

Tiptree Village Neighbourhood Plan Working Party

Notes of meeting 5th December 2018

Present Cllrs D Webb (Chair), J Greenwood, (V Chair), D Coe

Julie Webster (Secretary)

Andy Bryant, Alan Chapman, Debbie Foot, Heidi Southgate, Kevin Coogan, Sue Shepherd, Vivienne Eden

1. Apologies

Cllr B Wood, Adrian and Jean Foster Brown, Dennis Mannina, Michael Cock, Mike Corbett, Mollie Stammers, Ronnie Hannan, Steve Reid, Sue More

2. Introduction of new volunteers

None

3. Declaration of interest

Andy Bryant

4. Approval of notes from last meeting – 7th Nov 18

Not approved by 1 member

1 member (SS) refused to approve the notes from last meeting. The secretary asked why SS had not been in touch with her prior to the meeting as per terms of reference, for discussion this evening if she had any queries. SS responded that she had contacted the Vice Chairman. Secretary had received some amended notes from the V Chairman and had reviewed them and responded that she was not prepared to alter them as it was style content rather than accuracy. As she had heard no more, presuming that they were his comments,

she proceeded to bring them unamended to the meeting. The Chairman suggested that they be held over to the next meeting for further discussion when paper work would be available to everyone.

5. Actions outstanding from last meeting 3rd October 18

Response from Ruth Newcombe CBC who was going to investigate the option of whether there can be priority for local residents when allocating affordable housing properties.

Secretary had followed up again and received a response the previous day confirming in principle that Strategic Housing would be supportive of a local connection priority for a number of the affordable homes which will be delivered as part of the Neighbourhood Plan. The number of affordable rented homes delivered with a local connection priority must not exceed the need identified in the housing needs survey carried out in Dec 2017, which was 19. It was suggested that we give consideration to the sites which we would like to have this applied to and consider appropriate policy wording. JG asked for a copy of this response to be sent to him and it was discussed that we need to look at how we could make people aware of the council housing register.

Actions outstanding from previous meetings

Working Group Notes for website Secretary Mar 18 – this is an urgent issue to be addressed by Secretary and Steering Group at the next meeting

Precis/Statements/Summaries to be forward to office SS was of the opinion that some details had been sent – this is to be rechecked and anything outstanding would be forwarded by Dec 18

Process of analysis report SS Nov 17 - SS not completed so far as SS felt that this was not priority

Youth Questionnaire results SS Nov 17 Still not completed as above

Environment pre-consultant report DW/SS 2015 Nov – this is still to be sorted as not consistent with what the other three groups had done correctly.

6. Chairman's report/update

- Chairman announced that the Draft Plan had been circulated to TPC for familiarisation recently, and that it is the intention to take the Draft Plan to Full Council on the 14th Jan 19 for a decision as to whether it can go forward for public consultation. She offered her thanks to JG for the tremendous amount of work he had done on the plan, as well as the Task Group and Policy-writer.
- A copy of the draft Plan has also been sent to CBC for their feedback and a meeting had been arranged with Karen Syrett on Monday 10th Dec 2018.
- It was confirmed that Barbrook Lane Planning Application was not on the CBC planning agenda for the 13th Dec 18
- An apology was made for the late cancellation of the last NHP meeting which was due to TPC Planning meeting having to be changed to this date and lack of room availability.

7. Draft Plan Progress Update

JG talked through the Draft Plan on the screen

8/9. Six week draft Plan Consultation – Grant Update

Chairman explained that there were lots to do leading up to the proposed launch of the draft plan but unable to fix a date yet due to the approval of the draft plan by TPC. The grant expenditure had been extended until 31st March, whatever activities or items claimed for need to be either completed and spent or returned. It is anticipated at that moment that approx. £2.5k of the £7.5k will need to be returned.

Work leading up to the exhibition required will be producing and printing of leaflet to advertise the event, delivery of leaflet which is hoped to be done by the Scouts depending on availability, possible estate agent boards, production and delivery of posters to businesses, press releases, banners, printing of draft document, website and facebook advertising and material for the exhibition and printing.

A provisional date for the 16th Feb and 20th Feb 2019 was agreed for the exhibitions to begin the consultation, the 16th Feb being the latest possible date that we can go out for consultation to be complete by the end of March 19 if we are to utilise the grant money

10. Schedule of Meeting dates 2019

It was agreed that Secretary will produce a list of meeting dates for Jan – Mar 19 (1st and 3rd week in the month where possible to be advertised on noticeboards/website etc) but group will meet in between these dates for exhibition planning.

Meeting Closed at 8.30pm

Next Meeting 16th January 2019