

TIPTREE PARISH COUNCIL



MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 5 April 2022 at 7.41 pm.

Present: Cllrs

R Mannion (Chairman)	S Allen-Shepherd
C Bigg	J Greenwood
C Kitley	M Maund (Deputy Chairman)
A Peck	S Phillips
S Redgewell	D Webb
B Wood	

Also in attendance –one member of the public and the Clerk of the Council.

193/21 **Apologies for Absence:** – Apologies for absence were Received and Noted from ECC Cllr J Jowers and from Cllrs. J Bunney, S Gulleford & M Woodcraft.

194/21 **Declarations of Interest** – None

Chairman's Remarks: The Chairman reported that Cllr Bunney had tendered her resignation that day. Council wanted to recognise and thank her for the service she had paid to the village with greater than 20 years as a serving Councillor.

195/21 **Questions and statements from the public** – None

196/21 **Minutes of the Full Council.** The minutes for 1 March 2022 were **unanimously approved for signature** by the Chairman.

197/21 (a) **ECC Cllr Report:** Cllr Jowers was not present, but the Chairman reported that Cllr Jowers was aware of a Messing A12 meeting to which he was not invited.

(b) **CBC Cllr Report:**

Cllr Wood spoke briefly on the recent visit by our MP to highlight the pothole plight across the roads of Tiptree. This was very much appreciated. Cllr Wood also reminded Cllrs of the Blue Plaque unveiling at the Puppet Workshop site on 30th April, followed by the Puppeteers display at the Community Centre in the afternoon (featuring Mr Turnip!). It was asked that this be advertised via social media.

JML

- 198/21 **Payment Lists:** The payment lists for March 4th and March 18th (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**
- 199/21 **Replacement Authoriser of Bank Payments:** With the resignation of Cllr Mannion, a new Bank Authoriser was sought, and Cllr Kitley agreed to take on the role - **This was unanimously approved.**
- 200/21 **Neighbourhood Plan:** Cllr Greenwood reported that the Reg 14 version of the Neighbourhood Plan was now underway, and would close on May 1st. There had been 2 exhibitions held to demonstrate the plan, with 162 attendees. The numbers are unsurprisingly down on the previous consultation. Optimistically, it is hoped that the village will be able to hold the referendum on the plan at the end of the year. Council **RESOLVED unanimously to receive and note the report**
- 201/21 **Jubilee Events Group Update:** Council were informed by Cllr Redgewell that most activities/events had now been put in place: 10 Craft stalls had been booked, along with 8 food outlets and kiddies rides. Stage acts have been slower to fill, and we are still looking for any additional acts to fill the event calendar. A local Estate Agent has agreed to advertise the event for us via advertising boards. The Tiptree Look magazine would also be contacted to ensure the event goes into their "What's on" page. **It was unanimously RESOLVED to receive and note the report.**
- 202/21 **CBC Waste Removal Agreement:** The annualised contract for removal of the aggregated waste from the Workshop was presented for approval to Council. It was **RESOLVED unanimously to accept the contract from CBC for litter pick-up.**
- 203/21 **TPC Code of Conduct**
The clerk reported that the NALC Model code of Conduct had been updated. After review by Policy and Finance Committee, it was submitted for approval to Full Council. **It was proposed and unanimously agreed by Council that the Policy be approved.**
- 204/21 **New Councillor Induction:** Cllr Allen-Shepherd wished to bring Council's attention to the support provided to new members to the council. She felt the current system was inadequate, and proposed a "booklet" (which would also be online), providing greater detail on the council and the roles of the committee's within the council. After some discussion, it **was unanimously RESOLVED to produce the aide memoire.**
- 205/21 **Family Fairground:** The clerk had received via email a request to deliver a family fun fair on Grove Road Playing Fields. The correspondence was reviewed by Council, which produced a number of further questions regarding the company and their background - None of which could be answered. After much discussion, it was proposed that the location was inappropriate (due to noise pollution and vehicle access issues), and **a vote provided a majority decision that Council refuse this request.**
- 206/21 **Purchase of a Speaker system:** Council reviewed the need for a speaker system (Remembrance Sunday and the Carol Service being the most notable need), and determined they would like to have at hand a powerful, portable speaker system. **By unanimous vote, the clerk was instructed to obtain 3 quotes for a system with a £500 budget that met the needs of an outdoor portable system.**

July

- 207/21 **Bank Reconciliations:** Cllr. Wood reported that she had completed the Bank reconciliations for February & March, and that there was still no back-up for her role appointed. The chairman asked for volunteers, and Cllr Peck volunteered. **The report was received and noted, with Cllr Peck's role approved by all.**
- 208/21 **Financial Overview:** The spend against budget to-date was discussed, received and noted.

The Chairman then closed the meeting at 20.42 pm.

Signed..... *J. H. Greenwood* Date..... *3/5/2022*