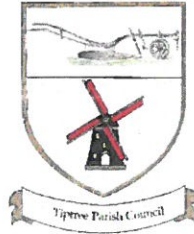


TIPTREE PARISH COUNCIL



MINUTES OF THE FULL PARISH COUNCIL

The Meeting of the Full Tiptree Parish Council took place via Video Conference on Monday 09 November 2020 at 7.00pm.

Present via Video Conference: Cllrs

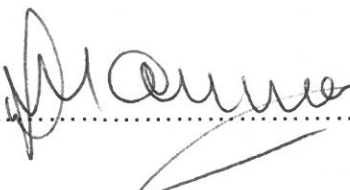
M Maund (Chairman of Meeting)	C Bigg
S Allen-Shepherd	J Bunney (<i>joined at 19.07</i>)
D Coe	J Greenwood
N Mattinson	S Redgewell
R Smithson	D Webb
B Wood	

Also in attendance –County Cllr J Jowers, the Clerk of the Council and the Deputy Clerk.

- 080/20 **Apologies for Absence:** – Apologies were received from Cllrs: R Mannion & N Anderson
- 081/20 **Declarations of Interest** – None.
- 082/20 **Chairman’s comments** – The chairman reported briefly on the medical condition of Cllr Mannion, and the fact that the Skate Park had been closed by the clerk in compliance with the government’s edict.
- 083/20 **Questions and statements from the public** – There were no members of the public attending the meeting.
- 084/20 **Minutes of the Full Council.** The minutes for 5th October 2020 were **unanimously approved for signature** by the Chairman.
- 085/20 Receipt of Minutes from Committees:
- (a) It was unanimously agreed to **RECEIVE** and **NOTE** minutes 001 to 012/20 of **the Amenities Committee.**
- (b) It was unanimously agreed to **RECEIVE** and **NOTE** minutes 593 to 605/19 of **the Highways Committee.**
- 086/20 **County Councillors report:** Cllr Jowers reported that the upcoming white paper on Local government may have been overtaken by other priorities, yet the Future of Planning White Paper was still proceeding. This would raise a number of concerns for residents. The Local Plan (Produced by CBC at present) would be required to reduce in complexity, be made in just 30 months, and clearly lay out where land is available for development. The impact on the Neighbourhood Plan is that site allocation would no longer be required. Coupled with a move toward Unitary Authorities, the likelihood would be less local expertise, and for parishes to receive further devolved powers.
- On the current lockdown, Cllr Jowers reported that the Tips would remain open, as would some libraries. The stated desire for Essex would be to return to Tier 1 after the current lockdown is eased in early December. **The**

- verbal report was received and noted by council. Cllr Jowers then left the meeting.
- 086/20 (b) **Borough Councillors Report:** Cllr Wood reported that there had been a recent site survey of the Barbrook Lane site by the developers, and that the Bus shelter on Church Rd near St Luke's would shortly receive the Bus stop signage from ECC Highways. **The verbal report was received and noted by council.**
- 087/20 **Heritage Asset List:** Council discussed the CBC Heritage List. Cllr Allen-Shepherd had spent some time preparing a number of sites for asset registration with CBC through the Neighbourhood Plan process, and would continue trying to specifically get assets such as Pennsylvania Lane, Park Lane and the lane section of Grove Road listed with the help of CBC. Help was needed from the populace to note and record which buildings should additionally be listed. It was therefore **RESOLVED to that a request to the populace to note buildings which should be listed would go out via Facebook**, organised by Cllr Allen-Shepherd and posted by Cllr Mattinson.
- 088/20 **New Parish Offices- Verbal update by the clerk:** The clerk reported on the progress of the "request to provide a change of use and alterations" of the Landlord (CBC) had been submitted, and a draft copy returned by CBC. This was responded to and reverted for CBC's comments. It was unanimously **RESOLVED to receive and note the report.**
- 089/20 **Neighbourhood Plan:** Cllr Greenwood spoke on the Examiner's Report: The NHP Examiner's initial report had been received with some inconsistencies that required rectification. The issue had been discussed with CBC, and a report provided for CBC to return to the Examiner and request greater clarity. **We still await the final report.**
- 090/20 **Photocopier:** The clerk reported that he had contacted the photocopier leasing company in search of better pricing. A new deal was proffered, extending the current remaining two-year period by a further 2 year term, at the end of which, the photocopier would be owned by the council. The new deal would be £100 per quarter cheaper. **This report was received and the clerk instructed to move to the new contract.**
- 091/20 **Delegated Decision Making:** The clerk reported on the law regards Parish meetings, and the system currently being operated. Council were happy with the current Zoom format, and the frequency of meeting enabling decisions to be made. It was proposed, seconded and **Unanimously agreed that the Heads of Department format for emergency decisions be rescinded and all decision making revert to the meetings.**
- 092/20 **Bank Reconciliations:** Cllr Wood reported that all bank reconciliations for the year up to and including the end of October have been correctly carried out. **This report was received and noted.**
- 093/20 **Budget Vs Spend Report.** The clerk walked councillors through the report, highlighting areas for discussion. **The report was received and noted**
- 094/20 **Schedule of Meetings.** The clerk discussed the schedule of meetings for H1 of 2021 (which including adding a planning meeting prior to the Full Council meeting in Dec 2020). **The report was received and approved unanimously.**

The Chairman then closed the meeting at 20.08 pm.

Signed  Date 10/12/2020