R Smithson	D Webb
B Wood	

Also in attendance –County Cllr J Jowers, the Clerk of the Council and the Deputy Clerk.

- 053/20 **Apologies for Absence:** – Cllrs. Anderson and Bunney provided apologies for absence.
- 054/20 **Declarations of Interest** – There were no declarations of interests
- 055/20 **Chairman’s comments** – The chairman (a) reminded councillors of the fact that an absence of 6 month’s from Council meetings without apologies being accepted by council would result in in expulsion in accordance with government regulations. (b) The Chairman provided a brief report on a medical issue affecting only himself.
- 056/20 **Questions and statements from the public** – There were no members of the public attending the meeting.
- 057/20 **Minutes of the Full Council.** The minutes for 14th July 2020 were unanimously approved for signature by the Chairman.
- 058/20 **County Councillors report:** Cllr Jowers reported that his County Councillors Locality fund was available, and that Tiptree should make an application. He further reported that the “Pothole Initiative” was underway, and he would progress the Tiptree report. Lastly, Cllr Jowers spent some time discussing the new Planning White Paper, and it’s interaction with the initiative to devolve powers to Unitary authorities across Essex.
- 058/20 **Borough Councillors Report:** Cllr Wood reported the Borough’s build-out of Heritage Asset Lists. Some significant work has been done in Colchester and even Marks Tey. The Only Tiptree building on the list was the Gate-House at Wilkins. Councillors wished to work on improving the list for Tiptree, and

therefore agreed to add this as an agenda item to the next Full Council meeting.

- 059/20 **External Auditors Report:** The report from PKF Littlejohn was brought before council, and the comments on the previous year's audit (2018/19) noted, as was the "Clean report" for the period 19/20. It was **RESOLVED to receive and note the report from PKF Littlejohn.**
- 060/20 **Remembrance Day 2020:** Cllr Allen-Shepherd talked through the issues facing large gatherings under the current COVID rules, and especially those affecting church services. Cllr Allen-Shepherd recommended that those wishing to lay wreaths co-ordinate a schedule in order to not conflict with others attempting to do the same. It was strongly recommended that there be no street closure or parade. Cllrs agreed that there should be early notification that there would be no road closure or mass gathering. The wreath laying was in the hands of the RBL, and the clerk would be able to help co-ordinate. It was **RESOLVED to receive the report from Cllr Allen-Shepherd, and promulgate the cancelled road closure and assembly.**
- 061/20 **Brooks Meadow Response:** The draft letter produced by Cllr Greenwood was reviewed and accepted as the response the council wished to provide. A Minor amendment was requested by Cllr Greenwood, which was accepted by all. It was unanimously **RESOLVED to incorporate the amendment and deliver the response to CERDA.**
- 062/20 **Financial Regulations:** At the previous Policy and Finance Meeting (17 Aug 2020 – minute 8/20), members referred revised Regulations to Full Council for approval. After a short debate, it was **RESOLVED to adopt the revised Finance Regulations by a unanimous show of hands.**
- 063/20 **Government Consultation – Planning for the Future:** Tiptree Parish Planning Committee had provided an initial view, and a draft response has been delivered by Cllr Greenwood. The draft response was provided for Full Council to review. It was requested that all Councillors examine the response and provide suggested edits by Sep 25th. It was **RESOLVED that the response be reviewed by Full Council at the next Full Council Meeting (October 5th).**
- 064/20 **Additional Benches:** The clerk reported that the Locality Funding by our ECC Councillor had been announced, and wanted Council to consider the unfunded yet desired picnic benches at Grove Lake and Park Lane be put forward for consideration. Council wished to discuss alternatives, such as a bench on Church Road, painting of railings at Grove Lake, and refurbishment of a Bus shelter at the same locale. After much discussion, it was **RESOLVED to submit an application to ECC Cllr J Jowers for a picnic bench at Grove Lake.**
- 065/20 **Exclusion of the Press and Public:** Under the Public Bodies (Admission to Meetings) Act 1960, **It was resolved by a unanimous show of hands that the Press and Public are to be excluded from the remainder of the meeting,** by reason of the confidential nature of the business to be transacted at the next item.

066/20 **Staff Salary Review:** Council reviewed and approved the salary awards for all staff.

The Chairman then closed the meeting at 20.25 pm.

Signed.....Date.....

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