TIPTREE PARISH COUNCIL



MINUTES OF POLICY AND FINANCE COMMITTEE MEETING

A meeting of the Policy and Finance Committee took place on Monday 2nd December 2019 at 7.00pm in the Meeting Room, Community Centre, Caxton Close

Present: Cllrs M Maund (Chairman of Mtg) C Bigg J Bunney D Coe

Also in attendance – Two members of the public, Cllr S Allen-Shepherd, the Clerk to the Council and the Deputy Clerk to the Council

373/19 Apologies for Absence

There were apologies from Cllrs R Mannion and B Wood

- 374/19 **Declarations of Interests** There were no declarations of interests.
- 375/19 Chairman's Announcements

There were no announcements to make under this item.

376/19 **Public Questions**

There were no questions from the member of the public present.

377/19 Minutes of Meeting – 4th November 2019

The minutes of the meeting on 4th November 2019, having been approved by Council, were signed by Cllr M Maund.

378/19 Standing Orders

The Committee reviewed the new NALC Model Standing Orders and **RESOLVED** by unanimous approval that the Model Standing orders be presented to Full Council for approval

379/19 Financial Regulations

The Committee reviewed the new NALC Financial Regulations. The clerk pointed out minor changes from the current regulations, such as the handling of Petty Cash, and council were concerned regarding lack of any statement regarding "Paid time off in Lieu". This would be investigated further by the Clerk and Cllr R Smithson. RESOLVED by unanimous approval that the Model Financial Regulations be presented to Full Council for approval

380/19 Risk Management Controls for 2019/20

The Risk Management Controls which had been previously circulated had been left in the office by the clerk, preventing further discussion. It was therefore RESOLVED that the item be deferred until the next meeting of the committee.

| | meeting should be noted. This was agreed unanimously. |
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| 382/19 | Financial Comparison The Clerk circulated the Financial Comparison for November 2019. There were no questions on the comparison, and so it was RESOLVED that the financial comparison should be noted. This was agreed unanimously. |
| There bei | ng no other business the meeting closed at 7.28pm |
| | |

Signature......Date.....

The Clerk reported that he would be meeting the Civil Engineer from CBC with Cllr Webb on Wednesday 4 December 2019. It was RESOLVED that the

381/19 **Grove Lake**