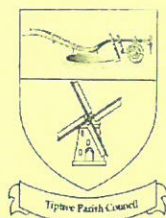


TIPTREE PARISH COUNCIL



MINUTES OF AMENITIES COMMITTEE MEETING

A meeting of the Amenities Committee took place on Tuesday 17th August 2021 at 7.00pm in the Meeting Room at the Tiptree Community Centre, Caxton Close.

Present Cllrs: Cllr D Webb (Chairman) Cllr R Mannion (Vice Chairman)
Cllr J Greenwood Cllr N Mattinson
Cllr A Peck

Also in attendance – The Clerk of the Council and the Head Groundsman.

016/21 **Apologies for Absence** – There were apologies of absence from Cllr B Wood.

017/21 **Declarations of Interest** – There were no declarations of interest.

018/21 **Public Questions:** None

019/21 **Minutes of Amenities Meeting** – 13th July 2021.

The minutes of the meeting held on 13th July were unanimously approved for signature.

020/21 **Site Updates:**

1. **Grove Rd PF:**

- (a) **Wet Pour:** The Clerk reported that annual Inspection of the play areas had noted the condition of the wet pour throughout, but, particularly at the Junior Play section within the Grove Road Playing Fields. Quotes had been sought for rectification and would be presented at the next amenities meeting. The **report was received and noted.**
- (b) **Swing Chain.** Members wished to see if the chain for the swings in the older section of play equipment could be raised – the Head Groundsman reported that they could not, as they were set in place with anti-wrap capability. The only option would be to renew the chains, or lift the legs and reset them at a higher level. The **report was received and noted.**
- (c) **Sink Hole:** The sink hole that had appeared on the Extension Field had now disappeared, and was no longer reportable. It was resolved to maintain a close eye on the area and report it, should it re-appear.
- (d) **Use of Grove Park PF by outside organisation:** Council had been asked via email to approve an event on the Playing Field by an outside organisation. The event went off without mishap and all concerned were happy with the event. The **report was received and noted.**

2. **Lakes:**

(a) Vandalism: The clerk reported on the ongoing issue of youths breaking glass on site. This also corresponded with similar vandalism at the Grove Rd Playing Fields, and some graffiti at the skate park. It is hoped that the advent of cameras at Grove Lake will prevent this in the future, and that the graffiti work would be reported to the police.

3. **Memorial Garden:**

(a) Upkeep/Hedging: The chairman reported on the failed Yew hedging at the railings, and asked for Council to consider asking CBC for additional whips for this area of hedge, and for TCV to perform the planting. This was RESOLVED with unanimous support.

4. **Park Lane –**

- (a) Cut and Collect – The clerk reported that the Cut and Collect would be occurring within the next 3-4 weeks.
- (b) Tree thinning – The tree “thinning” work to be undertaken by Mick Dunn will occur in the next 3-4 weeks, preceded by a site meeting.
- (c) Site Visit – The next site meeting was planned for 26th August – this was overtaken by events later in the meeting (at item 23/21), and would therefore be scheduled for later in the year.

5. **Site Visit Report –**

Grove Road PF and Grove Lake: The report was received and noted (*with the omission of Cllr Mannion from those present rectified*).

It was resolved to note the entirety of the Site Update report provided, with action at item 3 as shown.

- 021/21 **Annual Christmas Tree – Windmill Green:** The clerk reported that following Full Council approval to proceed, the tree had been ordered, the drop bollards installed for access to “lay the tree”, and that the receiving hole would be built in early September, with electrical connectivity provided after that date. **The report was Received and Noted.**
- 022/21 **Upcoming Site Visits:** Site visits were agreed for both Park Lane and then Windmill Green, but superseded by the discussion at 23/21 below.
- 023/20 **Nine Acres Play Area:** An initial discussion on this upcoming Open Space for the Parish Council was held, it was agreed that a site visit was required in the immediate future. In order to preserve existing calendar entries, it was **proposed that the Park Lane site visit date be used for an onsite meeting of the Nine Acres Play Area. This was unanimously agreed.**
- 024/21 **Winston Avenue Play Area:** The Committee discussed the value in requesting of CBC that this site be handed over from CBC in order to perform better (and more regular) maintenance of the site. **It was unanimously resolved to forward the item to Full Council with a recommendation that this proceed.**

025/21 **Commemoration Tree – HRH The Prince Philip.** Committee discussed the quote provided, which they felt was a little small for their needs (and therefore liable for vandalism). After discussion, it was agreed to forward the item to Full Council for approval to purchase the tree.

026/21 **S106 priorities:** The report was discussed, with the Chairman noting that the MUGA was no longer on the S106 list, but was mentioned in the Neighbourhood Plan. No changes from the agreed list (after the July meeting) was proposed and unanimously agreed. **It was resolved to receive and note the list.**

027/21 **Financial Comparison**
A financial report for the Amenities Committee was discussed. **The report was received and noted.**

There being no other business the meeting closed at 20.36

Signed D. M. Webb Date 12.10.21