

Steering Group Meeting Notes by Zoom on the 25th Nov 2020 at 2pm

Present Cllr Greenwood (Chair), Cllr Webb (V Chair), Cllr Allen-Shepherd and Cllr Bigg
Secretary and Clerk

1. Apologies for absence

None

2. Declarations of interest

None

3. Approval of notes from previous meeting 12th Feb 2020

Approved with the addition of the Word Working Group under item 9

4. Actions outstanding from last meeting

None

5. Chairman's Update

The Chairman reported that at the last Parish Council meeting on the 23rd March 2020 the Council agreed to submission of the Plan to CBC. They began the Consultation on the 20th Apr 2020 which was subsequently stopped under the threat of a judicial review due to Covid 19 regulations. On the 2nd April 2020 we heard that the Gladman Appeal (Barbrook Lane) had been accepted, however the Bloor Homes Appeal (Maldon Road) was ultimately dismissed on 18th Aug 2020.

On the 22nd June 2020 the Reg 16 consultation was restarted for a duration of six weeks and then followed very quickly with the examination by the examiner John Parmenter, who sent his draft report for fact checking on the 8th Sept 2020, which recommended that the plan didn't proceed to referendum. There were several reasons for this, the main one being the route through Messing. He listed three fatal flaws which were routes, Spatial strategy, SEA and site selection and evidence. We had no opportunity to engage with examiner and realised that he had not seen all the submission detail. As a consequence we pointed out some of the facts and as a consequence of this he revised his report quite considerably and removed the three flaws, however his final conclusion still remained the same. In view of this, a statement has been prepared by CBC and ourselves which clarifies the situation.

6. Publication of Report

The report of the prepared statement is going to the CBC Planning Committee on the 14th Dec 2020 to be adopted. The documents will be on the CBC website from the 3rd Dec 2020.

A letter is also going to be sent to NPIERS (Governing body) as not happy with the way the examination was conducted, especially not being able to engage with the examiner.

7. Actions to be taken in view of Agenda no6

On the 3rd Dec 2020, the community will be made aware of the decision. Secretary was asked to inform the Working Group the day before this if possible. There is an Examiners report, statement and decision document to be sent which JG will send to Secretary as soon as he receives then from CBC. Due to data protection issues the Statutory Consultees may need to be advised by ourselves. Action Secretary/JG

Details will be required to go out on website/Tiptree np facebook and Tiptree Council facebook pages. Action Clerk/JG/NM

It was advised that all involved developers/landowners should be informed. (Action Secretary)

The clerk advised that the Community could be informed of the decision as part of our consultation exercise, asking for their involvement

It was suggested that the Chairman attends the CBC Planning meeting on the 14th Dec 20.

(Action JG)

It was suggested that at some point an advert should be put out similar to the previous call for sites asking if anyone else wishes to put a site forward (To be actioned at a later point)

Parish boundaries can be changed but felt it wasn't practical at this stage due to the work involved. It was suggested that Brg Cllrs asked for a boundary review

It was agreed to put the pros and cons to the council regarding the removal of homes from the Plan but not to make a decision until investigated further. (Action JG)

An environmental appraisal of the two options could be a way forward to which CBC have offered to fund.

Further evidence is required to justify the primary streets. It was also suggested that some road modelling was investigated. (Action JG)

8. Group Set up changes and procedures

Cllrs Coe and Wood have resigned from the group and Chairman gave his thanks to them for their work. He welcomed Cllr Bigg to the group. (Action Secretary required to send terms of reference and governance to CB)

An option of changing to a committee is being looked at. The clerk advised that it doesn't matter whether we have a steering group or committee but emphasised that any changes would need to be agreed by council and they would need to see all options and given a reasonable time to consider this. (Action Chairman to review and discuss at a later meeting)

9. Correspondence

Secretary reported on correspondence that she had received since last meeting in March.

A letter had been received from a former member thanking the group for finally submitting the plan. (Action Secretary to forward to next WG)

Agenda)

A letter had been received from a resident stating that they have read the revised plan and think it is very good. (Action Secretary to forward to next WG Agenda)

Letter received from a planning company who originally showed an interest in putting a site forward and that they were now progressing with a planning application.

Secretary advised that during Reg 16 she was copied into some responses from this consultation.

A letter had been received asking for an update on the plan since submission.

A couple of members had asked to be removed from the Updates Register.

An invite to a free RCCE event had been received shortly before meeting regarding a Digital Consultation Toolkit for undertaking community engagement on line. It was thought that this could be useful if pandemic was not over. Secretary to check availability and book two places if possible for JG and SAS on the 4th Dec at 10.30am (Action Secretary)

10. Finance and Grant Update

Finance – Overall expenditure of the NP up until Mar 2020 is £52k which includes grants received, Borough Councillor money grants and Parish Council budget.

Budget 2020/21 is £10,000

Since April expenditure is approx. £3k

Grant – Due to the impact of Covid 19 the Basic Allowance of £9000 has been increased by £1000 to £10,000, taking us to a total of £18,000 as we meet the criteria for additional funding.

Taking this extra £1000 into consideration we have approx. £8800 available to us in a grant application.

Secretary advised that the last dates for grant applications is the end of Jan but you must be able to spend the money before the end of the financial year.

We also can utilise technical support if we wish.

Finance needs to be discussed further as meeting had to be brought to an end quickly due to the fact that the Chairman and Secretary had other pre-arranged appointments backing on to this meeting.

11. Date of Next Meeting

Thurs 10th Dec 2020 (tbc)

Meeting closed at 3.35pm