

## TIPTREE PARISH COUNCIL



### MINUTES OF HIGHWAYS, STREET LIGHTING AND FOOTPATHS COMMITTEE MEETING

A meeting of the Highways, Street Lighting and Footpaths Committee took place on Monday 2<sup>nd</sup> December 2019 at 7.30 pm in the Meeting Room, Community Centre, Caxton Close

Present Cllrs:      N Mattinson (Chairman)                      R Smithson (Vice Chairman)  
                             Mrs S Allen-Shepherd                              C Bigg

Also in attendance – One member of the public, the Clerk to the Council and the Deputy Clerk to the Council

#### **383/19 Apologies for Absence**

There were apologies for absence from Cllr B Wood and from the Transport Representative Mr G Whybrow.

#### **384/19 Declarations of Interest**

There were no declarations of interest.

#### **385/19 Chairman's Announcements**

The Chairman reported that it appears that the recently imposed 40 mph speed limit near Birch Quarry has now been removed. Deputy Clerk to contact Essex Highways to ascertain if this is the case or whether the actual signage has been removed.

#### **386/19 Public Questions**

A resident enquired about the possibility of installing bollards on the green area at the junction of Maldon Road and Station Road to prevent parking of cars and the subsequent damage to the verge. This item to be discussed by Councillors under Highways Matters.

#### **387/19 Minutes of Meeting**

The minutes of the meeting on 5<sup>th</sup> August 2019, having previously been approved by the Council, were signed by the Chairman Cllr N Mattinson.

#### **388/19 Transport Representative Report**

Due to the absence of Mr Whybrow, a report was not available for the meeting.

#### **389/19 Footpath Representative**

Cllr N Mattinson to ask Cllr B Wood if a volunteer had been found for the role of Footpath Representative. If not, Deputy Clerk to find previous advertisement for display on websites and Facebook.

### 390/19 **Streetlights**

1. Leaning street light in Vine Road – Deputy Clerk to ask A & J Lighting to inspect the leaning street light which has been reported by Essex Highways.
2. Church Road near War Memorial – the four street lights which are not working have been reported to Essex Highways by the Clerk.
3. Crossing by St Luke's Church – it was noted that this had been reported to Essex Highways some time ago. R Smithson offered to contact Cllr K Bentley due to the urgency of this repair.
4. West End Road – Deputy Clerk to contact A & J Lighting regarding the four lights that are not currently working along the length of the road.

### 391/19 **Highways Matters**

1. Junction of Church Road/Station Road/Chapel Road/Factory Hill – Chairman read from LHP Minutes to see whether any further update was available. It was proposed, seconded and unanimously agreed that the Deputy Clerk contact Cllr J Jowers as to obtaining expert advice regarding potential options, the volume of traffic and associated issues with this junction.
2. Pavement Repairs – only four responses had been received from Councillors for pavement repairs following the request made by Cllr J Jowers. Cllrs N Mattinson and R Smithson to detail all the repairs required along the full length of Church Road and other known areas.
3. (Formerly item 7 under Highways Matters on the agenda) Installation of bollards on verge at junction of Station Road/Maldon Road – permission to be sought from Essex Highways for the Parish Council to consider installing bollards dependent on budget availability. Future requests for such installations to be considered by the Committee as and when received.
4. Church Road – A-boards – concern still expressed about the number and size of A-boards being used. Colchester Borough Council Community Warden has visited the shopkeepers who are placing A-boards on Highways rather than on private land. Cllr B Wood was raising the issue with Colchester Borough Council and it was agreed to wait for her update.
5. Directional signs – Prior Road/West End Road – despite being reported to Essex Highways, repairs have still not been carried out.
6. Repairs to street furniture in general around the village – Clerk suggested raising cosmetic issues with Essex Highways around February/March time as the possibility existed for any unspent budget to be used for such repairs. Deputy Clerk to contact Cllr J Jowers to see if Essex Highways

has any policy for cosmetic repairs. Cllr S Allen-Shepherd mentioned the addition of a zebra crossing at Asda and the need for a full traffic survey. This to be included on the next agenda.

7. Bench on road to Tolleshunt Knights – it was proposed, seconded and unanimously agreed that the Grounds Maintenance staff be asked to inspect and mend the bench if possible.
8. Parking of cars at junction of Anchor Road/Station Road, Rectory Road and Station Road (between Francis Road and Spring Road). It was suggested that where such problems exist, a petition needs to be organised and signed by 80% of neighbouring residents to both highlight and start the process of addressing the issue. This information will be forwarded to those residents who have reported such problems.

**392/19 Community Transport**

Cllr N Mattinson to ask Community Transport to submit a proposal for a bus shuttle service which will be forwarded to Full Council in due course.

**393/19 Local Highways Panel**

There were not any updates to report.

**394/19 Financial Comparison**


A budget for the repair of street furniture was discussed. This item to be included on the next agenda. In addition, the frequency of Highways meetings was considered. R Smithson to look at the possibility of slotting additional Highways meetings into the existing meeting schedule.

**395/19 Setting of 2020/21 Budget**

As per the previous item, a budget for the repair of street furniture was discussed that could be accessed by Highways but would remain separate from the Amenities budget for similar items.

There being no other business the meeting closed at 8.48 pm.

Signature.....



Date.....03/02/2020.....