

TIPTREE PARISH COUNCIL

MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 11th November 2019 at 7.21pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	R Mannion (Chairman)	M Maund (Vice Chairman)
	Mrs S Allen-Shepherd	N Anderson
	C Bigg	Mrs D Coe
	J Greenwood	N Mattinson
	R Smithson	Mrs D Webb

Also in attendance – Three members of the public, Colchester Borough Councillor J Elliott, the Clerk of the Council the Deputy Clerk of the Council

- 319/19 Apologies for Absence
There were apologies for absence from Cllrs Mrs J Bunney, Mrs A Lawrence and Mrs B Wood.
- 320/19 Chairman's Announcements
- The Chairman thanked all the people who had attended the Remembrance Service on 10th November 2019
 - The Chairman told the meeting that Kyds had extended an invitation to all councillors to attend their pantomime at the beginning of December
 - The Chairman told the meeting that this would be the current Clerk's last meeting with the Council and thanked her for her work over the time that she has been with the Council.
- 321/19 Declarations of Interest – There were no declarations of interests
- 322/19 Public Questions
There were no questions from the members of the public present.
- 323/19 Minutes of the Council Meeting – 14th October 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr M Maund and seconded by Cllr C Bigg. Agreed unanimously
- 324/19 Minutes of the Amenities Committee – 21st October 2019
Minutes were approved for adoption. Proposed by Cllr Mrs D Webb and seconded by Cllr R Mannion. Agreed unanimously
- 325/19 Minutes of the Planning Committee – 28th October 2019
Minutes were approved for adoption. Proposed by Cllr M Maund and seconded by Cllr Mrs D Coe. Agreed unanimously
- 326/19 Minutes of the Council Meeting – 28th October 2019
Minutes were approved as a correct record. They were signed by Cllr R Mannion. Proposed by Cllr M Maund and seconded by Cllr R Mannion. Agreed unanimously
- 327/19 Minutes of the Policy & Finance Committee
Minutes were approved for adoption. Proposed by Cllr Mrs D Coe and seconded by Cllr C Bigg. Agreed unanimously

- 328/19 Borough/County Councillor Report
The Borough councillor present had no report to make.
- 329/19 Clerks Report
The Clerk reported that two requests for banners at Grove lake had been received and the meeting agreed to consider them. The applications were from KYDS and a Community Centre hirer. After consideration it was agreed to allow the banners, as per the usual terms. It was also agreed that more notice should be given to the office when requests are submitted and this should be communicated to any groups wanting to make a request.
- 330/19 Accounts for Payment
1. Income for October 2019
The income for October was circulated. The income for October was £4555.94 (£3940.05 Net). They were proposed for acceptance by Cllr M Maund and seconded by Cllr R Smithson. This was agreed unanimously.
 2. The Accounts for Payment for November 2019 as circulated were proposed for acceptance by Cllr M Maund and seconded by Cllr R Smithson and were agreed unanimously. The expenditure was £25221.84 (£24428.30 Net).

The following payments in excess of £250 were made;

Payment to	Amount
BKL - Workshop Rebuilding Electrical Work	814.00
E.On – Street Light supply	698.70
Jeremy Griffin – Structural engineer Workshop Plans	1210.00
Colchester Borough Council – CC Trade Waste	388.37
Ernest Doe & Son Ltd – parts for mower repair	477.24
Oakpark Security Systems Ltd – Security Patrols October 2019	1854.72

- 331/19 Bank Reconciliations – September and October 2019
In the absence of Cllr Mrs B Wood, the Clerk reported that the reconciliation for September 2019 had been completed. The reconciliation for October 2019 will be completed shortly and the Clerk will e.mail Cllr R Smithson.
- 332/19 Committees
Cllr N Anderson and Cllr Mrs A Lawrence had both indicated that they wish to join the Amenities committee. This was proposed by Cllr Mrs D Webb and seconded by Cllr Mrs D Coe and agreed unanimously.
Cllr N Anderson also indicated that he would like to undertake planning training and possibly join the Planning committee as well. This was noted.
- 333/19 Training
A recommendation had been made by the Policy & Finance committee that a Training and Development Policy for Staff and Members should be adopted with one amendment. This was proposed by Cllr C Bigg and seconded by Cllr M Maund and agreed unanimously.

