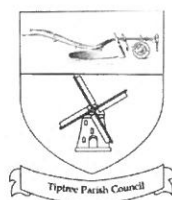


TIPTREE PARISH COUNCIL



MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 13th January 2020 at 7.30pm in the Meeting Room, Community Centre, Caxton Close

Present- Cllrs:	R Mannion (Chairman)	M Maund (Vice Chairman)
	S Allen-Shepherd	N Anderson
	C Bigg	J Bunney
	D Coe	J Greenwood
	N Mattinson	S Redgewell.
	D Webb	B Wood

Also in attendance – 1 member of the public, Essex County Councillor J Jowers and the Clerk of the Council.

- 451/19 Apologies for Absence: There were apologies for absence from Cllrs: A Lawrence, M Pennick and R Smithson.
- 452/19 Chairman's Announcements – The chairman reported on the recent passing of ex-councillor Dennis Harrington, who passed away on Thursday 9 January. A minute silence was held in memory of his unstinting service for the council over many years.
- 453/19 Declarations of Interest – There were no declarations of interests
- 454/19 Public Questions - None
- 455/19 Minutes of the Parish Council Meeting held 11 November 2019. It was unanimously **RESOLVED that the minutes of the Parish Council Meeting held 11 November be approved and were signed by the Chairman.**
- 456/19 Minutes of the Planning Committee held 09 December 2019. It was unanimously **RESOLVED that the minutes of the Planning Committee held 09 December be approved.**
- 457/19 Minutes of the Parish Council Meeting held 09 December 2019. It was unanimously **RESOLVED that the minutes of the Parish Council meeting held 09 December be approved and were signed by the Chairman.**
- 458/19 Minutes of the Amenities Committee meeting held 16 December 2019. It was unanimously **RESOLVED that the minutes of the Amenities Committee held 16 December be approved.**
- 459/19 Minutes of the Policy & Finance Committee held 06 January 2020. It was unanimously **RESOLVED that the minutes of the Policy and Finance Committee held 06 January 2020 be approved.**

- 460/19 Clerks Report: The clerk reported that The Community Centre had been visited by a heating company specialising in larger buildings/boilers after heating issues in the hall – They have found 2 thermostats and a seal that needs repair and this has been authorised by the Clerk.
It was unanimously RESOLVED to note and receive the Clerks report.
- 461/19 County Councillors Report: Cllr Jowers reported that:
(1) He would be meeting with ECC Highways on 14 Jan to discuss the surface of Church Road and it's many defects.
(2) Cllrs asked that Chapel Road repairs and street lighting on Church Road also be raised as a concern.
It was unanimously RESOLVED to note and receive Cllr Jowers report.
- 462/19 Borough Councillors Report: Cllr Wood reported that The Borough Council has recently updated it's website, and refuse disposal and recycling has a new look.
It was unanimously RESOLVED to note and receive Cllr Wood's report.
- 463/19 **Grievance Policy**
Prior to the discussion of this item, Cllrs Allen-Shepherd and Webb reported that they had not received the clerk's email providing prior viewing of the document. This also applied to the documentation for Banking and the budget. The Policy was reviewed by Councillors, and 2 clarifications points were inserted at paragraphs 2.3 and 2.5
It was then RESOLVED that the policy be adopted with the changes requested incorporated. Cllrs Webb and Allen-Shepherd did not vote on the item.
- 464/19 **Budget:**
Councillors reviewed the budget proposed. With a minor amendment to the Xmas Fayre licensing, **it was RESOLVED unanimously to accept the budget for 2020/21.**
- 465/19 **Precept:**
The precept of £370,059 (a raise of 1.2% over 2019/20) was **Unanimously resolved to be accepted for 2020/21.**
- 466/19 **Staffing Committee:**
The Chairman stated the need for a Staffing Committee and stated that membership should consist of no more than 5 councillors. 6 Councillors had expressed an interest in the role, and it was determine by vote that the members should be Cllrs Bigg, Bunney, Coe, Maund and Mannion. This provided an equitable gender spread.
- 467/19 **Village Caretaker:**
The clerk provided a brief update on applicants (there had been only the one expression of interest, very recently received). **Council RESOLVED to bring the item back before council (to discuss the undertaking further in order to attract more applicants), should the uptake not increase before the next council meeting.**
- 468/19 **Neighbourhood Plan update:**
Cllr Greenwood provided an update for councillors: The NHP Team are working toward finalising the document and all required attachments and

addendums for final submission. The significant number of responses have hampered progress but the end is now in sight. Following the consultation, some policies have been re-worded to strengthen the plan, without causing significant change. Optimistically, it is hoped to have the plan ready for submission by the end of February.

It was unanimously RESOLVED to note and receive Cllr Greenwood's report.

469/19 **Banking:**

The clerk provided a written report on the advantages and disadvantages of the current banking provider, compared to a challenger bank that specialises in the Parish Council sector. Council were unhappy with the current banking arrangements, and the report was met with enthusiasm.

Council unanimously RESOLVED to switch banking from the current provider to Unity Trust from April 1st 2020 (in the New Financial Year).

470/19 **Accounts for Payments:**

The schedule of payments was provided to councillors prior to the meeting. It was unanimously **RESOLVED to approve the schedule of Payments**. Note the following payments in excess of £250 were approved:

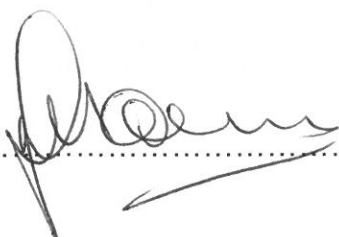
Payment to -	Amount
British Gas – Electricity Community Hall	277.14
British Gas – Electricity Mynott Ct	301.73
BT – Phones & Broadband	510.84
Colchester Borough Council – Building Control	494.02
J Giffen – Engineering (workshop build)	450.00
PKF Littlejohn – external Audit	1,248.00
eOn – Street Lighting Dec 19	692.32
David Taylor – Workshop Construction Phase II	22,116.00
BKL Elec – Community Centre repairs	638.73
KYDS – Grant	1,000

471/19 **Income**

The Income Statement for December was discussed – with Virements agreed in P&F as follows: £2,000 reduced from item 4145 (Legal Charges). £1,000 added to 4085 (Photocopier) and £1000 added to 4095 (IT Support).

There being no other business the meeting closed at 8.41pm

Signed.....



Date.....

27/01/20