

TIPTREE PARISH COUNCIL
MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Monday 15th July 2019 at 7.00pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs: Mrs D Webb (Chairman) R Mannion (Vice Chairman)
 Mrs D Coe J Greenwood

Also in attendance – One member of the public, the Head Groundsman, the Clerk of the Council and the Deputy Clerk of the Council

- 129/19 Apologies for Absence – There were apologies for absence from Cllr Mrs B Wood.
- 130/19 Declarations of Interest – There were no declarations of interest.
- 131/19 Tiptree Heath – Report of Community Warden
Mrs J Pinch, the Tiptree Heath Community Warden had given her apologies for her absence from the meeting. She had sent a report to the Chairman but this was not available for the meeting but will be reported. Cllr R Mannion noted that the new fence posts look as if they are untreated. Cllr Mrs D Webb said that she will check this with Mrs Pinch.
- 132/19 Public Questions
There were no questions from the member of the public present.
- 133/19 Minutes of Meeting – 17th June 2019
The minutes had previously been approved by Council and were signed as a correct record by Cllr Mrs D Webb with the following amendment in item 076/19 1., second line, change “shutting” to “opening”.
- 134/19 Grove Road Playing Field
1. Workshop update – The workshop rebuilding is now due to start in September 2019. A revised quote was accepted by the Council at its meeting on 8th July 2019.
 2. Gates – response to advert. The Clerk reported that due to other priorities, the advert has not yet been placed.
 3. Boundary Hedge/Tree survey update – The survey had only been received in the office today and will be circulated to everyone.
 4. Tarmac Surface quote update – A contractor has been contacted but there has been no response from an answerphone message left.
 5. Cone Climber update – It was noted that the equipment has not been identified as dangerous on the recent Play Equipment Inspection but that the matter still needs to be reported to Playquip. It was proposed that Playquip should be asked to make a site visit and this was agreed.
 6. Play Equipment Independent Inspection – It was agreed that a quote should be obtained from The Play Inspection Company for undertaking the annual inspections.
 7. Play Equipment Inspection Report update – The Head Groundsman said that most of the items in the report can be undertaken by the Grounds Staff.
Specific items were addressed. Surfaces at both Grove Road and Caxton Close need attention, particularly in places where new wet pour has been

joined to old surfacing. It was agreed that the budget should be looked at and if there is enough money, the areas should be re-surfaced or if not, alternatives should be considered.

The goal ends at Grove Road are the subject of a large amount of erosion and the work to repair them will be carried out in the Autumn. The multi play unit at Grove Road needs a new metal pole to be put in and welded. The cradle seat swing at Caxton Close needs to be investigated and a future recommendation made. The gate at Caxton Close is not near a road, so not considered to be urgent but a future recommendation needs to be investigated. The wooden equipment at Caxton Close needs attention and it was agreed to take out the bridge but to leave the posts.

135/19 Grove Lake

1. Pump Cable update – This has not yet been done. The Head Groundsman reported that a lot of fish had been dumped in the pond and it was noted that this is illegal as the transportation of fish requires a licence.
2. Scouts Seat Replacement – it was agreed that Cllr Mrs D Webb will speak to the Scouts about a possible replacement.
3. Bus Shelter – Thanks were given to the Grounds Staff for the recent cleaning of the bus shelter.
4. Path Survey – There have been no reports of any accidents. The Deputy Clerk said that she might know where to get some advice about a structural survey and she was asked to do that and report back.

136/19 Memorial Garden

1. Electricity Connection update – The Clerk has still to contact UK Power Networks.
2. Planting/landscaping update – The scattering area has been completed and further raised beds are now ready for planting. Further supplies in the form of sleepers and stones are needed. It was proposed by Cllr R Mannion and seconded by Cllr Mrs D Coe that these should be bought. Agreed unanimously.
3. Site Meeting date – This needs to be fixed.
4. Date for meeting to discuss record keeping – The gridding and agreement of sizes needs to be addressed and a meeting will be fixed.
5. Opening Date – Following discussion, it was agreed to aim for an opening date in early October 2019.

137/19 Caxton Close Play Area

1. Tesco Token Scheme – The Deputy Clerk had found some information about the scheme and told the meeting that currently, the submission of applications is closed. However, the Parish Council has been registered.
2. Installation of the gate on the walkway between Caxton Close and the Community Centre update – This has not yet been advertised. The Clerk will put up notices as soon as possible and the Head Groundsman will get an update on the lead time. It is hoped that the gate can be installed in late August/early September 2019.

138/19 Park Lane Nature Reserve

Cllr Mrs D Webb had drawn up a report on a meeting held at the site on 3rd July 2019. The report was agreed. Cllr Mrs D Webb said that John More has now contacted her with some information that will be needed to draw up a management plan.

139/19 Financial Comparison

A financial report from the new RBS Financial software was circulated and agreed. It was agreed that a quote should be obtained for a trade waste bin.

There being no other business the meeting closed at 8.20pm

Signed.....Date.....