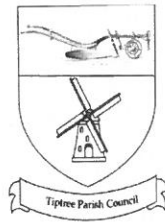


TIPTREE PARISH COUNCIL



MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Monday 17th February 2020 at 7.00pm in The Meeting Room, Community Centre, Caxton Close

Present Cllrs: Cllr R Mannion (Vice Chairman) Cllr N Anderson
Cllr J Greenwood Cllr B Wood

Also in attendance – One member of the public, Borough Cllr J Elliott, the Council's Head Groundsman and the Clerk of the Council

- 557/19 Apologies for Absence – There were apologies for absence from Cllrs D Webb and D Coe.
- 558/19 Declarations of Interest – There were no declarations of interest.
- 559/19 Tiptree Heath – there was no report at this meeting
- 560/19 Public Questions : There were no questions from the members of the public.
- 561/19 Minutes of Amenities Meeting – 20th January 2020
The minutes had previously been approved by Council and were signed as a correct record by Cllr R Mannion.
- 562/19 Purchase of Ride on Mower:
The clerk explained that the additional hours of care now required to maintain the Memorial Garden at a high standard was impacting upon the available hours of the team – an alternative to the push mower was sought, in order to reduce time taken in mowing. A reasonable solution was found via a local equipment supplier, at a price that did not exhaust the EMR funds. Cllrs discussed follow on maintenance (by existing contractor) and method of moving mower from site to site (Trailer – currently only with towbar to tractor – staff asked to investigate towbar for pick-up truck). It was then unanimously **resolved that: the item be purchased, and stored in the soon to be built workshop for security.**
- 563/19 Site Updates:
1. Workshop re-build: An update was provided by the Head Groundsman, stating that the tresses for the roof had arrived, but that scaffolding to raise the brickwork level to the right height had not yet arrived on site. The quote for gates and secure fence (Including anti-climb) to the rear of the workshop was discussed. The Committee then unanimously **RESOLVED to note the report on the building works, and approve the quote for fencing.**

2. Inspection of Play Equipment: The Clerk reported that “Play Inspections” would be taking over the inspection role from March 1st. It was also reported that the Cone Climber equipment on Grove Rd would be reviewed in the inspection. **Committee RESOLVED to note the inspection change-over.**

3. Lakes: The clerk reported that Colchester Borough Housing (CBH) have completed the repair for cracked/tilted concrete paving. The work appears to be less robust than we had expected. Checks by the Head Groundsman lead us to believe that the repairs will fail very quickly, due to the lack of adhesion between concrete and “bitmac”, with some areas not rolled flat, creating an open area for erosion. The clerk has opened a discussion with the contractor on the works, in order to ensure a satisfactory repair. A further discussion was held on two quotes received to prevent vehicle access to the green space beside the lake from Church Road via wooden bollards. The quote from the All Green Landscapes was accepted as lowest cost, and the clerk was authorised to enable work to commence. **It was unanimously RESOLVED to receive and note the report, with actions for the clerk as outlined.**

4. Memorial Garden –The Rules and Regulations for the Memorial Garden were received and accepted. The clerk also provided information on plot numbering discs and single stem vases, as these were the last items required prior to opening the Memorial Gardens on March 7th. **It was RESOLVED to accept and receive the report.**

5. Park Lane – With the recent poor weather, there has been no further actions since the last report. It was **resolved to note the report provided.**

564/19 **S106 priorities:** The past report (from Jan 2020) was discussed and the contents noted with no new additions.

Site - Requirement	Cost Estimate
Grove Lake – Dredge and Landscape	Approx. £150,000
Grove Rd PF – Multi- Surface all weather pitch	Approx. £100,000
Grove Rd PF – Junior Play Equipment	Approx. £ 70,000
Park Lane – Adult Fitness Trail	Approx. £ 35,000
Windmill Green – Rebuild Scout Hut	Approx. £400,000
Sports Centre (Thurstable) – Improvements: Conversion of unused Tennis court to cricket facility etc.	Approx. £ 90,000
Warriors Rest – Enablement of site as Nature area	Approx. £125,000
Caxton Close Play area equipment upgrade	Approx £ 20,000

It was resolved to receive and note the list.

565/19 Financial Comparison

A financial report for the Amenities Committee was discussed. **The report was received and noted.**

There being no other business the meeting closed at 19.45

Signed.....*J.M. Webb*.....Date.....*19.03.20*.....