

## TIPTREE PARISH COUNCIL

### MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 14<sup>th</sup> October 2019 at 7.00pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	R Mannion (Chairman)	M Maund (Vice Chairman)
	Mrs S Allen-Shepherd	C Bigg
	Mrs J Bunney	Mrs D Coe
	J Greenwood	R Smithson
	Mrs D Webb	

Also in attendance – Three members of the public and the Clerk of the Council

- 259/19    Apologies for Absence  
There were apologies for absence from Cllr Mrs B Wood and Cllr N Mattinson.
- 260/19    Chairman's Announcements  
There were no matters to report under this item.
- 261/19    Declarations of Interest – There were no declarations of interests
- 262/19    Public Questions  
There were no questions from the members of the public present.
- 263/19    Minutes of the Council Meeting – 9<sup>th</sup> September 2019  
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr Mrs J Bunney and seconded by Cllr Mrs D Coe. Agreed unanimously
- 264/19    Minutes of the Amenities Committee – 16<sup>th</sup> September 2019  
Minutes were approved for adoption. Proposed by Cllr Mrs D Webb and seconded by Cllr R Mannion. Agreed unanimously
- 265/19    Minutes of the Planning Committee – 23<sup>rd</sup> September 2019  
Minutes were approved for adoption. Proposed by Cllr C Bigg and seconded by Cllr M Maund. Agreed unanimously
- 266/19    Minutes of the Council Meeting – 23<sup>rd</sup> September 2019  
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr Mrs D Coe and seconded by Cllr C Bigg. Agreed unanimously
- 267/19    Borough/County Councillor Report  
There were no Borough councillors present and the Essex County councillor John Jowers had given his apologies
- 268/19    Clerks Report  
The Clerk reported that the workshop rebuilding project has started today. A lot of time has been spent in the last couple of weeks making certain that everything was organised. Thanks were proposed to the Clerk for the extra work required so that the project started on time. This was proposed by Cllr Mrs J Bunney and seconded by Cllr C Bigg and agreed unanimously.

269/19 Accounts for Payment

1. Income for August and September 2019

The income for August and September were circulated. The income for August was £2983.53 (£2487.76 Net) and the income for September was £186992.25 (£186447.68 Net). They were proposed for acceptance by Cllr M Maund and seconded by Cllr R Smithson. This was agreed unanimously.

2. The Accounts for Payment for October 2019 as circulated were proposed for acceptance by Cllr M Maund and seconded by Cllr R Smithson and were agreed unanimously. The expenditure was £34213.64 (£33230.61 Net).

The following payments in excess of £250 were made;

Payment to	Amount
WillBox Ltd – Container Hire for Workshop Rebuilding	494.40
UK Power Networks – Workshop Power alteration	969.60
UK Kiosks Ltd – Kiosk for Workshop Connection	774.00
E.On – Street Light supply	676.18
Colchester Borough Council – CC Trade Waste	388.37
Ernest Doe & Sons Ltd – Protective Clothing and parts for machinery repair	274.90
J T White – CC Plumbing and Lock Repairs	283.00
Oakpark Security Systems Ltd – Security Patrols September 2019	1877.90
Public Works Loan Board – CC Loan	12786.06
Colchester Borough Council – CC Non-Domestic Rates	540.00

270/19 Bank Reconciliations – August and September 2019

The Clerk reported that the reconciliations for August and September 2019 have been completed and that Cllr Mrs B Wood will be informed.

271/19 Co-options

The Council had received two applications for co-option. Both applicants were present and made short presentations to the meeting and were asked questions by members.

The first applicant was discussed and a vote was taken. There were 7 votes for and 2 abstentions for Mr N Anderson. Mr N Anderson was duly co-opted onto Tiptree Parish Council.

The second applicant was discussed and a vote was taken. There were 9 votes for Mrs A Lawrence. Mrs A Lawrence was duly co-opted onto Tiptree Parish Council.

272/19 Royal British Legion Poppy Appeal

A request had been received from the Royal British legion for the free use of the meeting room in the Community Centre on two days for the Poppy Appeal administration.

Following discussion, it was proposed by Cllr C Bigg and seconded by Cllr Mrs J Bunney that the request would be granted on the following conditions:

- That it is the Council's policy not to allow free hire to any group. Therefore, a grant to the total amount of the hire will be given. An invoice will be sent to you for the hire of the room and a grant for the same amount will be issued to cover it.
- That the room is subject to availability
- That the room must be vacated by the time given or costs will be incurred

This was agreed unanimously.

273/19 Grants

A grant application from Kyds was considered. After discussion, it was proposed by Cllr R Mannion and seconded by Cllr Mrs D Webb that £1000.00 should be given to the group. A vote was taken and there were 6 votes for and 3 against. The proposal was carried.

Cllr Mrs J Bunney asked that a formal grants policy should be drawn up and the Clerk said that this would be placed on the agenda for the Policy & Finance meeting on 4<sup>th</sup> November 2019.

274/19 Grove Lake

A request had been received from the NSPCC Book Fair Committee to place a sign on the railings at Grove Lake. It was proposed by Cllr Mrs J Bunney and seconded by Cllr C Bigg that this should be allowed. This was agreed unanimously.

275/19 Advertising and Obstruction

Cllr R Smithson told the meeting that the Highways committee had been due to discuss this matter at its recent meeting but that the meeting was cancelled due to being inquorate.

Following discussion, it was suggested that Cllr R Smithson should approach the Zone Manger at Colchester Borough Council and see if there is anything that the Zone Wardens can do. Cllr C Bigg also said that he could speak to the Mynott Court management.

276/19 Land at Barbrook Lane – Appeal against Planning Permission

It was noted that the Parish Council has been informed that the Secretary of State has decided to Recover the Appeal. The Inspector will be asked to provide a report and then a timetable will be notified to the Council, by when the decision will be issued.

There being no other business the meeting closed at 8.19pm

Signed..........Date.....11/11/19.....