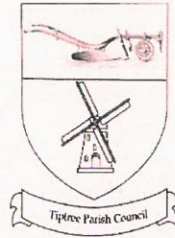


TIPTREE PARISH COUNCIL



MINUTES OF POLICY AND FINANCE COMMITTEE MEETING

A meeting of the Policy and Finance Committee took place on Monday 23rd November 2020 at 7.43pm via Video Conference

Present: Cllrs M Maund (Chairman of Mtg) C Bigg
 D Coe R Smithson
 B Wood

Also in attendance – the Clerk to the Council and the Deputy Clerk.

016/20 **Apologies for Absence** - There were apologies from Cllr Bunney and Mannion.

017/20 **Declarations of Interests** – There were no declarations of interests.

018/20 **Public Questions** - There were no members of the public present.

019/20 **Minutes of Meeting** – The minutes of the meeting on **17 August 2020, were unanimously approved** as being an accurate record and were approved for signature by the Chairman.

020/20 **Financial Reports:**

The receipts from 01 April 2020 and the Invoices from 1 April 2020 were reviewed by the committee. It was unanimously **RESOLVED that Receipts/Invoices be received and approved.**

021/20 **Risk Management Controls:** The Risk management controls for 2020/21 were reviewed by council. The controls shown were acceptable, although the committee wished to see a line item for TPC vehicles and the risk associated with their operation. The agenda item was therefore withdrawn to be represented at the next meeting.

022/20 **Bank Authorisations:** The committee were aware that one of the five authorised bank signatories wished to stand down. A replacement was sought, and Cllr Smithson volunteered. It was **RESOLVED that Cllr Smithson join the list of authorised signatories by unanimous show of hands.**

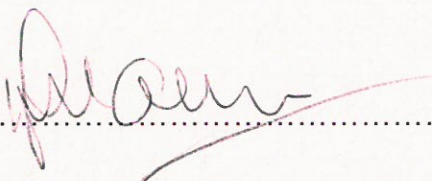
023/20 **WireHouse ES.** The clerk reported that WireHouse ES were engaged by the previous clerk (with approval by Council) to provide HR and H&S support. They have never been used, other than for an original fleeting visit. At a cost of £180 per month, their value may require review. Councillors debated the value (and options available through EALC). By a unanimous show of hands, it was **RESOLVED that the issue be brought to Full Council with a recommendation of ceasing the contract.**

024/20 **Budget for 2021/22:** The budget for 2021/22 was reviewed by Council on a line by line basis. After review (and with some minor changes), by a unanimous show of hands, **it was RESOLVED that the budget be forwarded to Full Council in January 2021 with a recommendation for adoption.**

025/20 **Financial Comparison**

The Financial comparison was reviewed, and **the report received and noted**

There being no other business the meeting closed at 8.32pm

Signature  Date 16/02/2021