

## TIPTREE PARISH COUNCIL



### MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Meeting Room at the Community Centre, Caxton Close on Tuesday 09 November 2021 at 7.30 pm.

Present: Cllrs

R Mannion (Chairman)	
S Allen-Shepherd	J Greenwood
S Gulleford	M Maund (Vice Chairman)
A Peck	S Redgewell
R Smithson	D Webb
B Wood	M Woodcraft

Also in attendance – Two members of the Public, Clerk of the Council and the Deputy Clerk.

106/21 **Apologies for Absence:** – Apologies for absence were Received and Noted from ECC Cllr J Jowers, Cllrs. J Bunney, B Wood and N Mattinson.

107/21 **Declarations of Interest** – None.

**Chairman's Remarks:**

The Chairman reported that (1) The local constabulary had invited interested councillors to attend future traffic speed checks, and names were provided to the Clerk of those that volunteered. (2) The Chairman reminded council that the clerk will be absent on annual leave for a 2 week period.

108/21 **Questions and statements from the public** – None

109/21 **Minutes of the Full Council.** The minutes for 05 October were **unanimously approved for signature** by the Chairman.

110/21 **Receipt of Minutes from Committees:**  
It was unanimously agreed to **RECEIVE and NOTE** Minutes 016/21 to 027/21 of the Amenities Committee Mtg. of 17 August 2021  
It was unanimously agreed to **RECEIVE and NOTE** Minutes 028/21 to 035/21 of the Planning Committee Mtg. of 7 September 2021

111/21 (a) **ECC Cllr Report:** Cllr Jowers provided his apologies as he was unable to attend this evening's meeting.

(b) **CBC Cllr Report:** Cllr Mannion reported he was still pursuing Colchester Borough Council for a meeting regarding the S106 issue of the "Dental Land" on the Nine Acres Development **RESOLVED to receive and note the Report**

- 112/21 **Payment Lists:** The payment lists for October 3<sup>rd</sup> and October 18<sup>th</sup> (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**
- 113/21 **Grove Lake:** A member of the public's request to work at draining the silt from Grove Lake was presented to council. Council were supportive of the intent and work that had been put into building the plan, but concerned regarding Health and Safety, Ecology disturbance and Waste transfer regulations. The plan devised by the member of the public was to be passed to all councillors, once passed to the clerk in soft copy. After discussion, it was determined that the first step by necessity was the Ecological survey. Council **RESOLVED that the survey was necessary, instructed the Clerk to obtain a survey and for it to be paid for from General Reserves.**
- 114/21 **Provision of a Fenced Dog Walking area within Tiptree:** Council reviewed the request, deliberating on it's merits, when other areas were available to walk a dog (such as Park Lane, Windmill Green, and shortly, Warriors Rest). It was felt that the need to remove valuable playing space on the Playing Field for this request (where there are byelaws in place to prevent dogs accessing the site), was too problematic. For the reasons stated above, it was **Resolved unanimously not to support this request.**
- 115/21 **Skate Park Lights:** A Member of the Public had emailed a request to extend the winter timings for Park Closure and shut down of lighting. The request was to maintain an all year round closure time, based on summer hours. Council discussed the matter at length, cogniscent of the neighbouring properties, but also wishing to provide a facility that could be used to keep the youth occupied with an approved sport. After much debate it was **RESOLVED that the neighbouring properties be surveyed for their opinion on a year-round 9pm shut down time.**
- 116/21 **Co-Option:** Council received an application to fill the remaining vacancy on Council. The candidate provided a brief verbal statement in support of his application, and answered questions from Councillors regarding his application. After a unanimous vote in order to accept the application, **Council RESOLVED to welcome Cllr C Kitley to the Council, where he will also sit on the Amenities Committee.** Cllr Kitley joined the table and signed the Declaration of Office.
- 117/21 **IT Expenditure:** The clerk informed Council of the plan to upgrade the antiquated laptops used by the Deputy (this financial year) and the Booking Clerk (next financial year). Council **RESOLVED to receive and note the IT plan for upgrades.**
- 118/21 **Tiptree Heath FC:** The clerk reported that the long running attempt to finalise the lease between The Parish Council and Tiptree Heath FC is finally starting to gain traction. Issues with funding and legal representation had held up proceedings, but were now on track. It was also reported that the Football Club had been given permission to clear the land in advance of the lease, to keep the land in good repair. **Council RESOLVED unanimously to receive and note the report.**
- 119/21 **Wet-Pour Repairs:** Council reviewed the quotes provided and determined to accept the quote of RTC as offering best value. When discussing how to fund the cost of the repairs, council were reminded of the recent sale of Mynott Court, providing a significant "bump" in the General Reserves. This was considered to be the most appropriate vehicle for funding the repairs. **Council RESOLVED unanimously to: select RTC for the repair of the Wet-Pour at Grove Road Playing Fields, and to fund the work from the General Reserves.**

- 120/21 **Banner Request:** A member of the public had requested to place a Banner at Grove Lake in aid of an animal welfare charity sale. **Councillors unanimously approved the banner placement.**
- 121/21 **Bank Reconciliations:** Cllr. Wood was unavailable, and the clerk therefore reported that Cllr Wood had completed the Bank Reconciliations through to the end of October and contained one small issue (A Direct Debit from Anglian Water that was also paid by invoice – this would be resolved in the next billing cycle). **The report was received and noted.**
- 122/21 **Financial Overview:** The spend against budget to-date was discussed, received and noted.

The Chairman then closed the meeting at 20.41 pm.

Signed.....



Date.....

14/12/2021