

TIPTREE PARISH COUNCIL



MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 11 January 2022 at 7.30 pm.

Present: Cllrs

R Mannion (Chairman)	S Allen-Shepherd
C Bigg	J Bunney
J Greenwood	S Redgewell
D Webb	B Wood
M Woodcraft	

Also in attendance –the Clerk of the Council and the Deputy Clerk.

140/21 **Apologies for Absence:** – Apologies for absence were Received and Noted from ECC Cllr J Jowers and from Cllrs. S Gulleford, A Peck, C Kitley, M Maund and N Mattinson.

141/21 **Declarations of Interest** – None.

Chairman's Remarks: The Chairman wanted to make staff aware of a member of staff recently suffering a bereavement within the family, and also to remind Cllrs that he would be resigning from the Council in April. Candidates for the role of chairman who wished to discuss handover notes should contact him in advance of his departure. The Chairman also reminded Cllrs that the next Chairman training session would take place in June, and there was a requirement for the Chairman to as a minimum be booked on the training, prior to assuming the role.

142/21 **Questions and statements from the public** – None present

143/21 **Minutes of the Full Council.** The minutes for 14 December 2021 were **unanimously approved for signature** by the Chairman.

144/21 **Receipt of Minutes from Committees:**
It was unanimously agreed to **RECEIVE and NOTE** Minutes 053/21 to 060/21 of the Planning Committee Mtg. of 14th December 2021

145/21 (a) **ECC Cllr Report:** Cllr Jowers provided apologies as he was unable to attend this evening's meeting.

(b) **CBC Cllr Report:** Cllr Wood reported that the CBC Cllr's Locality budget had been expended for 2021/22, with the final disbursements made to Tiptree Heath FC and to Tiptree Scouts.

RESOLVED to receive and note the Reports

- 146/21 **Payment Lists:** The payment lists for December 7th and December 18th (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**
- 147/21 **Budget and precept:**
(a) The budget for 2022/23 was presented, proposed and seconded. It was then **unanimously RESOLVED that it be adopted.**
(b) The Precept for 2022/23 of **£378,872** (*this equated to £105.59 per annum at Band D, a rise of 4pence per annum over the previous year*) was presented, proposed and seconded, and then unanimously **RESOLVED that it be adopted.**
- 148/21 **Bank Signatories:** Cllrs Allen-Shepherd and Redgewell volunteered to act as additional Bank Authorisers, in place for ex-Cllr Smithson and Cllr Mattinson. Council **Resolved by a unanimous show of hands that replacement authorisers be accepted.**
- 149/21 **Neighbourhood Plan update:** Cllr Greenwood provided a brief report that maintained the aim of the Steering Group to enable Regulation 14 by the end of February. The majority of the text behind the plan is complete, and it just needs the mapping to be completed, as this is the delay to proceedings at this time. Council unanimously **RESOLVED to receive and note the report.**
- 150/21 **Grove Park Winter Opening Hours:** Council reviewed the results of the survey conducted with neighbouring properties. As the responses showed 90% in favour of no change to opening hours, Council determined that this was conclusive and it was therefore **RESOLVED that the opening hours remain unchanged.**
- 151/21 **Chapel Lane Land Transfer:** The Chapel Lane Land transfer (a small, section of land across the access to the Memorial Garden) was owned by a neighbouring Church, but they were willing to deliver the land to Parish Council. As the document was a deed, it required full Council assent. This was properly proposed seconded and **unanimously RESOLVED to sign the deed and accept the land.**
- 152/21 **Jubilee Events Group Update:** Council were informed by Cllr Woodcraft that plans for an event in celebration of the Jubilee were well in hand. The event would take place in Grove Road Playing Fields on Friday 3rd June, between the hours of 11am and 4pm. A loudspeaker system had been sourced, as had a stage and some entertainment. Food (such as Hog roasts and ice creams) and a number of events had also come forward. **Council RESOLVED to receive and note the report, thanking Cllr Woodcraft and Kitley for their efforts to date.**
- 153/21 **Recycling Distribution Point:** Council were informed that CBC had requested that we re-open our recycling station capability. With the now much reduced size of the Parish Office, this is no longer a viable location, but we could use the Community Centre for some set days. **Council RESOLVED to enable the Community Centre for distribution of CBC recycling equipment.**
- 154/21 **Wet Pour Quotation: Grove Road Playing Fields:** After advertising the requirement on the Government's Contract Finder (*The previous two quotes had exceeded the financial trigger, requiring an external advertisement via Contract Finder*), the Council received a third quote for the work required at the Playing Fields. This quote provided for a guaranteed repair for a 10-year period. This was a significant departure from the previous 2 quotes, and provided a much improved

offer. Council debated the merits, and **RESOLVED unanimously to accept the quote provided.**

155/21 **Bank Reconciliations:** Cllr. Wood reported that she had completed the Bank Reconciliations through to the end of December without issue. **The report was received and noted.**

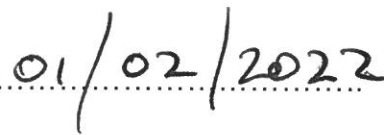
156/21 **Financial Overview:** The spend against budget to-date was discussed, received and noted.

The Chairman then closed the meeting at 20.08 pm.

Signed.....

A handwritten signature in black ink, appearing to be 'M. Wood', written over a dotted line.

Date.....

A handwritten date '01/02/2022' in black ink, written over a dotted line.