

TIPTREE PARISH COUNCIL

MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 13th May 2019 at 7.30pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	R Mannion (Chairman)	M Maund (Vice Chairman)
	Mrs S Allen-Shepherd	C Bigg
	Mrs J Bunney	Mrs D Coe
	J Greenwood	N Mattinson
	R Smithson	Mrs D Webb
	Mrs B Wood	

Also in attendance – Three members of the public and the Clerk of the Council

- 009/19 Apologies for Absence
There were no apologies for absence as all the members were present
- 010/19 Chairman's Announcement
There were no announcements to make under this item.
- 011/19 Declarations of Interest – There were no declarations of interests
- 012/19 Public Questions
There were no questions from those present.
- 013/19 Minutes of Planning Committee Meeting – 8th April 2019
Minutes were approved for adoption. Proposed by Cllr M Maund and seconded by Cllr C Bigg. Agreed unanimously
- 014/19 Minutes of Council Meeting – 8th April 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr M Maund and seconded by Cllr R Mannion. Agreed unanimously
- 015/19 Minutes of the Amenities Committee – 15th April 2019
Minutes were approved for adoption. Proposed by Cllr Mrs D Webb and seconded by Cllr Mrs D Coe. Agreed unanimously
- 016/19 Borough/County Councillor Report
Cllr John Jowers, the Essex County Council member said that he hoped to be able to meet with the Chairman and the Clerk in the near future.

He said that he had received a number of complaints about street lights, including some Parish Council lights. He said that he hoped that the re-surfacing in Anchor Road will be completed shortly. The matters affecting Church Road are not being taken forward by ECC Highways and he said that he hoped to talk to the Parish Council about this.

With regard to the Neighbourhood Plan, Cllr Jowers expressed the view that the plan should be taken forward as soon as possible and he was told that the consultation on the draft plan is due to start on 8th June 2019.

Thanks, were given to Cllr Jowers for attending the meeting and for the work that he does on behalf of Tiptree.

Cllr John Elliott from Colchester Borough Council also spoke about the need for the Neighbourhood Plan to be taken forward. Cllr R Mannion confirmed that the Plan has the full support of the Parish Council.

Cllr Mrs Barbara Wood, also Colchester Borough Council, told the meeting that following her intervention regarding the new pavement in Ransom Road, the road has not been narrowed.

She said that work took place on the lights in Maldon Road on 1st May 2019 but that some lights from Ransom Road to the mini roundabout are still not working.

She also said that hedges at 22 Station Road are overgrown and that this has been reported.

017/19 Clerks Report

The Clerk reported that she had received a letter from the MP, Priti Patel and copies of this were circulated. The MP was thanked for her input.

018/19 Accounts for Payment

1. Income for March and April 2019

The Clerk reported that she had been unable to print this information for the meeting due to being unable to log on to Edge Finance.

2. The Accounts for Payment as circulated were proposed for acceptance by Cllr Mrs J Bunney and seconded by Cllr R Smithson and were agreed unanimously.

The following payments in excess of £250 were made;

Payment to	Amount
N Power – Community Centre Electricity	£375.00
E On – Workshop Electricity	£665.68
BKL – Light and PAT testing in office and Comm. Centre	£279.00
CCS – Photocopier Charges	£391.58
E.On – Street Lights Supply	£676.18
Oakpark Security Systems Ltd – Security Patrols April 2019	£1396.51

Cllr Mrs B Wood asked where the security patrols are taking place and how does the Council know. Cllr R Mannion said that the reports of the patrols are available online. He also said that it is hoped that a meeting with Oakpark will be arranged soon.

Cllr R Smithson asked about the planters and was told that they are looked after by Perrywoods and Cllr Mrs D Webb. Perrywoods supply the plants at no cost and they were thanked for this.

019/19 Bank Reconciliations – February, March and April 2019

Cllr Mrs B Wood told the meeting that she ~~has completed the February and March 2019 reconciliations.~~ *would undertake the reconciliations.* April 2019 is awaiting the installation of the new financial software.

It was agreed that Cllr R Smithson will act as a substitute for Cllr Mrs B Wood, should the need arise.

020/19 Deputy Clerk

The Clerk told the meeting that Louise Mendham has been appointed as the Deputy Clerk on SCP19. She will be working for 25 hours per week. A start date has not yet been agreed but will probably be in early June 2019.

021/19 Warrior's Rest

Cllr R Mannion reported that a meeting with Robbie Cowling had to be delayed because of the elections but that he would now go ahead and arrange a date.

022/19 Banking

The Clerk reported that the money taken from the bank account by a fraudulent cheque has been refunded. In another matter, an individual has been charged and will appear in the magistrates' court later in May 2019.

023/19 Planning Applications

190840 – 72 Church Road, Tiptree, CO5 0HB – Change of use of the existing building and site from Class A1 (Retail) to Classes B1 (Business/office) and C3 (Residential) – There was no objection to this application. Proposed by Cllr Mrs D Coe and seconded by Cllr C Bigg and agreed unanimously.

190932 – Quaintways, Colchester Road, CO5 0EU - Single storey rear extension with side projection for garages and garden store. Replacement flat roof with pitched roof, replacement windows and pavings. Internal alterations - There was no objection to this application. Proposed by Cllr Mrs D Coe and seconded by Cllr C Bigg and agreed unanimously.

191032 – Trianon, Hall Road, Tiptree, CO5 0QR - Alterations and Additions to form First Floor Extension providing 4 Bedrooms and Support Facilities - resubmission of 173281 with changes to external finishes - It was proposed by Cllr C Bigg and seconded by Cllr Mrs J Bunney that comments should be made to this outside the meeting. This was agreed unanimously.

191092 – 84 Maldon Road, Tiptree, CO5 0BW - Variation of condition 2 of 170292: change to internal layout of Plot 7 to relocate ensuite in Master Bedroom as shown on submitted drawing – It was proposed by Cllr C Bigg and seconded by Cllr Mrs J Bunney that comments should be made to this outside the meeting. This was agreed unanimously.

Planning Appeal

183095 – Primrose Lodge, Grange Road, CO5 0UH – Outline for one new detached dwelling – To note that a planning appeal has been lodged and to decide whether any further comments are required – It was proposed by Cllr C Bigg and seconded by Cllr Mrs D Coe that there are no further comments to make on this appeal. This was agreed unanimously.

There being no other business the meeting closed at 8.16pm

Signed.....



Date.....

10/06/19