

## Tiptree Village Neighbourhood Plan Working Party

### Notes of meeting 15<sup>th</sup> January 2020

Present Cllrs, J Greenwood (Chair), D Webb (V Chair), Diane Coe, Barbara Wood, Sue Allen - Shepherd

Julie Webster (Secretary)

Jacqueline Bakker, Kevin Coogan, Sue More

**1. Apologies** Steve Reid

**2. Introduction of new volunteers** None

**3. Declaration of interest** None

**4. Approval of notes from last meeting (6<sup>th</sup> Nov)**

Approved

There was no agenda meeting on the 20<sup>th</sup> Nov 19 due to a training session or Dec meeting due to Xmas

**5. Actions outstanding from last meeting or previous meetings**

None from last meeting

Previous meetings were inadvertently missed so has been noted for future meetings.

Process of analysis report SS Nov 17 - still not completed

Youth Questionnaire results SS Nov 17 Still not completed

Schools report SS Nov 18 Still not completed

Action SS

**6. Chairman's Announcements**

JG informed the group that several developers had requested to meet to discuss some issues that they had. These meetings were held on Monday 13<sup>th</sup> January 20 and the Consultant had been asked to attend

**7. Correspondence**

Secretary reported that a couple of emails had been received asking for the status of the Plan. At this point she asked members if they were able to deliver some press releases to residents on our database who had been asked to be kept informed by paper. Press Releases had been done for Feb publication.

Action Group

## **8. RCCE Training Session 20/11/19 – Post Regulation 14 Feedback**

This had been well received by the group and was very informative. Secretary had queried the Plan Health Check review that wasn't mentioned in the training session. RCCE have confirmed it should be done before Reg 15 if utilising this service. **Action Secretary to investigate further regarding time span**

## **9 RCCE Xmas Coffee Morning 5/12/19**

This had been attended by JG/DM/SM and the handouts had been distributed to the Group.

## **10. Data analysis update**

SS talked through the process that she had used so far and JG shared the work that had been done on the other part of the analysis group and would send electronic copies to the group of the work produced **Action JG**

## **11. NP Documents update**

CBC were working on the SEA and HA. SR was working on the Consultation Statement and Consultant would be doing the Basic Conditions Statement

## **12. Next Meeting Date**

Next Meeting 5<sup>th</sup> Feb 2020

Meeting closed at 8.05pm