

TIPTREE PARISH COUNCIL

MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 11th February 2019 at 7.09pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	M Maund (Vice Chairman)	Mrs S Allen-Shepherd
	S Bays	C Bigg
	Mrs J Bunney	Mrs D Coe
	D Evans	J Greenwood
	N Mattinson	R Smithson
	Mrs D Webb	Mrs B Wood

Also in attendance – Cllr D Loveland (Colchester Borough Council), three members of the public and the Clerk of the Council

In the absence of the Chairman, the Vice Chairman Cllr M Maund chaired the meeting.

639/18 Apologies for Absence

There were apologies for absence from Cllr D Harrington, Cllr R Mannion and Cllr Mrs J Jones.

640/18 Chairman's Announcement

- Cllr M Maund told the meeting that he and Cllr R Mannion had met with Colchester Borough Council last week to discuss the access to Warrior's Rest. It had been agreed that the vehicular access for the Parish Council should be via the Shooting Club's land, until the access from Barbrook Lane is settled.

641/18 Declarations of Interest – There were no declarations of interests

642/18 Public Questions

A member of the public addressed questions to the Council about the Essex County Council Libraries Consultation and the publication of minutes.

1. The Chairman said that issues regarding the Libraries Consultation will be dealt with at the agenda item.
2. The members present were asked how many of them are members of the library. The Chairman said that this was a matter for individual councillors to respond, as the Parish Council does not hold this information.
3. The matter of the publication of the minutes was raised. The Clerk said that the minutes of meetings are not publicised until they have been approved by the Council. Once approved, they can be found on the website and copies can be obtained from the office. The official Council minutes are not the same as the reports that appear in the local press.

7.17pm - Cllr D Evans entered the meeting

Cllr S Bays registered a protest that the items relating to the Neighbourhood Plan are in the In Committee part of the agenda. This was noted.

643/18 Minutes of Planning Committee Meeting – 14th January 2019

Minutes were approved for adoption. Proposed by Cllr S Bays and seconded by Cllr C Bigg

- 644/18 Minutes of Council Meeting – 14th January 2019
Minutes were approved as a correct record. They were signed by Cllr M Maund.
Proposed by Cllr Mrs J Bunney and seconded by Cllr Mrs D Coe
- 645/18 Minutes of In Committee Meeting – 14th January 2019
Minutes were approved as a correct record. They were signed by Cllr M Maund.
Proposed by Cllr C Bigg and seconded by Cllr Mrs D Webb
- 646/18 Minutes of Council Meeting – 21st January 2019
Minutes were approved as a correct record. They were signed by Cllr M Maund.
Proposed by Cllr Mrs D Coe and seconded by Cllr Mrs B Wood
- 647/18 Minutes of In Committee Meeting – 21st January 2019
It was agreed to add this item to the agenda, as it had been inadvertently omitted.
Minutes were approved as a correct record. They were signed by Cllr M Maund.
Proposed by Cllr Mrs D Webb and seconded by Cllr Mrs D Coe
- 648/18 Minutes of Amenities Committee Meeting – 21st January 2019
Minutes were approved for adoption. Proposed by Cllr Mrs D Webb and seconded by Cllr J Greenwood
- 649/18 Minutes of Planning Committee Meeting – 28th January 2019
Minutes were approved for adoption. Proposed by Cllr S Bays and seconded by Cllr C Bigg
- 650/18 Minutes of Council Meeting – 28th January 2019
Minutes were approved as a correct record. They were signed by Cllr M Maund.
Proposed by Cllr S Bays and seconded by Cllr N Mattinson
- 651/18 Minutes of Policy and Finance Committee Meeting – 4th February 2019
Minutes were approved for adoption. Proposed by Cllr S Bays and seconded by Cllr C Bigg
- 652/18 Minutes of Highways Committee Meeting – 4th February 2019
Minutes were approved for adoption. Proposed by Cllr R Smithson and seconded by Cllr D Evans
- Cllr S Bays told the meeting that the Highways Minutes of 17th December 2018, as part of item 644/18, had been proposed and seconded by people who are not members of the committee. It was agreed to investigate this and to bring the matter back to the next meeting.
- 653/18 Borough/County Councillor Report
There were no matters to raise under this item.
Cllr Mrs J Bunney raised the matter of a leaflet published by Colchester Borough Council which is inaccurate.
- 654/18 Clerks Report
There were no matters to raise under this item.
- 655/18 Accounts for Payment – February 2019
The Accounts for Payment as circulated were proposed for acceptance by Cllr S Bays and seconded by Cllr R Smithson and were agreed unanimously.

