### **TIPTREE PARISH COUNCIL**



### MINUTES OF HIGHWAYS, STREET LIGHTING AND FOOTPATHS COMMITTEE MEETING

A meeting of the Highways, Street Lighting and Footpaths Committee took place on Tuesday 29<sup>th</sup> June 2021 at 7.00 pm in the Small Hall, Community Centre, Caxton Close

Present Clirs:

N Mattinson (Chairman)

S Redgewell (Vice Chairman)

S Allen-Shepherd

S Gulleford

R Smithson

B Wood

M Woodcraft

Also in attendance – Cllr R Mannion, Mr G Whybrow (Transport Representative) and the Deputy Clerk to the Council

Prior to the meeting commencing, Cllr Mannion briefed the Committee on the composition, operation and funding availability of the Local Highway Panel (LHP), including an update on the current Tiptree schemes. Councillors to forward further feedback to Cllr Mannion on these schemes for consideration at the next LHP meeting. Cllr Mannion left the meeting at 7.18 pm.

## 017/21 Apologies for Absence

There were no apologies for absence as all Councillors were present.

### 018/21 Declarations of Interest

There were no declarations of interest.

#### 019/21 Chairman's Announcements

The Chairman reported that improvements outside Tiptree Heath School following an accident would include barrier erection, signage and the reinstatement of a school crossing patrol.

## 020/21 Public Questions

There were no public questions.

### 021/21 Minutes of Meeting

The minutes of the meeting on 18<sup>th</sup> May 2021 were proposed, seconded and unanimously agreed as a correct record and duly signed.

### 022/21 Footpath Warden Report

A Footpath Warden had previously confirmed there were no issues arising that required his attendance at the meeting.

## 023/21 Transport Representative Report

The Transport Representative's report was received and noted including the reduced bus service to Maldon from a half hourly to hourly service.

The Community 360 Transport trial which had been stopped due to Covid 19 will be revisited including the possibility of conducting an initial poll to ascertain interest from residents.

# 024/21 Deputy Clerk's Report

A number of requests for cutting back of seasonal overgrown vegetation along roads and footpaths had been sent to residents or reported to Essex Highways.

# 025/21 Highways Matters and Reportable Issues

## a) Request for bench halfway along Church Road (on Tesco side)

It was resolved that a letter be sent to Tesco asking if they wished to sponsor the installation of a bench on the area outside the front of the store.

# b) Introduction to LHP of request for concealed entrance sign when turning from Church Road into Ransom Road

It was resolved that there was insufficient distance from turning into Ransom Road for a concealed entrance sign to be effective. The possibility of use of a mirror to be suggested to the resident.

# c) ECC provision of crossing patrols

It was noted that the vacancy for the crossing patrol outside Tiptree Heath School had been advertised but not filled. Cllr Mattinson to speak to Cllr Lissimore regarding the need for further patrols outside Baynards School due to the speed of vehicles and the poor visibility along Kelvedon Road because of hedging (to be reported to ECC) and, also, outside Thurstable School on Maypole Road.

### d) To submit to ECC a request for consideration of a weight limit for Grange Road

Following a discussion, it was resolved to wait for the decision from the recent application for a waste processing unit in Grange Road before considering the matter further.

### e) Update and action required on reportable issues list

Cllr Mattinson to identify a number of prominent issues from the list for highlighting to Cllrs Scott, Lissimore, Jowers and Bentley. The list was updated with further actions to progress various issues.

# f) Update and action required on projects list

Two projects to be added and monitored on the list included Community 360 Transport and the options for a pavement from Kelvedon Road to Perrywood Garden Centre.

## 026/21 LED Street Light Replacement

Following circulation of the sample plate for identification of Tiptree Parish Council street lights, it was resolved that an alternative, portrait, flexible plate be sourced with the possibility of incorporating a QR code to enable easier reporting of problems.

### 027/21 School Streets

Following a comprehensive discussion, it was resolved that a letter would be sent to the local schools to obtain initial feedback for the potential implementation of school street schemes.

# 028/21 Local Highway Panel (LHP)

Compilation of feedback on the existing schemes (as discussed with Cllr Mannion) to be included as an agenda item for the next meeting.

## 029/21 Financial Comparison

The sheet detailing budget vs expenditure was noted. Clarification on the use of the budget for street furniture repair to be obtained from the Clerk.

## 030/21 Date of Next Meeting

The next meeting is scheduled to be held on Tuesday 27<sup>th</sup> July 2021 in the Meeting Room of the Community Centre.

Date 24/08/21

There being no other business the meeting closed at 8.55 pm.

Signature.