

TIPTREE PARISH COUNCIL



MINUTES OF HIGHWAYS, STREET LIGHTING AND FOOTPATHS COMMITTEE MEETING

A meeting of the Highways, Street Lighting and Footpaths Committee took place on Monday 2nd March 2020 at 7.36 pm in the Meeting Room, Community Centre, Caxton Close

Present Cllrs: N Mattinson (Chairman) S Allen-Shepherd
 C Bigg S Redgewell
 B Wood

Also in attendance – One member of the public, Mr G Whybrow (Passenger Transport Representative), the Clerk and the Deputy Clerk to the Council

593/19 **Apologies for Absence**

There were apologies for absence from Cllr Smithson.

594/19 **Declarations of Interest**

There were no declarations of interest.

595/19 **Chairman's Announcements**

The Chairman announced that a quote had been received for some remedial repair work on potholes in the access road to the Memorial Garden. The Clerk explained that as the item was not on the agenda, it could not be debated. Councillors agreed that the quote was not something that they wished to debate and were content to authorise the Clerk to enable the work as an emergency repair.

596/19 **Public Questions**

There were no questions from the member of public present.

597/19 **Minutes of Meeting**

The minutes of the meeting on 3rd February 2020, having previously been approved by the Council, were signed by the Chairman Cllr Mattinson.

598/19 **Footpath Warden Report**

The Deputy Clerk reported that Mr Evans (one of the Footpath Wardens) had created a spreadsheet to monitor and report the condition of each footpath once

inspected. The PROW Officer for Essex Highways had provided an A0 map indicating the footpaths within the parish for reference by the Wardens.

599/19 **Transport Representative Report**

Mr Whybrow detailed additions and amendments to the bus services within Tiptree. The lack of buses to and from Colchester was discussed and Cllr Mattinson asked for this to be raised by Mr Whybrow at the next Transport Meeting. Additionally, he asked Mr Whybrow to explore the allocation of funding from Government to improve bus services.

The Essex-wide Bus Shelter project to improve bus shelters was detailed with Cllr Mattinson asking Mr Whybrow to put forward a list of additional shelters with the priority on school locations.

The Coggeshall minibus service was discussed and the possibility of establishing a loop service to/from Tiptree by an independent company.

600/19 **Deputy Clerk's Report**

The Deputy Clerk reported that an email had been received from Cllr Bentley confirming that the pedestrian crossing lights outside St Luke's Church were now working. The outage of four lights near the junction of Church Road/Station Road was being given urgent attention.

A & J Lighting were looking at the best solution for an area of darkness reported by a resident in Cedar Avenue.

Cllr Jowers confirmed that he continued to push for repair/resurfacing of the potholes in Church Road. Cllr Mattinson expressed concern that the volume of motorists, pedestrians and cyclists affected by the potholes and debris had not made this a priority repair.

The speed limit for the road passing Birch Quarry had not been deregulated and Cllr Jowers was trying to ascertain where the signage had gone. He also confirmed that the Parish Council could go ahead with the placement of bollards on the green area at the junction of Station Road/Maldon Road.

A copy of a letter to The Right Hon Priti Patel MP had been received regarding the non-collection of bagged litter by Colchester Borough Council following a litter pick by parishioners in the Grange Road area. The Clerk is scheduled to have a meeting with Mr Vickery to see if the various groups collecting litter in Tiptree can be amalgamated.

601/19 **Highways Matters**

Pavement Repairs – no further issues had been reported since the end of last year.

Installation of bollards on verge at junction of Station Road/Maldon Road – it was proposed, seconded and unanimously agreed to accept the quote of £828.00 from All Green Landscapes for the installation of timber bollards on three sides of the green area.

Pedestrian crossing outside ASDA – Cllr Allen-Shepherd had circulated a comprehensive report derived from data from the Neighbourhood Plan consultation that supported the installation of a pedestrian crossing in this area. It was agreed that the report should be forwarded to Cllr Jowers to assist with his submission of the scheme to the Local Highway Panel.

602/19 **Community Transport**

It was agreed that Cllrs Mattinson, Allen-Shepherd and Mr Whybrow, in conjunction with Community 360, would pull together a survey to establish preferred times and location places for a trial operation of a loop bus service. Consideration to be given to the survey options available such as online as well as paper based questionnaires for completion at the Parish Office.

603/19 **Local Highways Panel**

There were no further updates to report.

604/19 **Financial Comparison**

The income and expenditure report was circulated. The Clerk explained that there were two entries (4075 and 4400) for street lighting charges. This will be rectified for the next financial year. It was proposed, seconded and unanimously agreed to accept the report.

605/19 **New/Existing Reportable Matters**

The following items were detailed for onward reporting:

Cllr Bigg reported that a section of lights along the Maldon Road were not working - location of lights to be provided.

Cllr Redgewell to provide information to the Clerk regarding a pothole on the Maldon Road, close to the Factory Shop.

Cllr Allen-Shepherd referred to the drainage issues in Church Road, particularly adjacent to the crossings.

Cllr Wood mentioned the poor surfacing in Ransom Road.

Cllr Bigg reported that the area of darkness in Station Road around the vicinity of Cherry Chase and Anchor Road appeared to be due to the lack of street lights rather than outages of lights.

Cllr Wood referred to the poor lighting in St Luke's Chase and Cllr Mattinson requested resurfacing of the area at the end of St Luke's Chase.

There being no other business the meeting closed at 8.35 pm.

Signature.....

Date.....