Cllr S Bays asked about the payment to Newsquest. The Clerk said that this was for the adverts for the Neighbourhood Plan Public consultation but it was hoped that since the postponement, there would be a partial refund in due course.

Cllr R Smithson asked why the payments to Hewes Security for the CCTV are different. The Clerk was asked to investigate.

The Clerk reported that the new policy regarding setting up bank details has been used and has proved successful.

The following payments in excess of £250 were made;

Payment to	Amount
Playquip Leisure – Installation of picnic bench at Caxton Close Play Area	£1308.00
Newsquest Essex Ltd – Adverts for the Neighbourhood Plan Public Consultation	£840.00
Saffron Insurance Services Ltd – Vehicle Fleet Insurance	£1587.91
Hayes Car Ltd – Purchase of Grounds vehicle	£10440.00
E.On – Streetlight Electricity	£2036.50
Oakpark Security Systems Ltd – Security Patrols January 2018	£1360.70
Total Cleaning Supplies – Community Centre Cleaning Supplies	£338.98

- 656/18 Bank Reconciliations – November and December 2018 and January 2019
Cllr D Evans reported that the main current account reconciliations for November and December 2018 had been completed, with the exception of one of the savings accounts. Interest had been paid into the account and the Clerk would need to contact Edge IT to find out how to account for the payment. The January 2019 reconciliations remain outstanding.
- 657/18 Edwardian Evening Event
A request had been received from Tina Barrand for the Parish Council's support for an Edwardian evening in Tiptree. Cllr S Bays said that he has spoken to Ms Barrand and that she needs a grant towards the cost of insurance, road closures and signs. After discussion, during which it was said that the previous events had been very good, it was agreed that further information is required.
It was proposed by Cllr S Bays and seconded by Cllr C Bigg that the Council needs to establish the fixed costs of setting up the event and the Clerk was asked to contact Ms Barrand. This was agreed unanimously.
- 658/18 Essex County Council – Highways Devolution Pilot
The Clerk told the meeting that she and Cllr R Mannion had attended a briefing about the Highways Devolution Pilot Scheme at EALC at Great Dunmow. The requirements for the scheme had turned out to be fairly onerous particularly those relating to Health & Safety. Also, the officers had been unable to indicate how long the money would be available for.
It was proposed by Cllr Mrs J Bunney and seconded by Cllr N Mattinson that Tiptree Parish Council should withdraw from the scheme. This was agreed unanimously.
- 659/18 Essex County Council Libraries
Cllr S Bays reported that he had been in contact with ECC Councillor Sue Barker. Cllr D Evans reported that a meeting has been arranged with ECC Cllrs Sue Barker and

John Jowers for Thursday 14th February 2019. He and the Clerk will attend this meeting. Cllr Evans also expressed concerns about registering an interest. He told the meeting that having studied the figures provided by ECC in the consultation document, he believed that the Council should challenge them. He also told the meeting that he did not want to be the Lead Councillor for this matter as he would not be standing in the May 2019 elections. Cllr R Smithson said that he was very willing to help with any work connected with the consultation and this was noted. It was also reported that Essex County Council does not intend to pay for any buildings for the use of volunteer libraries.

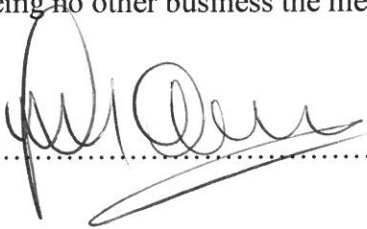
Cllr Mrs J Bunney told the meeting that libraries should be considered as vital public services and this found agreement.

It was proposed by Cllr S Bays and seconded by Cllr C Bigg that Tiptree Parish Council is against the library closures put forward by Essex County Council in its consultation document. It was also confirmed that the Council wishes to register an interest in looking further into future use for the library in Tiptree. This was agreed unanimously.

Cllr Mrs J Bunney proposed and Cllr C Bigg seconded that having regard to the confidential nature of the following business the press and public be excluded from the meeting pursuant to Section 1 of Public Bodies (Admission to Meetings) Act 1960. This was agreed.

There being no other business the meeting closed and continued In Committee at 8.15pm

Signed.....



Date.....

11/03/19