

TIPTREE PARISH COUNCIL

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete all sections in capital letters. Continue on a separate sheet if necessary.

YOUR ORGANISATION	
Name of organisation	
Summary of aims and objectives	
Age groups specifically catered for, if any	
Is the organisation a non-profit making body	
Is the organisation a registered charity (if so please give registration number)	
Number of members in organisation	
Number of members resident in Tiptree	
Is membership restricted in any way	
Do you charge a membership fee, or charge for access to your activities? Please give details	
DETAILS OF GRANT APPLIED FOR	

How will Tiptree residents benefit?

Are you making this application as part of the annual round of grant applications? (closing date 31st March)

Yes/No

If No please explain the circumstances

Total cost of project – **supporting estimates/quotes must be attached to your application**

Amount of grant requested

Funds available from organisation's own resources

Funds granted from other bodies (please give details)

If there is a shortfall in these figures, how do you propose to fund the deficiency?

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Parish Council, whether successful or not, in the last five years

ACCOUNTS

Please attach a copy of your most recent accounts and balance sheet to this application. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Telephone number	Day Evening
DECLARATION	
<p>I confirm that I am authorised to make this application on behalf of the organisation named.</p> <p>I certify that the information provided is correct.</p> <p>I undertake on behalf of the organisation that any financial assistance will only be used for the purpose for which it was granted, and will be returned to the Parish Council if it is not required for that purpose.</p>	
Signed	
Name (please print)	
Capacity in which signed	
<p>If your application is successful please indicate the name and account details to which the cheque/bank transfer should be made payable</p> <p>NB Cheques/ bank transfers can only be made payable to the organisation and not to an individual</p>	
<p>Data Protection – Tiptree Parish Council is registered under the Data Protection Act as a Data Controller, registration number Z1610043 and will at all times use its best endeavours to comply with the terms of the Act in all dealings with your personal data.</p> <p>Please return the application form with supporting information to – Tiptree Parish Council, Mynott Court, Church Road, Tiptree, Colchester, CO5 0UP</p>	