- 334/19 Financial Assistance ("Grants")
A recommendation had been made by the Policy & Finance committee that a Financial Assistance ("Grants") Policy should be adopted. This was proposed by Cllr Mrs D Coe and seconded by Cllr R Smithson and agreed unanimously.
- 335/19 Grove Lake
A recommendation had been made by the Policy & Finance committee that a quote of £40.00 per hour to undertake a report and give advice about the wall and pathway at Grove Lake should be accepted. This was proposed by Cllr M Maund and seconded by Cllr C Bigg and agreed unanimously.
- 336/19 Neighbourhood Plan Update – A report on progress
- Paper Responses from Developers and Consultees – The responses have been looked at and draft replies formed. Advice has also been sought about what effect these responses will have to the draft plan. The two main issues that have arisen concern Highways and the Defined Settlement Boundary. The next step is to identify what changes to the draft plan may be required.
 - The data has been downloaded and the information from the paper responses entered into Survey Monkey. Cllrs R Smithson and M Maund will soon be asked to verify the data for duplicates and accuracy. After this, the Plan will be moving towards the point where it can be passed to Colchester Borough Council for the next stage.
 - Consultation Document – A meeting was held at Colchester Borough Council on 7th November 2019 with ECC Highways. The Highways officers have agreed with the Borough Council that further wording will be submitted regarding the proposed highways issues. There will be a meeting on 15th November 2019 with Wilkins to discuss the issue of the Defined Settlement Boundary.

- 337/19 Security and Policing in Tiptree
Cllr M Maund reported that there had been a meeting with OakPark Security on 7th November 2019. The password to access the reports online has now been passed to the Council and monthly reports will be re-instated. These reports will help the Council understand exactly what the security patrols do.

Several issues at Grove Road Recreation Ground were discussed including the gates locking and the lighting and these have been resolved. It was agreed that additional patrols can be undertaken with notice, especially at times like Halloween. However, concerns were expressed that a presence by people with no powers of arrest could make situations worse. However, OakPark Security said that they believe that the patrols that they have been doing to date, have had beneficial effects.

Cllr M Maund told the meeting that he had asked for a presence at the Christmas Fayre on 21st November 2019. It was proposed by Cllr M Maund and seconded by Cllr C Bigg that additional patrols be authorised for 21st November 2019. This was agreed unanimously. The patrols will be in the vicinity of the Community Centre and Church Road.

It was reported that the first special constable is due to start in Tiptree in January 2020. Initial patrols in the area will be accompanied by an experienced officer. Another candidate is progressing through the process. Cllr M Maund will meet with the special constable once they start their duties.

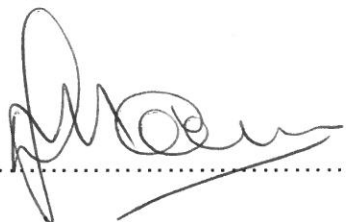
Cllr N Mattinson said that the main complaint about the security patrols is that no-one sees them. Cllr C Bigg pointed out that most of the patrols take place in the evenings, so it is less likely that people will see them. Cllr M Maund reminded the meeting that the security patrols are not a substitute for the police. The fall in reported crime was noted but it was agreed that this may be because people are not reporting incidents. Cllr R Smithson noted that the crime statistics for August were very low. Cllr R Mannion suggested that more should be done online and on social media to inform residents. The Clerk said that she would forward a new e.mail address for the Neighbourhood Watch.

Cllr Mrs S Allen-Shepherd reported that in the recent spate of break-ins, the Poppy Appeal tin was taken from Boots. Cllr C Bigg asked whether the police could have a stall at the Fayre but it was thought that this would be too late to arrange. The Clerk asked that the security company be informed that she will be the DPS for the evening.

Cllr R Mannion thanked Cllr M Maund and the Deputy Clerk for attending the meeting and reporting back.

There being no other business the meeting closed at 8.19pm

Signed.....



Date.....

13/01/2020