

TIPTREE PARISH COUNCIL



MINUTES OF COUNCIL MEETING

A meeting of the Full Council took place on Monday 24th February 2020 at 7.30pm in the Meeting Room, Community Centre, Caxton Close

| | | |
|-----------------|----------------------|-------------------------|
| Present- Cllrs: | R Mannion (Chairman) | M Maund (Vice Chairman) |
| | C Bigg | J Greenwood |
| | N Mattinson | S Redgewell |
| | S Allen-Shepherd | B Wood |

Also in attendance –2 members of the public, Borough Councillor John Elliott & the Clerk of the Council.

566/19 **Apologies for Absence:** There were apologies for absence from Cllrs: N Anderson, D Coe, J Bunney, M Pennick and R Smithson.

567/19 **Chairman's Announcements –**
The chairman reported the recent passing of ex Cllr Ron Ratcliffe. Once details of the funeral are known, the Chairman will circulate the information.

568/19 **Declarations of Interest –** There were no declarations of interests

569/19 **Public Questions –** A member of the public queried when the potholes in Church Rd. would be fixed. Councillors agreed the point, stating that ECC Cllr J Jowers had been informed and was working to rectify the situation. An engineer had been to site and viewed the holes - none of which (on the Tesco side) were "deep enough to warrant immediate repair". This response was considered not acceptable at our last meeting. Cllr Jowers had agreed to further attempts/ internal discussion to get the work repaired.

570/19 Minutes of the Planning Committee held 10 February 2020. It was unanimously **RESOLVED that the minutes of the Planning Committee held 10 February 2020 be approved.**

571/19 Minutes of the Parish Council Meeting held 10 February 2020. It was unanimously **RESOLVED that the minutes of the Parish Council meeting held 10 February 2020 be approved and were signed by the Chairman.**

572/19 Minutes of the Amenities Committee meeting held 17 February 2020. It was unanimously **RESOLVED that the minutes of the Amenities Committee held 17 February 2020 be approved.**

573/19 Clerks Report:
(1) The clerk report on the receipt of the donation for St Helena Hospice (ex-Cllr D Harrington).

- (2) The Clerk reported on the land transfer offer from the URC for a gift of the land from the end of the made-up road, round the corner to include the triangle (subject to right of way to access the Manse and Burial ground). As this was what council had requested, the Clerk was proceeding with Instructions to the council solicitors (H&H). **This was unanimously agreed by Council.**
- 574/19 **Casual Vacancy**
The clerk delivered CBC's report that 10 names had not been submitted to create an election, and therefore the Council can now co-opt. This led to a **unanimous RESOLUTION to advertise the Councillor's position for Co-Option via the website and noticeboards.**
- 575/19 **Public Toilets Working Group:**
A verbal report from Cllr Bigg stated that we had received 2 of the 3 quotes required for architect's drawings. Council will be approached once all 3 have been received and a preferred solution determined.
It was unanimously RESOLVED to receive and note the report.
- 576/19 **Neighbourhood Plan Update**
Cllr Greenwood reported that the revised neighbourhood Plan was nearing completion, following Reg 14 consultation. A number of policies have been re-written to take into account the comments. Ostensibly, it makes the policies stronger without materially affecting the plan. The next step will be to submit the plan to Council for approval (Planned for March 9th), whilst finalising the many appendices of information for final submission to CBC before the end of March.
It was unanimously RESOLVED to receive and note the report.
- 577/19 **Unity Bank Update:**
The clerk Informed Council that Unity had accepted all information, and both the checking and savings account were now open. It was still planned to switch the Barclays account over for April 1st 2020. The clerk also asked for approval to shift £50,000 from the Barclays Saver Account to the Unity Saver account. It **was RESOLVED unanimously to approve the money transfer.**
- 578/19 **VE/VJ Day Celebrations:**
Councillors received a verbal update on plans for the celebrations: As plans were far advanced with St Lukes' and not wanting to compete, it was determined to make this the central point for the VE/VJ day celebrations. Art from a number of schools was to be displayed, along with WWII memorabilia. Council would possibly make a small donation to each school for art supplies (From the VE day budget). The Community Hall is available and is being proposed for a cream tea /Dance– The intent remains to advertise and map all events happening in the village, acting as the co-ordinator and single focal point for all events.
It was resolved that the report be received and noted.
- 579/19 **Warriors Rest:**
The Chairman provided a brief update on the issue of access at Warriors Rest, which has not progressed in the last 12 months. The chairman stated that a site visit would shortly be held to determine if an alternate solution could be determined, while at the same time, pushing CBC to determine an access route. **Council RESOLVED to receive and note the report.**

580/19 **Emergency Plan:**

The Tiptree Parish Emergency Plan was reviewed, and with the exceptions of updating the front page, received for a further year.

It was unanimously RESOLVED to receive the Emergency Plan (with minor changes to the Front page).

581/19 **Accounts for Payments:**

The schedule of payments was provided to councillors prior to the meeting. It was unanimously **RESOLVED to approve the schedule of Payments.** Note the following payments in excess of £250 were approved:


| Payment to - | Amount |
|---|-----------|
| A&J – Street Lighting repairs | £1,222.26 |
| OakPark Security – Security Patrols | £1,901.09 |
| Navigus – Neighbourhood Plan Consultancy | £489.00 |
| Cooks Agricultural – Fence repair (Duck pond) | £3,672.00 |
| eOn – Street Lights | £715.40 |
| Total Cleaning – Supplies Community Centre | £280.87 |
| High Definition Security – Comm. Centre Alarm Inspection/repair | £501.00 |

582/19 **Income**

The Income Statement for January was discussed – with the **report received and noted by unanimous resolution.**

There being no other business the meeting closed at 8.15pm

Signed.....



Date.....

09/03/2020