

TIPTREE PARISH COUNCIL



MINUTES OF THE ANNUAL MEETING of TIPTREE PARISH COUNCIL

The Annual Meeting of the Tiptree Parish Council took place via Video Conference on Tuesday 04 May 2021 at 7.42pm.

Present via Video Conference: Cllrs

R Mannion (Chairman)	M Maund (Vice-Chairman)
S Allen-Shepherd	N Anderson
C Bigg	D Coe
J Greenwood	N Mattinson
S Redgewell	R Smithson
B Wood	D Webb

Also in attendance –a member of the Press, a member of the public, the Clerk of the Council and the Deputy Clerk.

- 001/21 **Appointment of Chairman:** Cllr Roger Mannion was the only nomination, which was properly seconded. A show of hands provided a unanimous **RESOLUTION that Cllr R Mannion be appointed as Chairman for the 21/22 Civic year.** Cllr Mannion then signed the Declaration of Acceptance of Office.
Cllr Mannion then made a short speech signifying that this would be his last years as both Chairman, and as Parish Councillor, as he intends resigning at the end of the Civic Year, in order to focus further on his CBC role, assuming the role is awarded to him.
- 002/21 **Apologies for Absence:** – Apologies for absence were Received and Noted from Cllr J Bunney & ECC Cllr J Jowers.
- 003/21 **Declarations of Interest** – None.
- 004/21 **Questions and statements from the public** – None
- 005/21 **Appointment of Vice-Chairman:** Cllr M Maund was the sole nominee. His nomination was properly seconded and by a unanimous show of hands, **Cllr M Maund was duly elected as Vice Chairman of the Council.**
- 006/21 **Appointment of members to Committees:** After a brief discussion that members were happy as they stood, it was proposed seconded and unanimously **RESOLVED that no change be made to the membership of Committees.**
- 007/21 **To review and approve TPC Standing Orders:** Standing Orders were reviewed. A request that the “MODEL STANDING ORDERS” script be removed and replaced with “Tiptree Parish Council Standing Orders”, and the

Footer reflecting TPC also be introduced. **Standing Orders were accepted with the amendments as stated.**

- 008/21 **To review and approve TPC Financial Regulations: Financial Regulations were reviewed and accepted without amendment**
- 009/21 **Minutes of the Full Council.** The minutes for 12th April 2021 were **unanimously approved for signature** by the Chairman.
- 010/21(a) **Receipt of Minutes from Committees:**
It was unanimously agreed to **RECEIVE and NOTE Minutes 044- 052/20 of the Planning Committee.**
- (b) It was unanimously agreed to **RECEIVE and NOTE Minutes 025-035/20 of the Amenities Committee**
- 011/21 **Formation of a Speedwatch Group:** Cllr Smithson expressed a desire to re-form a Speedwatch group within the village, but that at least 10 volunteers would be required before formation. Cllr Smithson would therefore consult with the village to obtain volunteer numbers, before returning to council to request formation and purchase of a speed-gun to enable the team to work without hindrance.
- 012/21 **Commemoration Tree:** Cllr Bunney has requested the item in commemoration of HRH the Prince Philip. With Cllr Bunney absent, it was **agreed by Council that a tree be obtained, but to be placed on the Amenities Agenda for direction regarding location and type.**
- 013/21 **HGV Traffic on Barbrook Lane:** The Chairman stated that he had written to the developers regarding a possible moratorium for HGV traffic during school hours. Pleasingly, the developers have agreed to the moratorium during the build out. It was also asked that the "School Street" capability be added to the upcoming Highways Agenda for debate. **RESOLVED that the report be received and noted.**
- 014/21 **Overtime Policing:** Cllrs discussed the proposal put forward by Essex police – whilst the option for additional uniformed policing was attractive, the concern over double taxation for a service that was already in existence was at the forefront of councillors' minds. After a good deal of discussion, **Council RESOLVED to take no further action at this stage.**
- 015/21 **Parish office updates:** Cllr Bigg reported that the office was now in use and looked good, but two areas of concern were to be brought to the council's attention: (a) the landscaping required for the area between the office and St Luke's had been sent to 3 Landscapers for a quote – Council considered the quote from **NB Contracts to be best value and RESOLVED to accept that bid.** (b) Within the office, the old furniture is too big for the new smaller sized office and Council reviewed the quotes received. As a variety of options were presented, Council **RESOLVED to provide a budget of £2,000 for the replacement furniture, to be overseen by Cllr Bigg.** Finally, Cllr Bigg reported that sealed bid responses for the sale of Mynott Court would be opened on Friday 7 May 2021 by the Clerk in the presence of the Chairman. Should the bids not meet the stated minimum, it was requested that Council provide approval to place the property on the open market with an Estate Agent. **Council RESOLVED unanimously for the sale to proceed to an Estate Agent, should the minimum bid not be met on opening the sealed bids.**

- 016/21 **Florence Park:** The Chairman reported on a letter received from Florence Park detailing additional hours of usage during the summer. Councillors were asked to comment – Those living closest provided a concurring statement that they did not believe this would be a cause for issue. **The report was received and noted.**
- 017/20 **Meetings Schedule:** The clerk reported all legal challenges for extending remote meetings after May 6th had now been exhausted. Council must go back to face to face meetings from this date by law. In reviewing options available to council for the locations to enable the meetings, it was found that the small meeting hall at the Community Centre can be utilised with care, enabling up to 16 people to attend site, from May 17th. Due to booking that uses music in the main hall on Monday's, it was recommended that meetings be shifted to Tuesdays, until June 21st, when COVID restrictions are lifted, and Council can return to the Meeting Room. **Council RESOLVED to accept the meetings dates through to the end of June, with the proviso that the dates be shifted one day to the "right", from the Monday to the Tuesday.**
- 018/20 **Co-Option Candidate:** A candidate had come forward to fill a seat vacated in the Maypole Ward. Councillors reviewed the application, and after deliberation unanimously **RESOLVED to accept the Co-Option application of Cllr Mark Woodcraft.** The Chairman welcomed Cllr Woodcraft to the Council.

The Chairman then closed the meeting at 20.56 pm.

Signed.....



Date.....

15/06/21