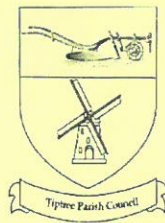


## TIPTREE PARISH COUNCIL



### MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Monday 12<sup>th</sup> October 2020 at 7.00pm via Video Conference.

Present Cllrs: Cllr D Webb (Chairman) Cllr N Anderson  
Cllr D Coe Cllr J Greenwood  
Cllr R Mannion (Vice Chairman) Cllr B Wood

*Also in attendance* –The Clerk of the Council and the Head Groundsman.

013/20 **Apologies for Absence** – There were no apologies for absence.

014/20 **Declarations of Interest** – There were no declarations of interest.

015/20 **Public Questions:** There were no members of the public present.

016/20 **Minutes of Amenities Meeting** – 20<sup>th</sup> July 2020.

The minutes of the meeting held on 20<sup>th</sup> July were unanimously approved for signature.

017/20 **Site Updates:**

1. **Grove Rd PF:**

- (a) Workshop Rebuild: The Clerk reported that work is now complete bar two small items.
- (b) Cone Climber: The chairman discussed replacing the Cone Climber with a “Nest Swing” for an intermediate age group, and asked the clerk to distribute the relevant catalogue page to all members. It was properly proposed, seconded and unanimously agreed to proceed with the **replacing of the cone climber equipment with the nest swing.**
- (c) Junior Play Equipment: The committee understood that there was as yet no funding to deliver this project, but the clerk was requested to send scans from the relevant catalogue pages to all members.
- (d) Stream Re-wilding: The chairman talked through the requirements for a survey and management plan for the stream re-wilding, and committee **resolved to enable Cllrs Webb and Greenwood to perform the initial survey of the stream.**

2. **Lakes:**

- (a) Duck Feeding Notices: The Clerk reported that the signs to reduce the feeding of bread to the ducks were now in place.



- (b) Pumps: The clerk reported that had received a price for replacement pumps for (a) the lack of aeration and (b) the lake fountain feature. The Fountain feature pump (*and associated table*) are significantly more pricey and less robust. Committee therefore **unanimously agreed to proceed with the Aeration pump purchase, but declined to proceed with the fountain.**
- (c) Picnic Table: the clerk reported that the 2 picnic tables have been ordered, and that ECC have confirmed they would pay from their locality budget.
- (d) Tree Work: The committee noted that the contractor for the tree work (Horse Chestnut) would be removing the tree in October/November.
- (e) Fish: The clerk reported that the Kelvedon fishing club had agreed to perform the removal of the large fish.
- (f) Railings: The head Groundsman reported that he did have the railing painting task on his "to do" list, and it would be completed over the next few months (weather permitting).

### 3. **Memorial Garden:**

- (a) Site Visit: Following the chairman's site visit (1<sup>st</sup> October), members were appraised of the excellent upkeep of the grounds, praising the staff for their work. Some additional planting was required and committee unanimously agreed that this should continue.
- (b) Electricity: The Head Groundsman reported that the supplier would be onsite on Oct 13<sup>th</sup> to fit the meter.

### 4. **Park Lane –**

- (a) Weed wipe – **quote submitted by KKR for flailing the blackthorn previously weed-wiped was unanimously agreed.**
- (b) Tree work – This reported that the "dead-wooding" as quoted by Be Green was awaiting completion in October/November
- (c) Picnic Table – Please refer to (2c), where this item has been ordered.
- (d) Large Vehicle Access – Recent issues where a fire tender was unable to access the scene of a fire down the bridleway was brought to members attention. Cllr Anderson (a homeowner on the bridleway) and the clerk will discuss in more depth after the meeting.

- 5. **Windmill Green** – The clerk reported on an initiative at Windmill Green. A forthcoming meeting with BeGreen would be held to discuss managing the rear hedge line. It is currently too tall for TPC staff to manage, and a quote is requested to bring the hedge/tree line to a manageable height.

It was **resolved to note the entirety of the report provided.**

018/20 **Fitness Trail**: The chairman discussed the Fitness Trail as captured on the Parish S106 funding request – Councillors had previously been opposed to placing the Fitness Trail at Park Lane, but wanted the Fitness trail. It was therefore for members to decide where this should be sited. After discussion, it was **unanimously agreed that the Trail was wanted, and should be sited on the Grove Park Playing Field Extension.** The S106 request was to be updated to note the change.



- 019/20 **Budget Setting Discussion for 2021/22:** The clerk produced a “first blush” budget for Amenities for 2021/22, to enable the committee to discuss needs and issues prior to the Policy and Finance meeting next month. Councillors reviewed the budgetary line items, and suggested some changes regarding Earmarked Reserves for both Grove Lake and replacement Play equipment. **The report was Received and Noted.**
- 020/20 **2 x Trees at Windmill Green:** Two large trees are looking to be sourced in order to replace the dead tree alongside the Kelvedon Road. Funding is available in the budget. **The Committee agreed unanimously to replace the dead tree with two native UK trees.**
- 021/20 **Playing Field Association Membership:** The Vice Chairman brought this matter to members attention, and requested re-joining the Essex Playing Fields Association. **The idea found support, and was unanimously approved.**
- 022/20 **New mower tray for tractor/Scarifier for ride-on Mower:** As this item had previously also been discussed in the budget discussion, Committee were able to rapidly agree the need, and **unanimously approve the spend from next year’s budget.**
- 023/20 **S106 priorities:** The report format was discussed and the contents noted with the changes to the Fitness Trail (item 018/20) at Grove Park PF Extension, and a discussion to be had with the Sports Centre regarding ongoing meetings and support.  
**It was resolved to receive and note the list, with the corrections as stated.**
- 024/20 **Financial Comparison**  
A financial report for the Amenities Committee was discussed. **The report was received and noted.**

There being no other business the meeting closed at 20.55

Signed D. M. Webb Date 5.02.21