

TIPTREE PARISH COUNCIL

MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 11th March 2019 at 7.12pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	R Mannion (Chairman)	M Maund (Vice Chairman)
	Mrs S Allen-Shepherd	C Bigg
	Mrs J Bunney	Mrs D Coe
	D Evans	J Greenwood
	N Mattinson	Mrs D Webb
	Mrs B Wood	

Also in attendance – Cllr J Elliot (Colchester Borough Council) and the Clerk of the Council

- 707/18 Apologies for Absence
There were apologies for absence from Cllr S Bays, D Harrington, Mrs J Jones and R Smithson
- 708/18 Chairman's Announcement
- Cllr R Mannion told the meeting that an appeal had been lodged against the refusal of the planning application 182014 at land off Barbrook Lane. It is thought that this appeal will be heard in October 2019 or possibly before that.
- 709/18 Declarations of Interest – There were no declarations of interests
- 710/18 Public Questions
There were no questions from those present.
- 711/18 Minutes of Planning Committee Meeting – 11th February 2019
Minutes were approved for adoption. Proposed by Cllr M Maund and seconded by Cllr Mrs D Webb
- 712/18 Minutes of Council Meeting – 11th February 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr M Maund and seconded by Cllr Mrs D Coe
- 713/18 Minutes of In Committee Meeting – 11th February 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr Mrs J Bunney and seconded by Cllr C Bigg
- 714/18 Minutes of Amenities Committee Meeting – 18th February 2019
Minutes were approved for adoption. Proposed by Cllr Mrs D Webb and seconded by Cllr R Mannion
- 715/18 Minutes of Planning Committee Meeting – 25th February 2019
Minutes were approved for adoption. Proposed by Cllr C Bigg and seconded by Cllr Mrs D Coe
- 716/18 Minutes of Council Meeting – 25th February 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr M Maund and seconded by Cllr Mrs B Wood

- 717/18 Minutes of In Committee Meeting – 25th February 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion.
Proposed by Cllr C Bigg and seconded by Cllr Mrs J Bunney
- 718/18 Minutes of Policy and Finance Committee Meeting – 4th March 2019
Minutes were approved for adoption. Proposed by Cllr M Maund and seconded by Cllr C Bigg
- 719/18 Minutes of the In Committee Policy and Finance Committee Meeting – 4th March 2019
Minutes were approved for adoption. Proposed by Cllr Mrs J Bunney and seconded by Cllr Mrs D Coe
- 720/18 Minutes of the Highway Committee
The query from the Council meeting on 11th February 2019 about the proposing and seconding of the Highways Minutes from 17th December 2018 was addressed.
After some discussion, it was proposed by Cllr C Bigg and seconded by Cllr Mrs B Wood to confirm that only committee members who were present at a meeting can propose and second the committee minutes. This was agreed unanimously.
- 721/18 Borough/County Councillor Report
Cllr Mrs J Bunney raised the matter of parking on the greensward between Cedar Avenue and Oak Road with Cllr Mrs B Wood and asked whether the Borough Council could plant trees and undertake a meadow-type cut. Cllr D Evans suggested that No Parking signs could be installed.
- Cllr Mrs B Wood reported that she had attended a Winter Resilience Roadshow, which had been very informative. She also said that the Action for Family Carers group has really taken off.
- Cllr Mrs B Wood reported that there had been a lot of volunteers for the Essex Police Colchester Specials and that someone would be available to attend a meeting. She would find out the contact details.
- 722/18 Clerks Report
There were no matters to raise under this item.
- 723/18 Accounts for Payment
1. Income for February 2019
The income for February 2019 was reported as £2518.90 Gross (£2112.29 Net)
 2. The Accounts for Payment as circulated were proposed for acceptance by Cllr Mrs J Bunney and seconded by Cllr C Bigg and were agreed unanimously.
The Clerk was asked whether the CCTV maintenance contact from Oakpark Security had been contacted and the Clerk said this still needed to be done. The Clerk said that the salaries, HMRC and ECC Pensions payments had not been drawn up due to encountering end of year problems. These will be submitted later on during the week to the signatories.
 3. The Financial Comparison for the Policy & Finance Committee was circulated and noted.

