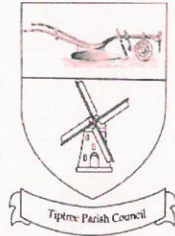


TIPTREE PARISH COUNCIL



MINUTES OF POLICY AND FINANCE COMMITTEE MEETING

A meeting of the Policy and Finance Committee took place on Tuesday 8th June at 7.00pm in the Small Hall at the Community Centre, 1a Caxton Close.

Present: Cllrs R Mannion (Chairman) M Maund (Vice Chairman)
 C Bigg J Bunney
 R Smithson (from 7.07pm)

Also in attendance – the Deputy Clerk.

001/21 **Election of Chairman**

It was proposed, seconded and unanimously **resolved** that Cllr Mannion be elected as Chairman for the forthcoming year.

002/21 **Election of Vice Chairman**

It was proposed, seconded and unanimously **resolved** that Cllr Maund be elected as Vice Chairman for the forthcoming year.

003/21 **Apologies for Absence** - There were apologies from Cllr Wood and apologies from Cllr Smithson for late arrival.

004/21 **Declarations of Interests** – Cllr Mannion declared a non-pecuniary interest in respect of item 7 on the agenda (CCTV progress).

005/21 **Public Questions** - There were no members of the public present.

006/21 **Minutes of Meeting** – The minutes of the meeting on **15th February 2021** were unanimously **approved** as being an accurate record and signed by the Chairman.

007/21 **CCTV Progress**

Cllr Mannion informed the Committee of a Colchester Borough Council (CBC) initiative to install borough-wide CCTV, using broadband, with monitoring at a central control room, this would include Tiptree. Further information to be obtained from CBC by Cllr Mannion.

Cllr Smithson joined the meeting at 7.07pm.

A discussion took place regarding further installation of Tiptree's own CCTV and potential compatibility with CBC in the future. After reviewing the Clerk's report, it was proposed, seconded and **resolved** by a majority that the following recommendation would be forwarded to Full Council:

To cancel the existing maintenance fee and to begin the deployment of providing CCTV at the Parish Office by sourcing appropriate cameras and DVR.

008/21 **TPC Asset Register**

The asset register for 2020/21 was reviewed and observations made regarding the required removal of insurances for Mynott Court, including the cameras and recorders. The register was **received** and **noted**.

009/21 **TPC Risk Management Controls**

The risk register was reviewed with the suggestion that an entry be included as to the action required should the Parish Office become uninhabitable. The register was **received** and **noted**.

010/21 **Internal Audit**

The report from the Internal Audit was reviewed by Councillors. It was proposed, seconded and unanimously **resolved** that the Clerk should be commended for his input in gaining such a satisfactory audit report.

011/21 **Draft Investment Policy**

Following a review of the policy, Councillors suggested that the two councillors overseeing the placement of investments would be Cllrs Mannion and Wood (3.6 a). Secondly, clarification was required regarding ethical principles (2.1 c). It was proposed, seconded and unanimously **resolved** that the report be recommended to Full Council for adoption (following the suggested amendments).

012/21 **Grove Road Playing Field**

Following a discussion, it was **resolved** by a majority to approve the use of the field by Colchester United and Essex County Council Youth Liaison for youth engagement events. The Clerk was requested to ascertain whether charges are made for the sessions and, if so, consideration should be given to provision of a donation to a local charity or to the Parish Council for any additional maintenance involved following the use of the site.

013/21 **Advertising Banner**

It was **resolved** by a show of hands for approval of the placement of an advertising banner on the Grove Lake railings by St Luke's PTFA.

014/21 **Financial Comparison**

Following review, the report was **received** and **noted** with observations regarding potential changes to the budget for CCTV (dependent on future installations) and the capacity for Covid expenditure to be detailed separately.

There being no other business the meeting closed at 7.47pm

Signature..........Date.....27/07/21.....