

Tiptree Village Neighbourhood Plan Working Party

Notes of meeting 16th October 2019

Present Cllrs, J Greenwood (Chair), D Webb (V Chair), S Allen -Shepherd

Julie Webster (Secretary)

Kevin Coogan, Sue More

1. Apologies Adrian and Jean Foster Brown, Steve Reid

2. Introduction of new volunteers None

3. Declaration of interest None

4. Approval of notes from last meeting – 2nd Oct 19

Approved subject to the following amendment

SS asked for clarification regarding wording ‘two members had asked to be taken off the database due to relocation’. Secretary to alter wording slightly for clarity to differentiate between members of the WG group and database members. Action Secretary

5. Actions outstanding from previous meetings

Summaries to be forward to office Secretary had checked her records and could not find details of these other than 1 file that she was unable to open, which could have been these, SS to resend to Secretary for office retention.

Process of analysis report SS Nov 17 - still not completed

Youth Questionnaire results SS Nov 17 Still not completed

Schools report SS Nov 18 Still not completed

Action SS

The urgency of this was stressed now due to the length of time outstanding and the requirement of some of this work which could be required for the progression of the Consultation Statement/Plan. Further clarification would be sought as to whether this all needed be inserted into the consultation statement.

6. Chairman’s report/update Nothing to report

7. Correspondence

Newsletter from Locality had been received and would be forwarded on by Secretary

Action Secretary

8. RCCE Training Session – Reg 14 and beyond

RCCE will be delivering a training session on Sat 9th Nov 2019 from 10.00am – 1.00 pm at the RCCE offices, Feering, regarding how the pre-submission consultation process(Reg 14) needs to be run and outlining the stages that follow including submission, examination and referendum. They will look at the contents of the Basic Conditions Statement and Consultation Statement documents that need to be submitted with the Plan. The cost is £20 per delegate for RCCE parish Council members

Three members showed an interest in attending (DW,SM,SS) and Secretary would check with members not present at the meeting and book asap as she thought that this event would be very popular so time is of the essence to get this booked. Action

Secretary

9. Consultation Document Update

SR had produced a first draft document but was unable to attend the meeting to share with the group at short notice. Arrangements were already in place to meet with Secretary the following week to assist with further detail. Action SR/Secretary

10. Draft Plan Consultation Feedback (Responses)

The chairman shared with the group some of the responses that had been received from developers and Statutory consultees and were looking presently reviewing these and how they should be considered in consultation with the Consultant. It was felt that some of the the responses from ECC was somewhat a surprise, considering the prior meeting that had been held with ECC before the consultation and DW suggested that these comments are sent to Kevin Bentley and John Jowers.

11. Dates and venue for data analysis

Data was still to be downloaded onto the Parish Computer, which Secretary was hopeful would be done the following week with the other tasks to follow ready for data analysis.

12. Next meeting Date

This is scheduled for the 6th Nov 2019 when Chairman hoped that data would be available and further news on the recent recovery of the Gladman appeal.

Meeting closed at 7.45pm