

'Tiptree Village' Neighbourhood Plan Working Party

Notes of Meeting 6.30pm 7th March 2018

Present Cllrs Steve Bays (Chair), Diana Webb, Jonathan Greenwood, B Wood,

Julie Webster (Secretary)

Adrian Foster Brown, Alan Chapman, Andrew Bryant, Debbie Foot, Dennis Mannina, Frank Zada, Heidi Southgate, Jacqueline Bakker, Jean Foster Brown, Kevin Coogan, Michael Cock, Mike Corbett, Mollie Stammers, Sue More, Sue Shepherd, Terry Vickery

In view of the fact that the Chairman had been delayed Cllr Webb chaired the meeting up until agenda no7

1. Apologies for Absence

Cllr Dianne Coe

Mike Corbett, Ronnie Hannan and Steve Reid.

2. Introduction of any new volunteers

None

3. Approval of Notes from last meeting (17th Jan 2018)

Approved

4. Actions Outstanding from previous meeting

- Environment pre-consultation report from 2015 (DW)
- Meeting Notes to be downloaded to website (Secretary)

5. Chairman's Report

Chairman sent a report expressing his thanks, regarding the exhibition, particularly to DM for putting up banners and arranging radio interview, FZ for providing the A1 posters, JG, SS, MC and JB for producing material content, MS, DF, RH and SM for providing refreshments as well as everyone who came along to either or both of the exhibitions and helped out on the day. Additional thanks to HS and SR for visiting the businesses and encouraging them to come along to the business consultation.

It was also reported that BM (CBC) would be leaving us in April as she was leaving CBC to take up another role.

6. Secretary's Report

Secretary advised group that she had discovered that the Council had a publication of photographs policy, which stated that any photos taken at a Parish Council event must be

previously noted on the publicity information, photos for parish use will only be taken by the Clerk or representative and individuals attending an event will be given the opportunity to leave the area if they do not wish to be photographed. She advised that there were a couple of group photos and she would require the members written permission to allow her to publish these.

She also mentioned that volunteer time sheets had been totalled 2015- 605 hrs, 2016 – 374 hrs and 2017- 1496. She re-iterated the importance of this task, if we are able to apply for any grants that require match funding we would need to include these figures. To improve the administration of this she will remind everyone when agendas are sent out for every first meeting in the month to bring them along to that meeting and will be totalled on a monthly basis. These forms should be used to record any work undertaken outside of group meetings The only exception to this is the Call for Sites work which will be added separately when completed.

Action Group

Correspondence had been received from Perrywood's regarding a meeting to talk about footpaths. Secretary to reply asking for some suitable dates for them to meet with representatives of the group

Action Secretary

Secretary advised that some posters from the exhibition had been loaded onto the website as well as the questionnaire – there is still some of the documents to be loaded which she hoped to complete as soon as possible.

7. February 18 exhibition – comments of the group

The Group were pleased with the turnout of over 300 people and had received some good comments. BM (CBC) also commented on the information supplied and that we had some good evidence. She advised that the group should now be moving on to Drafting the Plan and filling in any gaps as they arise. She also would follow up making arrangements for a meeting with CBC regarding s106 monies and also CBC Affordable Housing Officer.

Action BM (CBC)

It was suggested that a press release is prepared regarding the actions and JG/DW offered to draft the press release

Action JG/DW

8. Schools questionnaire update

Due to the bad weather the previous week these were not delivered and it is hoped that they will be delivered over the next couple of weeks.

Action MS/JFB

9. Business Consultation 21st Feb – Comments

Eight businesses attended the event and spoke to various members of the group. They have now been added to the database and will receive regular updates of the progress. It was planned to hold further meetings with the business group.

10. Feedback form results from exhibition

Two hundred and fifty- six forms were completed and SS shared the results with the group

11. Vision and objectives Statement update

After a long debate it was agreed to make very minor amendments to this in view of the high percentage (67%) of agreement from the community, namely within the homes and housing section - objective 5 by adding the word 'and styles' as well as the word Tiptree's to be added and objective 6 the words 'on sites that allow access to main routes with minimal impact on the village centre'. On The Village Centre section the word 'excellent' to be excluded.

Due to the late finish of this meeting item 12 was not discussed

Meeting closed at 8.45 pm