

TIPTREE PARISH COUNCIL



MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 1 March 2022 at 7.30 pm.

Present: Cllrs

R Mannion (Chairman)	S Allen-Shepherd
C Bigg	C Kitley
J Greenwood	S Redgewell
M Maund (Deputy Chairman)	D Webb
B Wood	

Also in attendance –a member of the public, ECC Cllr J Jowers, the Clerk of the Council and the Deputy Clerk.

174/21 **Apologies for Absence:** – Apologies for absence were Received and Noted from Cllrs. J Bunney, A Peck, N Mattinson, S Gulleford and M Woodcraft.

175/21 **Declarations of Interest** – Cllr Redgewell declared an interest in item 180/21 and 183(a)/21, as her organisation (Christmas Fayre) had submitted the requests. As Item 183(a) was a financial matter, the matter was deemed to be a pecuniary interest, and Cllr Redgewell would be asked to leave the meeting when that item was discussed. Cllr Webb declared an Interest as Trustee of the organisation requesting a grant at item 11c. This was determined to be Pecuniary, and she too would be asked to leave the room when that matter was discussed.

Chairman's Remarks: The Chairman wanted to highlight a number of issues to the council.

- The current schedule of meetings had not included the Annual Parish Meeting. With the current schedule, the only available date was March 29th, and this would now be the date for that meeting.
- It had been announced that the NJC had come to agreement on the pay raise from April 1st 2021. These would be incorporated for staff in the March payroll.
- Councillors had been invited to a service of celebration for 40 years of Farleigh Hospice at St Lukes on Wednesday 6th April
- It was noted that the public Call box on Windmill Green had a BT planned closure sticker on it (dated 2020). This may have been dealt with at the time , but in any event, Cllrs wishing to provide individual support for the box to remain open were given the contact number to register their support.



- An anonymous donor wished to provide a bench for the village, and Councillors were asked to contact the clerk with any ideas for where it should be situated.

176/21 **Questions and statements from the public** – None

177/21 **Minutes of the Full Council.** The minutes for 1 February 2022 were **unanimously approved for signature** by the Chairman.

178/21 (a) **ECC Cllr Report:** Cllr Jowers reported on a number of issues around Potholes and Street Lights, where he was pushing for action (but as of yet had received no resolution). This included the flooding in the vicinity of Vine Road/Perry Road, the street light outage near The Ship, and Traffic calming measures at Barbrook Lane. Cllr Jowers then briefly spoke on locality grants, and the CBC environmental policies (more Town focused), with little impact for rural communities.

(b) CBC Cllr Report:

Cllr Wood spoke briefly on a meeting with the Colchester Arts Centre, and their desire to know more about what is happening in Tiptree. The chairman (as a CBC Cllr) reported on the intent (with Council's approval), that the locality budget for next year be spent on new AEDs to be located at the Parish office, the Scout Hut and the Workshop. This move was unanimously supported by Councillors present.

179/21 **Payment Lists:** The payment lists for February 4th and February 18th (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**

180/21 **Display Board Loan:** Cllr Redgewell had asked for the loan of the newly purchased NHP display boards for a Community Event at St Luke Church. **This was considered by all members present and unanimously approved.**

181/21 **Banner Display:** A request by the Christmas Fayre committee to advertise the Fayre from Grove Lake railings in November was considered and **RESOLVED that the banner be allowed.**

182/21 **Neighbourhood Plan:** Cllr Greenwood reported that the Reg 14 version of the Neighbourhood Plan was now at the Printers. Minor changes only had been made, as agreed at the previous Full Council Meeting, although one additional (non-material) Policy had been added at the insistence of CBC. This was in support of the Habitat Avoidance and Mitigation Strategy (RAMS) required by CBC. This means the NHP now has 14 policies in total. The intent is now to run the Regulation Consultation from Friday 11th March until Sunday 1st May (slightly longer than normal because of the Easter holiday). There will be two exhibition dates for the public to attend. The Community Centre will be open on Wed 16th March between 5 to 8pm and on Saturday 19 March between 10am and 1pm. Council **RESOLVED unanimously to receive and note the report.**

183/21 **CCTV Phase II:** Council reviewed the pricing for the remaining sites (Community Centre, Memorial Garden and Grove Lake). Discussions of budget showed that the remaining sites did slightly over-run the budget, but the benefits were more important. Council **RESOLVED unanimously to accept the Phase II pricing and continue with the installation.**



Cllr Redgewell and Cllr Webb then left the room


- 184/21 **Grant Requests:**
(a) Tiptree Xmas Fayre
(b) Community First Aid
(c) Friends of Tiptree Heath
- The clerk reported that the budget was underspent, and that all three items would be within budget limits.
It was proposed and unanimously agreed by Council that the proposal be considered en-bloc, and that all items be approved.
- Cllr Redgewell and Cllr Webb were then asked to re-enter the room*
- 185/21 **Jubilee Events Group Update:** Council were informed by Cllr Kitley that he had been unable to help with the event in any meaningful capacity because of his new child, and that he was standing down from the Working Group. Cllr Redgewell then debated the value of a Beacon for the Thursday evening. There was a concern that the cost of the device (for one night) and the attendant burning of fossil fuels did not sit well with the Council's environmental Policy – they were therefore recommending not proceeding with that. This was agreed by all Councillors present. Plans for the celebration are now well advanced, with a good variety of events sourced for the day. An outstanding issue was still the hire of a generator for the day. The chairman volunteered to help in determining the specification for this. and the Chairman thanked the team for their efforts in delivering such a meaningful event for the Village. **It was unanimously RESOLVED to receive and note the report.**
- 186/21 **Paint Exchange:** This item was unfortunately removed from the agenda, as the Member of the Public wishing to explain his proposal was not in attendance.
- 187/21 **Co-Option:** A single candidates form had been received within the stipulated time-frame. The candidate was present at the meeting, and the provided a brief history of their life experience and why they wished to be a Cllr. The candidate then retired to another room while council debated the application, which was **proposed and unanimously agreed by Council that the application be accepted. Cllr S Phillips was then invited to join the table as a Cllr for the remainder of the meeting.**
- 188/21 **Textiles Bank:** The Clerk reported on a request from a Textiles bank provider to site a textile bank at Grove Park Playing Field. In light of the flammable nature of the items stored, and reports of nearby sites being set alight, it was **RESOLVED unanimously to note the request, but not proceed. It was noted that both Supermarkets serving the village had onsite textile banks.**
- 189/21 **Review of: both Asset Register and Risk Register**
Both items were reviewed en-bloc by Council, and with the exception of a small change to page 2 of the Risk register, **it was RESOLVED to accept both items.**
- 190/21 **Meeting dates for remainder of 2022:** A suggested schedule for the remainder of 2022 was provided by the Clerk, and this was **RESOLVED to be accepted without change by unanimous vote**
- 191/21 **Bank Reconciliations:** Cllr. Wood reported that she had completed the Bank reconciliations for January, and would be working through the February statements shortly. **The report was received and noted.**



192/21

Financial Overview: The spend against budget to-date was discussed, received and noted.

The Chairman then closed the meeting at 20.50 pm.

Signed  Date 05 / 04 / 2022