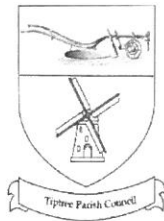


TIPTREE PARISH COUNCIL



MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Monday 16th March 2020 at 7.00pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs: Cllr D Webb
Cllr N Anderson
Cllr B Wood

Cllr R Mannion (Vice Chairman)
Cllr J Greenwood

Also in attendance – One member of the public, the Tiptree Youth Project Outreach Officer and the Clerk of the Council

- 631/19 **Apologies for Absence** – There were apologies for absence from Cllr D Coe.
- 632/19 **Declarations of Interest** – There were no declarations of interest.
- 633/19 **Tiptree Heath** – A written report was provided, stating that the fencing had now been completed, but that the kissing gate replacement project was held-up due to the weather. A ditch had also been repaired, preventing flooding of the nearby roadside.
- 634/19 **Public Questions:** There were no questions from the members of the public.
- 635/19 **Minutes of Amenities Meeting** – 17th February 2020.
The minutes had previously been approved by Council. The Minute Book was not available at the meeting, and so the Chairman stated that the minutes would be signed at the next available opportunity.
- 636/19 **Request to trim Council owned hedge at Windmill Green:** Councillors had visited the site prior to the meeting. Concerns were raised about the Hawthorn tree which sits outside of the hedge boundary, and does not form part of the hedge. After discussion, it was **RESOLVED that the significant ivy growth within the tree can be removed, but the tree must remain.** The clerk was also charged with determining if some hedge whips can still be obtained from CBC, and these would then be used to fill in the gaps within the hedge.
- 637/19 **Introduction of new TYPO (Mr Andrew Butt):**
The new Tiptree Youth Project Outreach Officer introduced himself to the meeting, explaining his role and his plans for the near future. He informed Cllrs that his stipulated role is to work with the 14+ age group, but he will work with all kids. There was a great deal going on for kids within the area, but no real co-ordination, meaning that events happen at the same time, and generally without publicity. He would like to co-ordinate that better. It was then unanimously **resolved that the verbal report be noted.**

1. Workshop re-build: An update was provided by the Head Groundsman, stating the roof is now on, and guttering/drain pipes etc would be completed shortly. It was expected that internal works would begin soon. **RESOLVED to note the report on the building works.**
2. Inspection of Play Equipment: The Clerk reported that "Play Inspections" would be occurring in the near future, and that a recent meeting with a Play Equipment manufacturer had recently been held in the office with the Clerk and Head Groundsman. The discussion centred around having the right equipment for play, and the meeting would be extended to enable the Chairman to be included. **Committee RESOLVED to note the report.**
3. Lakes: The clerk reported that the repair for cracked/tilted concrete paving was now effective. A further discussion was held on a CBH quote to replace the pumping aeration system for the lake. Cllrs were unhappy with the quote, as the extent of the failure of the current system was not properly known. The clerk was charged with obtaining a repair cost from an alternate source. A quote for signage (preventing the feeding of bread to the ducks) for the duck pond was also received and accepted, with the proviso that the final wording for the signs would be agreed by council. **It was unanimously RESOLVED to receive and note the report, with actions for the clerk as outlined.**
4. Memorial Garden –The quote to supply an electrical duct for UK Power Networks was discussed, with CBH providing the lowest quote. This was accepted by Cllrs. The replacement shed previously approved by Council some 7 months previously was re-introduced, as the requirement had changed: the need was now for a larger shed to secure the ride-on mower. The quote provided by Tom's Farm Shop was unanimously accepted. **It was RESOLVED to receive the report, enabling the two purchases as detailed.**
5. Park Lane – With the recent poor weather, access to the site has been limited, although TCV have managed two full days of work, clearing the scrub around the pond and also half way along the hedge. It was **resolved to note the report provided.**

639/19 **Amenities Business Plan:** The chairman delivered a business plan that was resurrected from a previous year. The intent was to ensure that all plans were captured, and not just the S106 items (shown in the following item). The Chairman asked for members to review the item, and ensure that all business is captured. The clerk committed to transferring the report to an Excel spreadsheet, making it easier to view.
The report was received and noted.

564/19 **S106 priorities:** The past report (from Feb 2020) was discussed and the contents noted with the addition of the Burial Ground.

Site - Requirement	Cost Estimate
Grove Lake – Dredge and Landscape	Approx. £150,000
Grove Rd PF – Multi- Surface all weather pitch	Approx. £100,000
Grove Rd PF – Junior Play Equipment	Approx. £ 70,000
Park Lane – Adult Fitness Trail	Approx. £ 35,000

Windmill Green – Rebuild Scout Hut	Approx. £400,000
Sports Centre (Thurstable) – Improvements: Conversion of unused Tennis court to cricket facility etc.	Approx. £ 90,000
Warriors Rest – Enablement of site as Nature area	Approx. £125,000
Caxton Close Play area equipment upgrade	Approx £ 20,000
Burial Ground – site to be determined	Approx £15,000

It was resolved to receive and note the list, with the addition of the Burial Ground.

565/19 Financial Comparison

A financial report for the Amenities Committee was discussed. **The report was received and noted.**

There being no other business the meeting closed at 20.40

Signed.....



Date.....

23/07/2020