

Tiptree Village Neighbourhood Plan Working Party

Notes of meeting 6th November 2019

Present Cllrs, J Greenwood (Chair), D Webb (V Chair), S Allen -Shepherd

Julie Webster (Secretary)

Kevin Coogan, Sue More (left at 7.20pm), Michelle Gardiner (RCCE)

1. Apologies Dianne Coe, Barbara Wood, Adrian and Jean Foster Brown, Steve Reid

2. Introduction of new volunteers None

3. Declaration of interest None

At this point item 8 of the agenda was brought forward for discussion

4.RCCE Training Session ‘ Post Regulation 14’ 20th Nov 19

Michelle Gardiner introduced herself to the group and explained that she would now be our main support instead of Sarah Sapsford who had moved onto a different project. Michelle explained that due to the fact that we had a fair number of people interested in the training that the RCCE were providing on the 9th Nov 19, she would run a similar session in Tiptree on the 20th November 19 for the group. This would allow additional members to attend if they were available. Secretary had already advised Chair and Vice Chair of the Parish Council of this session and it was suggested that she asks if any other councillors would be interested in attending as well as the Clerk. Michelle spoke about the content of the training, and would be able to accommodate up to 15 people as well as inviting everyone to the RCCE Xmas coffee morning on the 5th Dec 2019 at Highwood Village Hall, Loves Green, Chelmsford. Michelle was thanked for attending the meeting this evening. **Action Secretary**

5. Approval of notes from last meeting – 2nd Oct 19

Approved subject to the following amendment

SS pointed out a grammatical error under item 10 with the usage of was/were which would be amended **Action Secretary**

6. Actions outstanding from previous meetings

Summaries to be forward to office Secretary had checked her records and could not find details of these other than 1 file that she was unable to open, which could have been these, SS to resend to Secretary for office retention.

Process of analysis report SS Nov 17 - still not completed

Youth Questionnaire results SS Nov 17 Still not completed

Schools report SS Nov 18 Still not completed

Action SS

The Chairman stated that whilst he realised that some of this work had not been done due to other priorities, this was now becoming a priority. It was thought that the forthcoming training session would give a better understanding of how much of this work is required for the Consultation Statement.

7. Chairman's report/update Nothing to report

8. Correspondence

Details had been sent onto group regarding three NP plans in the county which have passed through referendum stage and become 'made' plans – ie Thaxted/Wivenhoe/Bradwell with Pattiswick

A letter had been received from Strutt and Parker asking for clarification on the current timetable for the preparation of the Neighbourhood Plan as well as an update on the consideration of representations that had been made as well as the offer to meet to discuss their concerns. Secretary had responded that timetable had slipped somewhat from what was printed in the draft Plan and an update would be made available as soon as possible.

She had also received the invite to the RCCE Xmas coffee morning which Michelle had mentioned earlier in the meeting, which she would forward onto members and asked if anyone wishes to attend to contact herself if they wish to book a place. Secretary/Group

9 Consultation Responses update

Responses from statutory consultees and developers had been reviewed and there were some concerns as to the response from ECC, therefore a meeting had been arranged for the 7th Nov to discuss further, there were also issues regarding the settlement boundary so a separate meeting is being held on the 15th November to discuss this.

Paper responses are still to be downloaded onto the Parish Council machine, the Clerk had informed it would be done by next week ready for the other tasks to be completed before data analysis begins. Action Clerk/Secretary

10. Consultation Document Update

SR had met with Secretary on the 25th Nov 19 to discuss the draft document that he had produced. They were both comfortable with what SR had compiled so far, Secretary was updating document at present with further info, once this was completed they would meet again and ensure that all documentation that is mentioned is collated properly, ready to share with the group for review at a later date. Action SR/Secretary

11. A12 Consultation

The Chairman and SS had both visited one of the recent consultation exhibitions, and asked members to put an individual response to this consultation. DW suggested that a NP response is sent, Chairman asked her to draft this, ready for consideration by the group.

Action DW

12. Next Meeting Date

There will be no meeting on the 20th November 19 due to an RCCE training session.

There were no scheduled meetings booked for Dec 19.

Meeting closed at 7.50pm