The following payments in excess of £250 were made;

Payment to	Amount
N Power – Community Centre Electricity	£375.00

A&J Lighting Ltd – Street Light Maintenance and Repairs	£924.16
BT – Office and Community Centre Telephone Charges	£504.77
E.On – Streetlight Electricity	£619.81
Holmes & Hills Llp – Legal Charges	£948.00
Oakpark Security Systems Ltd – Security Patrols February 2018	£1253.28

- 724/18 Bank Reconciliations – January and February 2019
Cllr D Evans reported that the reconciliations need to be deferred to the next meeting and this was agreed.
- 725/18 Essex County Council Libraries
Cllr D Evans reported that he and the Clerk had met with Cllr Sue Barker and Cllr John Jowers. The running costs for the library were given as approximately £10,000.00 per year. The library buildings are to be valued and then sold at a 20% discount. There is no model for a volunteer Third Tier library.
The consultation had been completed online, which expressed Tiptree Parish Council's fundamental opposition to the County Councils plans. An expression of interest had been submitted, which was also e.mailed to Cllr Sue Barker and Cllr John Jowers. Cllr D Evans and the Clerk had also met with the Revd. Anne-Marie Renshaw. She had said that many people had been in contact with her and that she had also expressed an interest.
The results of the consultation will go before Essex County Council in June 2019 and a decision is expected in early 2020.
Possible uses for the library had been suggested, one of which was to provide accommodation for support services, due to Colchester Borough Council increasing the number of vulnerable people being placed in Tiptree. The Borough councillors present were asked to raise this matter with the Borough Council to provide the support required.
Cllr N Mattinson was asked to put something on the Facebook page to encourage library use.
Cllr D Evans was thanked for his report on the matter.
- 726/18 Warrior's Rest
Cllr R Mannion reported that he and Cllr M Maund had met with Alan Belchamber from the Shooting Club and that they had had a good meeting. Colchester Borough Council will be taking forward the matter of the access from Barbrook Lane.

Another meeting would be required to discuss access to start cutting the pathways and any risks that this posed could also be discussed. The moving of the gate was also discussed but no conclusions reached. It was noted that the matter of the lease did not come up during discussions with Nicholas Reeve, the officer from Colchester Borough Council.
- 727/18 Neighbourhood Plan
It was reported that the NHP Steering Group, Cllr R Mannion and Cllr M Maund and the NHP Secretary had met recently.

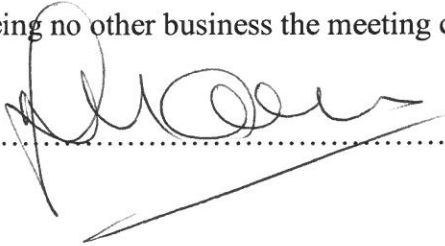
It was proposed by Cllr C Bigg and seconded by Cllr J Greenwood that, as the SEA Scoping Report is the responsibility of Colchester Borough Council and not the Parish Council, the Borough Council should prepare and publish the report. This was agreed unanimously.

The matter of whether the draft Neighbourhood Plan should be placed into the public arena was discussed. Several issues relating to the dates of the public consultation and the hearing of an appeal on a planning application, suggested that putting the draft plan into the public arena would be difficult to manage. The Clerk also told the meeting that due to the upcoming election and the councillors being in Purdah from 22nd March 2019, the office would not have the capacity to deal with enquiries, should the draft plan be made public.

It was proposed by Cllr M Maund and seconded by Cllr C Bigg that the public consultation will not take place until after the May election and that the draft plan would not be placed into the public domain until the consultation takes place. This was agreed unanimously.

There being no other business the meeting closed at 8.20pm

Signed.....

A handwritten signature in black ink, appearing to be 'M Maund', written over a dotted line.

Date.....

08/04/19