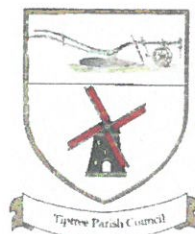


TIPTREE PARISH COUNCIL



MINUTES OF THE FULL PARISH COUNCIL

The Meeting of the Full Tiptree Parish Council took place via Video Conference on Monday 11 January 2020 at 7.29pm.

Present via Video Conference: Cllrs

R Mannion (Chairman)	N Anderson (joined the meeting at 7.45)
S Allen-Shepherd	C Bigg
D Coe	J Bunney
J Greenwood	N Mattinson
M Maund	S Redgewell
R Smithson	D Webb
B Wood	

Also in attendance –County Cllr J Jowers, the Clerk of the Council and the Deputy Clerk.

- 113/20 **Apologies for Absence:** – Apologies for arriving late were received from Cllr: N Anderson.
- 114/20 **Declarations of Interest** – None.
- 115/20 **Chairman's comments** – The chairman reported that following surgery 10 weeks ago he will be undergoing chemotherapy, starting Friday 15th Jan with possible disruption to his attendance at meetings. The clerk was also asked to provide a brief update on staff working arrangements in light of the lock-down.
- 116/20 **Questions and statements from the public** – There were no questions from the public attending the meeting.
- 117/20 **Minutes of the Full Council.** The minutes for 7th December 2020 were **unanimously approved for signature** by the Chairman.
- 118/20 **Receipt of Minutes from Committees:**
(a) It was unanimously agreed to **RECEIVE** and **NOTE Minutes 001- 012/20 of the Planning Committee.**
(b) It was unanimously agreed to **RECEIVE** and **NOTE Minutes 001-015/20 of the Policy & Finance Committee**
- 119/20 **County Councillors report:** Cllr Jowers reported on the current infection rates within Colchester Borough (compared to the rest of Essex). We have one of the lowest areas of infection at present. The COVID situation is however making the May elections doubtful, and they could be “pushed” to September.
(a)

On the Local Plan, Cllr Jowers reported that CBC expect to sign-off on the next stage of the Colchester Local Plan in early February, adding greater weight to the document. **The verbal report was received and noted by council.**

- 119/20
(b) **Borough Councillors Report:** There was no report from the CBC councillors present.
- 120/20 **ECC Highways Issues:** Due to the number of issues faced by Tiptree Parish Council with Highways over the past few years, the Chairman offered to invite the portfolio holder for Highways (Cllr Bentley) to a forthcoming TPC Full Council meeting. This was eagerly supported by all councillors present. It was therefore **RESOLVED that the Chairman extend an invitation for Cllr Bentley to attend a forthcoming Council meeting.** Cllr J Jowers, Chairman of Essex County Council and Tiptree's County Councillor, was also invited to attend this meeting.
- 121/20 **HR/ H&S Contract** – Cllr Smithson reported on his contract discussions with the council outsourced HR/H&S support. As the termination fees were significant, it was recommended that council maintain the contract through to term, whilst extracting every possible advantage from the team. After discussion, it was unanimously **RESOLVED to accept the recommendation, maintaining the contract.** Cllr Jowers then left the meeting.
- 122/20 **Precept and Budget setting for 2021/22:**
(a) Discuss and approve the Budget put forward by the Policy and Finance Committee: Council reviewed the budget proposed and **Unanimously approved the budget for 2021/22.**
(b) To set the Precept for 2021/22: After a brief discussion, the **precept of £378,993 was unanimously approved by Council.**
- 123/20 **New Parish Offices:** The clerk provided a verbal update on progress. With the footings now solidified, brickwork has commenced on the extension. **The clerk asked for approval to make a payment to British Gas, enabling the meter to be connected for electrical supply. This was unanimously approved.**
- 124/20 **Neighbourhood Plan update:** Cllr Greenwood reported that (as expected) Colchester Borough Council had agreed the Examiner recommendation that the Neighbourhood Plan not be brought to referendum. It was also reported that Cllr Bigg had resigned from the Steering Group. Volunteers had been sought, and Cllr Redgewell volunteered to fill that space. **Council voted on the appointment, and unanimously approved the appointment.** Cllr Greenwood further stated that the plan now has a few of issues to resolve, and has asked for support from CBC- namely engaging ECC Highways for a traffic study to help determine traffic flows and to add an addendum to the SEA regarding an allocation of only 400 additional houses in accordance with the recommendation of the Examiner. Finally, a revised Terms of Reference (ToR) was discussed, updating the initial document to meet current needs. The revised ToR was proposed as the replacement for the Steering Group. **Council debated, and RESOLVED unanimously to adopt the Terms of Reference submitted.**
- 125/20 **Litter Bin pick-up by CBC:** The clerk reported that the new litter bins on either side of FP 14 were now in place. CBC had quoted £13.70 per pick up for fortnightly collection. **Council unanimously agreed the additional charge.**

- 126/20 **General Power of Competence (GPC) – Annual renewal.** The clerk reported that the council does still meet the legal requirements for GPC. After discussion on the value of maintaining the GPC, it was proposed, seconded and **Unanimously RESOLVED to maintain the General Power of Competence.**
- 127/20 **Councillor Surgeries:** The clerk had produced a brief enabling video conference surgeries, should they be required. Councillors discussed the merits/needs of a video conference with parishioners. **After much debate, a vote was called to approve the surgery capability. It was RESOLVED that the motion was carried by a majority decision.**
- 128/20 **Bank Reconciliations:** Cllr Wood reported that all bank reconciliations for the year up to and including the end of November have been correctly carried out. **This report was received and noted.**
- 129/20 **Approval of Risk Register:** The clerk submitted the updated Risk Register (to include vehicles). **This was proposed for acceptance and Resolved unanimously that it be approved.**
- 130/20 **Community Hall Booking System:** The clerk reported that the Hall Master system would be purchased toward the end of the month/early February, as it was felt that the system should be able to input some bookings during the 30 day free trial period.
- 131/20 **Budget Vs Spend Report.** The clerk walked councillors through the report, highlighting areas for discussion. **The report was received and noted**

The Chairman then closed the meeting at 20.44 pm.

Signed.....*Paul*.....Date.....*8³/21*.....