

'Tiptree Village' Neighbourhood Plan Working Party

Notes of Meeting 2nd May 2018

Present Cllrs Diana Webb (Chair), J Greenwood (V Chair), Dianne Coe, B Wood,

Julie Webster (Secretary)

Alan Chapman, Andrew Bryant, Debbie Foot, Michael Cock, Mollie Stammers, Sue More

1 Apologies

Frank Zada, Kevin Coogan, Ronnie Hannan, Steve Reid

2. Declarations of interest

AB declared a property interest

3. Introduction of new volunteers

None

4. Approval of notes from last meetings – 7th March 18 and 4th Apr 18

Approved

5. Chairman's report

Chairman apologised about the meeting of the 4th Apr 18 and the misunderstandings that had occurred and reported that regrettably the former Chair had taken the decision to step down from the Group. The Parish Council had nominated Cllr Webb as Chairman and Cllr Greenwood as Vice Chair at the Parish Council meeting on the 24th April 18.

She reminded the group of the governance and terms of reference highlighting that Parish Council insurance covers volunteers as long as these terms are adhered to, making particular reference to nobody contacting anyone on behalf of the Neighbour Plan without the agreement of the Steering Group

6. Update on Progress and what comes Next

JG gave a power-point presentation of the work of the SHLAA/Road Task Group and explained some misunderstandings that had come about between CBC and the Tiptree Neighbourhood Plan. There had been a recent meeting with a potential Policy Writer and Steering Group where the Policy Writer suggested that due to the costs involved the group wrote their own policies with some assistance in the way of a review. Unfortunately, the Policy Writer was unable to help with this due to the shorter time frame that was needed for the draft plan to

be completed. Alternative sources are being looked at for assistance. JG is going to lead a small Task group to draft policies and the Plan and asked that if any member of the group wished to assist with this to contact him so that he could form the group. **Action JG/Group**

7. Schools Update

MS reported that packs had been delivered to the primary schools and Guide Group in March but had not received any responses back as to whether they wished to participate **Action MS to contact schools**

8. Future Meetings

Meeting of the 16th May is to be cancelled. Next Working Group Meeting would be on the 6th June when it was hoped that CBC Officers would be able to attend to talk about S106 monies and/or Affordable Housing.

Meeting Closed at 8.05

Outstanding tasks from previous meetings

Working Group Notes for Website SG/Secretary Mar 18

Confirmation of meeting S106/Affordable Housing Secretary Mar 18

Precis/Statements/Summaries to be forward to Office SS Nov 17

Process of Analysis Report SS Nov 17

Youth Questionnaire Results SS Nov 17

Environment pre-consultation report DW 2015 Nov