

## TIPTREE PARISH COUNCIL



### MINUTES OF POLICY AND FINANCE COMMITTEE MEETING

A meeting of the Policy and Finance Committee took place on Tuesday 28 September 7.00pm in the Meeting Room at the Community Centre, 1a Caxton Close.

Present: Cllrs        R Mannion (Chairman)            C Bigg  
                              J Bunney                                 R Smithson  
                              B Wood                                    M Woodcraft

Also in attendance– Cllrs. S Redgewell, S Allen-Shepherd and S Gulleford plus the Deputy Clerk.

- 024/21 **Apologies for Absence** - There were apologies from Cllr Maund.
- 025/21 **Declarations of Interests** – There were no declarations of interests.
- 026/21 **Public Questions** - There were no members of the public present.
- 027/21 **Minutes of Meeting** – The minutes of the meeting on **27<sup>th</sup> July 2021** were unanimously **approved** as being an accurate record and signed by the Chairman.
- 028/21 **TPC Investment Updates**  
Both investment accounts are now opened with Redwood Bank and Cambridge and Counties Bank respectively. Monthly interest is now being achieved on these two accounts that more than offsets the charges for our bank account with Unity. **The Report was Received and noted.**
- 029/21 **Review of Policies – The Grant Application Policy** was reviewed. After a discussion on possible amendments, it was **RESOLVED that the Policy be accepted as is, without amendment.**
- 030/21 **Environmental Policy** – Councillors discussed the need for creating such a policy. Following a lengthy discussion on possible input to the policy, it was **RESOLVED that the Clerk produce a draft Environmental Policy for the next P&F Meeting.**
- 031/21 **Assignment of Internal Auditor for period 2021/2022.** Council reviewed the quotes provided and discussed the merits of making a change. After discussing the longevity of the current Auditor, it was requested that the Clerk provide quotes from other Internal Auditors in the vicinity. The report was **received and noted.**
- 032/21 **Status of sale at Mynott Court:** The clerk reported that it was hoped to say that the completion on the property sale had happened. Regrettably, the purchaser's

conveyancing team had not exchanged contracts or responded to completion requests. The clerk had escalated to the purchaser, and wanted to inform council of the delay. Council had been made aware of an ongoing nationwide deadline causing conveyancing issues. **The report was Received and noted.**

033/21 **Schedule of Meetings H1 of 2022:** Council reviewed the proposed meeting schedule for the first 6 months of 2022 and **RESOLVED to approve the schedule.**

034/21 **Financial Report:** A list of all Payments and all Receipts from the start of the Financial Year to Sep 1<sup>st</sup> 2021 was **received by Committee and noted.**

There being no other business the meeting closed at 7.30 pm.

Signature.....Date.....