

## TIPTREE PARISH COUNCIL



### MINUTES OF HIGHWAYS, STREET LIGHTING AND FOOTPATHS COMMITTEE MEETING

A meeting of the Highways, Street Lighting and Footpaths Committee took place on Tuesday 26<sup>th</sup> October 2021 at 7.30 pm in the Meeting Room, Community Centre, Caxton Close, Tiptree

Present Cllrs:                    S Redgewell (Chairman)                    S Allen-Shepherd  
   S Gulleford                                    R Smithson  
   B Wood                                        M Woodcraft

Also in attendance – Mr G Whybrow, Transport Representative (items 1 – 9 on the agenda), Clerk to the Council (items 1 – 10 on the agenda) and the Deputy Clerk to the Council

#### 059/21 **Election of Chairman**

Following the resignation of Cllr Mattinson from the Committee, a Chairman was sought for the remainder of the year. As no-one wished to be nominated, it was **resolved** to defer the matter to the next meeting, with the Vice Chairman chairing the meeting.

#### 060/21 **Election of Vice Chairman**

It was proposed, seconded and unanimously agreed that Cllr Redgewell would remain as Vice Chairman.

#### 061/21 **Apologies for Absence**

There were no apologies for absence as all Councillors were present.

#### 062/21 **Declarations of Interest**

There were no declarations of interest.

#### 063/21 **Public Questions**

There were no public questions.

#### 064/21 **Minutes of Meeting**

A minor amendment for clarification purposes was read out to the committee after which the minutes of the meeting on 28<sup>th</sup> September 2021 were proposed, seconded and unanimously agreed as a correct record and duly signed.

#### 065/21 **Footpath Warden Report**

Apologies had been received from the Footpath Warden who did not have any issues to report that required Councillors' attention.

066/21 **Transport Representative Report**

The Transport Representative reported on the efforts to ensure that the buses were able to continue to provide a service during the road closures whilst Anglian Water carried out works in the parish. The Deputy Clerk advised that the Clerk had received confirmation from Essex Highways Public Transport that they were aware of the works but details were not available as to where the temporary bus stops would be located.

The report was **received** and **noted**.

It was deemed relevant to include item 15 of the agenda (provision of bus electronic indicator signs) under this topic. A Councillor had requested updated timetables to be displayed at the bus stop outside St Lukes Church and the use of electronic bus indicator signs at the Centre bus stops in Tiptree. Confirmation had been received from Essex Highways that updated timetables would be displayed and that there was a planned rollout of electronic indicator signs but dates had yet to be announced.

Although registered on the projects list to be considered under item 11 of the agenda, the potential implementation of a loop service to Kelvedon Station running in addition to the 91 bus (which provided a limited service outside commuter travel times) was discussed.

It was **noted** that the next virtual Passenger Transport meeting was scheduled for 16 November with the possibility of Cllr Wood attending in the absence of the Transport Representative.

067/21 **Deputy Clerk's Report**

The report mentioned that notifications from Essex Highways regarding roadworks being carried out in the parish were displayed on the website. The report was **received** and **noted**.

068/21 **Essex Highways Devolution Scheme**

The Clerk detailed his experience of the operation of the scheme and the potential benefits to the parish of employing an individual to carry out the 'ranger' type duties. It was **resolved** that the recommendation to participate in the scheme would be forwarded to Full Council with a condition that a budget would be available to supplement the income received from the scheme.

069/21 **Highways Matters and Reportable Issues/Projects**

The list of ongoing reportable issues and projects was considered and updated.

070/21 **Provision of Bench Outside Tesco**

The bench options sourced to commemorate the Queen's Platinum Jubilee were not deemed suitable therefore it was **resolved** that options for a plain bench (including polypropylene) would be further investigated.

071/21 **School Streets**

As responses had not been received from local primary schools following the emails sent asking for initial feedback on school street schemes, it was **resolved** to remove this item from future agendas.

072/21 **Speedwatch**

Cllr Smithson provided an update on the Speedwatch project including the equipment and training required and the road criteria specified for carrying out a survey. The report was **received** and **noted**.

073/21 **Financial Comparison**

The sheet detailing Highways budget vs expenditure was **received** and **noted**. An explanation for the high year to date figure for lighting maintenance would be sought from the Clerk.

074/21 **Date of Next Meeting**

The next meeting is scheduled to be held on Tuesday 23 November 2021 in the Meeting Room of the Community Centre.

There being no other business the meeting closed at 8.37 pm.

Signature.....*Susan J. Shepherd*.....

Date.....*23.11.2021*.....