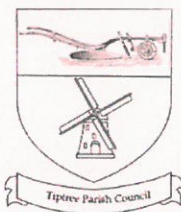


## TIPTREE PARISH COUNCIL



### MINUTES OF POLICY AND FINANCE COMMITTEE MEETING

A meeting of the Policy and Finance Committee took place on Tuesday 17<sup>th</sup> May 2022 at 7.00pm in the Small Hall at the Community Centre, 1a Caxton Close.

Present: Cllrs     Michael Maund (Vice Chairman)     Sue Allen-Shepherd  
                       Diana Webb                                     Colin Bigg  
                       Mark Woodcraft

Also in attendance –the Clerk to the Council and the Deputy Clerk.

- 001/22 **Election of Chairman** – The Vice Chairman opened the meeting, following the resignation of the former Chairman. Nominations for a chairman for the period 2022/23 were called, with Cllr Maund as the sole nominee. After the nomination was seconded, any other nominations were asked for. None were forthcoming and a vote called which unanimously **RESOLVED that Cllr Maund be Chairman for the period 2022/23.**
- 002/22 **Apologies for Absence** - There were apologies from Cllr Barbara Wood.
- 003/22 **Declarations of Interests** – There were no declarations of interests.
- 004/22 **Chairman's Remarks** -The Chairman reported that the Internal audit would be underway at the Parish offices during Wednesday 18 May.
- 005/22 **Public Questions** - There were no members of the public present.
- 006/22 **Minutes of Meeting** – The minutes of the meeting on Tuesday 22 March 2022 were unanimously **approved** as being an accurate record and signed by the Chairman.
- 007/22 **Election of Vice-Chairman** - Following a discussion, it was determined that the ideal candidate was not present, and had not been approached. It was therefore **resolved that this item would be held over and re-opened at the next meeting.**

- 008/22 **Annual Review of Standing Orders** – the Clerk explained that there were no new amendments as yet, but there would shortly be guidance from NALC regarding financial matters following BREXIT. Once issued, they would be brought to council. It was **RESOLVED by a unanimous show of hands that the Standing Orders be approved without change.**
- 009/22 **Annual Review of Financial regulations** – Similar to Standing Order, there would shortly be changes to Financial Regulations issued by NALC, but these had not yet been finalised. It was **RESOLVED by a unanimous show of hands that the Financial Regulations be approved without change.**
- 010/22 **Annual Review of Asset Register** – The Asset Register was reviewed, and it was noted that the building for Mynott Court remained on the asset register and was to be removed. **In all other respects, the Asset Register for 2022/23 was unanimously approved.**
- 011/22 **Anonymous Bench Donation** - The report for the Council was **received** by the Committee and **unanimously approved to proceed with the placement.**
- 012/22 **Financial Report:** The Financial report was **reviewed and noted.**

There being no other business the meeting closed at 7.14 pm.

Signature.....  ..... Date 28/6/22 .....