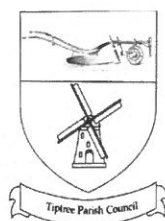


TIPTREE PARISH COUNCIL



MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Monday 20th January 2020 at 7.00pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs:	Cllr D Webb (Chairman)	Cllr N Anderson
	Cllr D Coe	Cllr J Greenwood
	Cllr R Mannion (Vice Chairman)	Cllr B Wood

Also in attendance – Two members of the public, the Council's Head Groundsman, the Deputy Clerk and the Clerk of the Council

- 472/19 Apologies for Absence – There were apologies for absence from Cllr A Lawrence.
- 473/19 Declarations of Interest – There were no declarations of interest.
- 474/19 Tiptree Heath – Report of Mrs J Pinch, the Tiptree Heath Community Warden:
- (1) The Grant from DEFRA had been received, and therefore a much-needed replacement of fencing and fence posts would commence.
 - (2) The Volunteer Asst Warden has now found a permanent role with CBC, but has arranged shifts to enable continuing as a Volunteer.
 - (3) Winter Routes: The contractor assigned to establish winter routes through the Heath was unable to deliver this year's requirement, but will do so for next winter.
- 475/19 Public Questions : There were no questions from the members of the public.
- 476/19 Minutes of Meeting – 16th December 2019
The minutes had previously been approved by Council and were signed as a correct record by Cllr Mrs D Webb.
- 477/19 Introduction of new TYPO Youth Worker.
Unfortunately, the Youth Worker was unable to attend the meeting and so the item was deferred to a future Amenities Committee.
- 478/19 "No Parking in Caxton Close" sign for the Community Centre:
Councillors debated the concern of those residing in Caxton Close: A number of inconsiderate users of the Community Centre who park in Caxton Close causing obstructions – Recently the refuse lorry was unable to attend site due to obstruction from parking. After much discussion it was **Resolved that:**
(a) the item be brought to the attention of the Full Council With Amenity Committee support to place a sign warning of parking in Caxton Close On the Community Centre exterior, and

(b) that those hiring the Hall be informed that parking in Caxton Close is not acceptable.

479/19 Site Updates:

1. Workshop re-build: An update was provided by the Head Groundsman, stating that first two courses of the brick work were already installed and work was proceeding at speed. The matter of a secure fence to the rear of the workshop once built was brought up, and agreed by committee. The Committee then unanimously **RESOLVED to note the report on the building works.**
2. Inspection of Play Equipment: The Clerk reported that "Play Inspections" would be taking over the inspection role from March 1st. It was also reported that the Cone Climber equipment on Grove Rd was in need of repair and referred to the "PlayEquip" inspection report. **Council RESOLVED to note the change of inspection, and await the new Inspection company report on the Cone Climber before undertaking any repairs.**
3. Lakes: The clerk reported that Colchester Borough Housing (CBH) would be commencing the repair for cracked/tilted concrete paving in mid-February, and that the damaged railing would be replaced at the same time. The clerk further stated that he had been in contact with the supplier of the wooden bollards for Windmill Green, and would be obtaining a quote for wooden bollards at the Green Space beside the Lake along Church Road. **It was RESOLVED to receive and note the report.**
4. Memorial Garden –The clerk reported that the CBC Mayor had confirmed attendance for the opening event occurring at 11am on March 7th, 2020. Invites to local churches, neighbours, village Funeral Directors will be issued shortly. The URC have reported that regrettably the room is already booked on that day and is therefore unavailable. The Head Groundsman reported an issue of moss infestation that he was having trouble eradicating, and further reports will be provided. The Deputy Clerk and Clerk reported on (a) the electrical supply, which UKPN now required a Charge of £1,900 to provide service and (b) the proposed pricing structure for the Memorial Garden as follows:
Scattering of Ashes - £ 100.00
Internment of Ashes - £ 150.00
Exclusive Rights of Burial - £200 for a 30 year term
Memorial Plaque -£ 50 for the placement of the plaque
It was RESOLVED to set the price points as detailed, and to receive the remainder of the report.
5. Park Lane – The Chair reported on her recent site visit with K Roots, J More and D Burrell of the TCV. An action plan was developed for the management of the Blackthorn in the central area, and for the improvement of the pond area. The creation of a fence for the pond was also determined. The TCV contribution was for the hedgerow to be weeded, hedge guards removed and scrub clearance in the pond area. It was **resolved to adopt the management plan in it's entirety.**

480/19 **S106 priorities:** Committee discussed the need to have this item as a regular feature on the Amenities report, to ensure that a current report was always available for CBC. The past report (from Feb 18) was discussed and a revised

list was produced:

Site - Requirement	Cost Estimate
Grove Lake – Dredge and Landscape	Approx. £150,000
Grove Rd PF – Multi- Surface all weather pitch	Approx. £100,000
Grove Rd PF – Junior Play Equipment	Approx. £ 70,000
Park Lane – Adult Fitness Trail	Approx. £ 35,000
Windmill Green – Rebuild Scout Hut	Approx. £400,000
Sports Centre (Thurstable) – Improvements: Conversion of unused Tennis court to cricket facility etc.	Approx. £ 90,000
Warriors Rest – Improve site as Nature area	Approx. £125,000

It was resolved to adopt the list above, and update it on a monthly basis.

481/19 Financial Comparison

A financial report from the RBS Financial software was discussed, with a further conversation around Ear Marked Reserves. **The report was received and noted.**

There being no other business the meeting closed at 9.01

Signed.....



Date.....

17/02/2020