

Steering Group Meeting Notes by Zoom on the 3rd Feb 2021 at 7pm

Present

Cllr Greenwood (Chair), Cllr Webb (V Chair), Cllr Allen-Shepherd and Cllr Redgewell

J Bakker, Jean and Adrian Foster Brown, Steve Read (3 additional people asked for link but did not attend)

Secretary

1. Apologies for absence

None

2. Declarations of interest

None

At this point the Chairman took the opportunity to welcome the attendees to the newly reformed group and informed them that they were most welcome to attend any future meetings

3. Approval of notes from previous meeting 7th Jan 2021

Approved

4. Actions outstanding from previous meeting 7th Jan 2021

Item 5a Action DW

DW reported that the matter regarding open space had been initially discussed at the Amenities meeting and had now been referred to TPC Full council for clarification from CBC

Item 9c Action DW/SS

As this action had not been completed half way through the month, the Secretary sent a reminder requesting action to be completed as this was curtailing progress that was time sensitive. This was not responded to by the members, therefore after discussion with the Chairman, she agreed to proceed without the approval of members as the matters were time sensitive, subject to this being noted for the records. The Working group were sent the Update on the 29th Jan and the database soon after this, although delays in the postal service due to Covid 19 may have resulted in some members not receiving before this meeting.

Both members apologised for this omission and Chairman requested that members respond as quickly as possible when agreement is being sought. It was agreed unanimously that in future, three favourable responses were sufficient for the Secretary to proceed with any further work she needed to do to progress any further actions.

5. Chairman's Update

CLlr Sandra Redgewell was welcomed to the group as a replacement for CLlr Colin Bigg as agreed at the last Parish Council Meeting.

- Great Totham NP Reg 14 Consultation –A response had been sent.
- Request to CBC re Highways and SEA Addendum. – asked CBC to ask Essex Highways to carry out transportation analysis to justify any link roads that we may wish to put in the plan. Have also asked CBC to produce an addendum to the SEA which looks at the choices of sites that are available to us and considers the pro's and cons of the site to produce an evidence base for the final sites.

SS felt that a brief should be provided for Essex Highway to obtain the correct survey

- SS14 Map is being revised by CBC

CLlr Diana Webb gave her apologies and left the meeting at 7.30pm

6. Correspondence

- An email had been received from a developer expressing his disappointment at the inspector's recent decision and if there was anything he could do to help with the process.

A response had been sent back.

- The Chairman also advised that he had received a call from Mersea Homes who would be writing to CBC supporting the possibility of the link road being put into the Local Plan
- A questions and answers update had been sent from the RCCE Demos held in Dec 2020 - Noted

7. Brook Meadow

A developer had put in an application for housing, which had resulted in many objections and a top ecologist had recommended that a complaint is put into the CIEEM (Chartered Institute of Ecology and Environmental Management) regarding the ecological appraisal. The Chairman had drafted a letter for approval.

8. Call for Sites Advert

An advert had been produced and it was agreed to place these in the local newspapers, village magazines, TPC noticeboards and facebook pages. Secretary to check with CBC if there was anything else we should be doing regarding this. (Action Secretary)

9. Finance

Secretary advised the only expenditure had been office expenses. Consultant had only completed one hours work so he would invoice us at a later stage.

10. Agreement of Meeting Dates Schedule 2021

The schedule of dates was agreed with a revised time of 6.30pm

Meeting closed at 8.30pm