

TIPTREE PARISH COUNCIL



MINUTES OF THE ANNUAL MEETING of TIPTREE PARISH COUNCIL

The Annual meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 03 May 2022 at 7.32 pm.

Present: Cllrs

| | |
|-------------------------------|--------------------|
| Jonathan Greenwood (Chairman) | Sue Allen-Shepherd |
| Colin Bigg | Stuart Gulleford |
| Christian Kitley | A (Tony) Peck |
| Michael Maund | Sandra Redgewell |
| Simon Phillips | Diana Webb |
| Barbara Wood | Mark Woodcraft |

Also in attendance –Four members of the public, ECC Cllr J Jowers, CBC Cllr R Mannion, the Deputy Clerk and the Clerk of the Council.

001/22 **Election of Chairman:** – as outgoing Chairman, Cllr Mannion called for nominations for Chairman. Cllr Greenwood was the only nominee, and a unanimous show of hands affirmed the **Resolution that Cllr J Greenwood be elected as Chairman for the period 2022/2023**. Cllr Greenwood then signed the Declaration of Acceptance of Office as Chairman.

002/22 **Apologies for Absence:** None

003/22 **Declarations of Interest** – None

Chairman's Remarks: The Chairman reported that Cllr Mannion had now stepped down from the Parish Council, and wanted to recognise and thank him for his service (12 years as a Councillor, and 3 as Chairman of the Council). His passion and enthusiasm would be very much missed.

004/22 **Questions and statements from the public** – None

005/22 **Minutes of the Full Council.** The minutes for 5 April 2022 were **unanimously approved for signature** by the Chairman.



- 006/22 (a) **ECC Cllr Report:** Cllr Jowers provided a brief report, starting out with thanks to the outgoing Chairman for his service. The Colchester Local Plan would be coming before Council after the election period, and that the new CEO for CBC (Pam Donnelly) had joined the Council.
- (b) **CBC Cllr Report:**
Cllr Mannion spoke on the meeting with Cllr Scott of ECC regards the state of Tiptree roads, while Cllr Wood spoke on the Blue Plaque unveiled by our MP (which received excellent media coverage), and the repairs completed by ECC Highways to the pavement outside “the Offie” on Maldon Road.
- 007/22 **Payment Lists:** The payment lists for April 4th and April 18th (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**
- 008/22 **Election of Vice Chairman:** Nominations were sought for the role. The incumbent was the only nominee, and after a show of hands, it was **Resolved that Cllr M Maund be elected as Vice Chairman for the period 2022/2023**
- 009/22 **Cllr Appointments to committees:** The Chairman asked if all sitting members on committee’s wished to remain in situ, or whether movement was desired. All were happy to remain in situ, however the following additional changes were made:
Cllr Redgewell added to the Staffing Committee (filling a vacancy)
Cllr D Webb added to P&F as current Chairman of Amenities
Cllr S Allen-Shepherd added to P&F as current Chairman of Highways.
RESOLVED unanimously to adopt the changes provided.
- 010/22 **Cllrs appointed to external bodies: It was unanimously RESOLVED that the following appointments as Representatives be made:**
EALC – Cllr J Greenwood
CALC – Cllr S Allen-Shepherd
TYPO – Cllr D Webb
- 011/22 **Jubilee Events Group Update:** Council were informed by Cllr Redgewell that banners and posters for the event had now been received and would shortly be displayed. The High Viz vests were now in place. Entertainers had all been booked, along with stalls and portaloos. The last item outstanding was the need for volunteers on the day, which were still being sought. **It was unanimously RESOLVED to receive and note the report.**
- 012/22 **Banking:** The imminent closure of the last High Street Bank in Tiptree was recently announced and Cllr Redgewell wished to raise the matter with Council. Having recently followed a mobile banking van for Lloyds in the near vicinity, it was hoped that this vehicle could be directed to Tiptree on occasion, in order to help with the inevitable queues at the Post Office, which is already swamped with the existing workload. There followed a lengthy discussion on asking for help from the MP (and how she would be unable to assist in a commercial decision by the bank), how Barclays now assist in Witham’s Hub with online Banking support, and the issues facing McColl’s in trying to deal with all the banking for Tiptree and surrounding villages. Finally, it was proposed (and seconded) that the Clerk write to both Barclays and Lloyds, to see what they could offer by way of mobile banking facility for the village. **The proposal was unanimously agreed by Council.**



- 013/22 **Neighbourhood Plan:** Cllr Greenwood reported that the Reg 14 consultation of the Neighbourhood Plan had now closed, with some 200 responses. This was slightly lower than the previous Reg 14 consultation. The roadmap for the Neighbourhood plan now involved examining the responses to Reg 14, and applying any necessary changes to the current policies in light of the Consultation. Following the review, the plan then comes back before Tiptree Parish Council for approval to submit to Colchester (Reg15), prior to the Colchester Consultation on the Plan (Reg 16). Optimistically, it is still hoped that the Referendum on the plan be held in late 2022. It was **RESOLVED unanimously to receive and note the report.**
- 014/22 **Councillor Expense recovery:** Cllr Sue Allen-Shepherd discussed a problem she experiences in printing and sought advice. Cllrs provided a solution via the office printer, which negated the discussion. **Item was resolved as a practical printing matter for the Clerk.**
- 015/22 **Co-Option:** Council reviewed the two applications received, and briefly questioned the candidates after they had provided an introduction to themselves. **By unanimous vote, Ed Birkin was co-opted to the Parish Council, and signed his Declaration of Office before joining the table.**
- 016/22 **Community Centre:** Discussion on the current charging structure for parish and non-parish use suggested no improvement on the current arrangements. **The item was Received, noted, and passed with no change.**
- 017/22 **Blue Plaque:** Noting the previous success in arranging a Blue Plaque for the Puppet Studios, Cllr Wood asked Council to consider the granting of a Blue Plaque to Arthur Charles Wilkin, the founder of the Wilkin Jam Factory. Noting the value of the jam factory to Tiptree, the idea was unanimously embraced for approval. **RESOLVED that a Blue Plaque be purchased and displayed at the Wilkin Factory Site.**
- 018/22 **Village Green Status:** The chairman appraised Council on an application he was proceeding with as a private citizen, and did not involve parish Resources.
- 019/22 **Grant Application:** TYPO (on behalf of ECC Youth Services) requested use of the Hall for the continuation of the Youth Club until the end of September 2022, without charge. Councillors were happy to grant the continuation of this request. **RESOLVED as Approved, the council unanimously voted in favour of this application.**
- 020/22 **Bank Reconciliations:** Cllr. Wood reported that she had completed the Bank reconciliations for March previously, and had just received the April documentation. **The report was received and noted.**
- 021/22 **Financial Overview:** **The spend against budget to-date was discussed, received and noted.**

The Chairman then closed the meeting at 21.16 pm.

Signed..........Date..........