

## TIPTREE PARISH COUNCIL



### MINUTES OF THE FULL PARISH COUNCIL

The Meeting of the Full Tiptree Parish Council took place via Video Conference on Monday 05 October 2020 at 7.00pm.

Present via Video Conference: Cllrs


R Mannion (Chairman)	M Maund (Vice Chairman)
S Allen-Shepherd	C Bigg
D Coe	J Bunney ( <i>joined at 19.05</i> )
N Mattinson	J Greenwood
R Smithson	S Redgewell
B Wood	D Webb

Also in attendance –County Cllr J Jowers, the Clerk of the Council and the Deputy Clerk.

- 067/20 **Apologies for Absence:** – None
- 068/20 **Declarations of Interest** – Cllr Greenwood reported an Interest in item 073/20 as a Trustee of that organisation.
- 069/20 **Chairman's comments** – The chairman reported briefly on his medical condition, on the resignation of M Pennick, and that the Borough Council have confirmed that we are now able to Co-Opt for this seat, following the advertised notice of this vacancy.
- 070/20 **Questions and statements from the public** – There were no members of the public attending the meeting.
- 071/20 **Minutes of the Full Council.** The minutes for 7<sup>th</sup> September 2020 were unanimously approved for signature by the Chairman.
- 072/20 (a) **County Councillors report:** Cllr Jowers reported that the upcoming white paper on the Future of Planning would provide a number of concerns for residents. The Local Plan (Produced by CBC at present) would be required to reduce in complexity, be made in just 30 months, and clearly lay out where land is available for development. The impact on the Neighbourhood Plan is that site allocation would no longer be required. Coupled with a move toward Unitary Authorities, the likelihood would be less local expertise, and for parishes to receive further devolved powers. **The verbal report was received and noted by council. Cllr Jowers then left the meeting.**
- 072/20 (b) **Borough Councillors Report:** Cllr Wood reported that there was no new news from the Borough Council.  
**Cllr Greenwood moved to the waiting room to avoid discussion on the next item.**
- 073/20 **Grant Request:** Council, debated the request for Grant funding for the TYPO which had been held over from March 2020 due to COVID. It was unanimously **RESOLVED to grant the request for £1,500 at the next payroll payment. Cllr Greenwood then re-joined the meeting.**

- 074/20 **Government Consultation- Planning for the Future:** Cllr Bigg talked through the draft response previously provided to councillors by Cllr Greenwood. He was thanked for his efforts, and members were all of a mind to support the response without amendment. It was unanimously **RESOLVED to put forward the responses as provided as being the Parish Response to the consultation.**
- 075/20 **BeGreen Tree work:** Quote for “chipping” work at new Parish offices site was provided and briefly discussed. It was unanimously **RESOLVED to accept the quote from BeGreen.**
- 076/20 **New Parish offices:** The tender responses for the build-out were provided and discussed. As the works required would be in excess of £25,000, the tender was placed on the Government Contract Finder website and advertised locally. Of the 4 responses received a table was drawn up and provided to council, listing price points and locality for a decision. After discussion, it was unanimously **RESOLVED to (a) appoint David Taylor as the builder for the Parish Offices, in accordance with his tender response and (b) to enable UK Power to provide electricity to the site in accordance with their quote.**
- 077/20 **Neighbourhood Plan –** Cllr Greenwood spoke at length on a number of points:
- (1) **Appointments to the Steering Group –** Cllrs Coe and Wood reported that they wished to stand down, having served many years and no longer being able to deliver the time required to serve on the Steering Group. Cllr Greenwood praised their efforts, and wanted to introduce Cllr Bigg as a replacement. Full Council voted on the appointment, and **Cllr Bigg was unanimously elected to the Steering Group.**
  - (2) **Steering Group structure –** Cllr Greenwood wanted council to consider the possibility of altering the terms of reference for the Steering Group, such that they sit directly within the Parish Council structure. It was agreed that the matter bore consideration, and **it would be brought back to the next Full Council meeting.**
  - (3) **Examiner’s Report:** The NHP Examiner’s report has not yet been finished, but there have been some clarification questions requested. These were answered in conjunction with CBC. **We still await the final report.**
- 078/20 **Security Working Group Recommendation:** After much discussion regarding the value of the service, it was unanimously **RESOLVED to write to OakPark Security, and inform them that the contract would be cancelled.** The working Group also stated they wished to pursue a more cohesive, networked CCTV coverage for the village, based on savings realised from removing security patrols from the budget. The working Group are however still awaiting a CCTV investigation report, which is due imminently. **This report was received and noted.**
- 079/20 **Parish Office closure:** Council were able to confirm that the office will once again close to the public from Tuesday 6<sup>th</sup> October, due to the increase in COVID prevalence throughout Essex.

The Chairman then closed the meeting at 20.28 pm.

Signed..........Date.....12<sup>th</sup>/20.....