

TIPTREE PARISH COUNCIL



MINUTES OF THE FULL COUNCIL MEETING of TIPTREE PARISH COUNCIL

The Full Council Meeting of the Tiptree Parish Council took place in the Small Hall at the Community Centre, Caxton Close on Tuesday 6 September 2022 at 7.30pm.

Present: Cllrs

Jonathan Greenwood (Chairman)	Sue Allen-Shepherd
Colin Bigg	Ashley Girling
Ed Birkin	Christian Kitley
A (Tony) Peck	Simon Phillips
Diana Webb	Mark Woodcraft

Present: Staff

The Clerk to the Council	The Deputy Clerk
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Also in attendance: Three members of the Tiptree Volunteer Group, in order to discuss item 077/22.

072/22 **Apologies for Absence:** – Apologies for absence were Received and Noted from ECC Cllr J Jowers, CBC Cllrs R Smithson and R Mannion, and Parish Cllrs. S Gulleford, M Maund, S Redgewell and B Wood.

073/22 **Declarations of Interest** – None

074/22 **Chairman's Remarks:** The Chairman reported on (a) an upcoming meeting to be held with ECC Highways regarding the forthcoming widening solution put forward by National Highways, spending time to outline the concerns that are held regarding the additional traffic flow that could be passed through Church Road, and the village desire to decrease this. There was also a report on (b) Land transfers, where an update was provided on the Colchester Road Football Ground lease, and the Allotments.

075/22 **Questions and statements from the public** – None

076/22 **Minutes of the Full Council.** The minutes for 2 August 2022 were **unanimously approved for signature** by the Chairman.

077/22 **Community Fridge:** This item was brought forward on the agenda by the Chairman, in order to allow the attendees from the Community Fridge Project to depart early without having to sit through the entire meeting – The attendees provided a very compelling description of the need for a Community Fridge, and other loosely associated ventures such as School Uniform Exchange, Electrical items that would reduce electrical bills, items that provide warmth over the coming winter. It was stated that a venue had been

sourced (Tiptree Library), but that the site was limited, and a longer-term solution would be needed. It was also stated that 27 volunteers had come forward to date in order to assist with the project. The short-term goal was purchasing of commercial grade fridges that could be placed in the library, and Council assistance would be sought with that. Council assistance would also be sought to assist with gaining as much ECC support as possible for the longer term options. It was stated that CBC locality grants of £500 had so far been arranged to kick-start the operation, with self-funding of £2,400 through the volunteers own efforts.

The chairman thanked the volunteers for their efforts, and urged them to submit a grant application (available from the Parish website).

Note: *The ECC and CBC Cllr report was not available as both parties had provided apologies.*

078/22 **Payment Lists:** The payment lists for August 4th and August 18th (*previously approved by email*) were reviewed and it was **RESOLVED unanimously to approve the payments.**

079/22 **Neighbourhood Plan:** The Chairman reported that the Regulation 16 Consultation by CBC on our Neighbourhood Plan had commenced on Tuesday August 30th, and would run until October 11th. Residents were urged to submit their response to this consultation, in order to ensure that all views are captured. This is specifically important in-light of the upcoming appeal of the Brook Meadow site, due to commence on October 25th. The Brook Meadow appeal if successful would add a significant number of additional houses over and above our Neighbourhood Plan. It was noted that the appeal at Barbrook Lane, Tower End (which were successful) and now possibly Brook Meadow would mean 550 homes decided on appeal against a target of 600 homes required by the Local Plan!

The Chairman also mentioned the height of the tinder dry meadow grass at Brook Meadow. It was understood that the farmer who previously leased the field had relinquished his lease. With the field no longer managed, the grass height is a concern for neighbouring homes, who wish to convey that they would like to see the grass cut, and possibly assistance with payment to ensure the field is mown/managed if needed. **Council were asked to consider writing to the owner on their behalf to convey the offer. This motion was proposed, seconded and unanimously approved.**

080/22 **Grove Lake Tender:** The clerk reported that work proper had begun on 30th August. The lake was fully drained and the extent of the silt made apparent. The work to commence placing the silt behind coir revetments was hampered by a heavy down pour which re-flooded the lake, but work was progressing. **The report was received and noted.**

081/22 **Grove Road Toilet:** The clerk reported that the toilets had now re-opened. There had been some further vandalism to the door/door frame whilst closed. A quote for a further CCTV camera had been obtained. Council having reviewed the quote wished to determine if alternate sourcing could produce better results and the clerk was tasked with this, as well as investigating a wrought iron door grill. Council **unanimously agreed to receive and note the report.**

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- 082/22 **External Audit: To consider the option to “Opt-out” of central Auditing via SAAA.** The Clerk reported that opting out was extremely difficult at present, and not a recommended approach, but was for the first time being made available. **The Option was noted by the council, and it was unanimously agreed not to pick up the option.**
- 083/22 **Community Centre:** The design for Solar Panel and storage was received by the Council. Noting the estimated price point, **Council (a) Unanimously approved that the plan to provide Solar power and battery storage for the Community Centre proceed and that (B) the Clerk submit the tender to the Contract Finder website.**
- 084/22 **Winston Avenue Open Space:** The clerk reported that the request to take over the open space between Winston Avenue and Chapel Lane had been again requested of CBC. Escalation of the matter will occur in due course if again there is no response. **The report was received and noted.**
- 085/22 **Receipt of Minutes:** Council determined to receive and note the minutes “en bloc”, and **unanimously agreed to receive and note the minutes of:**
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| Planning Committee | 05 July 2022 |
| Amenities Committee | 12 July 2022 |
| Highways Committee | 26 July 2022 |
| Policy & Finance Committee | 26 July 2022. |
- 086/22 **PSPO (Public Spaces Protection Order) Consultation:** The Borough Council had provided notice of a consultation on a Borough wide “car cruising” anti-social behaviour Order. **The report was received and noted**
- 087/22 **Bank Reconciliations:** The Clerk reported (in the absence of Cllr. Wood) that she had completed the Bank reconciliations for August. **The report was received and noted.**
- 088/22 **Financial Overview: The spend against budget to-date was discussed, received and noted.**

The Chairman then closed the meeting at 20.48 pm.

Signed.....*J. H. Greenwood*.....Date.....*4th October 2022*.....