

Steering Group Meeting Notes held at The Tiptree Community Centre on the 30th May 2022

Present

Cllr Greenwood (Chair), Cllr Webb (V Chair), Cllr Allen-Shepherd, Steve Read, Sue More

1. Apologies for absence

Cllr Redgewell, Adrian and Jean Foster Brown

2. Declarations of interest

None

3. Questions from the Public

None

4. Approval of notes from previous meeting 16th Feb 2022

Approved

5. Actions outstanding from previous Meeting 16th Feb 2022

None.

6. Chairmans Update

The Chairman reported that he had a telephone call booked for the 1st June with Aecom re the HRA

Action Chairman

He thanked everyone for their hard work especially over the last few months in progressing us to Reg 14. He explained to the group that every year at the Annual Parish Meeting the Chairman of each group has to submit a report of the workings of the group. He read out the last paragraph of this report thanking all members of the group personally for their contributions.

He also reported that West Mersea and Marks Tey NP had passed referendum

7. Marden Appeal

The Chairman reported that the Marden appeal had been granted on the 13/5/22

8. Meeting with Messing Parish Council

The meeting had been worthwhile and a statement of Common Ground had been produced as a result of the meeting. This was agreed by members to accept this in the current format discussed at the meeting and to respond to Messing accordingly.

Action Chairman

9. Review of Reg 14 Consultation

Two events had been held during the consultation period with attendance figures totalling 162 which was down considerably on the previous Reg 14 consultation.

10. Review of responses received

There had been 182 responses to date and Cllr Shepherd and Webb had collated the info which they shared with the group. They were both thanked for their work. The info would now be circulated to the group to review responses. **Action SS**

11. Grant Update

End of Grant reporting had been complete and Secretary advised that whilst there was some overspend in some areas, there was also some underspend in others which resulted in us utilising the full amount claimed of £6652.00.

This finalisation enabled her to progress with the Technical Support package for the HRA which was now underway

Locality Grant 22/23 was now available to claim

Further Technical support was available and the group need to decide at some point whether they wish to claim for a Health Check Review before submission of the Plan

12. Finance

£6000 had been allocated in the 2022 budget, approximately £1000 had been spent so far.

13. Date of next meeting

The next meeting would be on Wed 6th July 22

The meeting closed at 8.20pm