



HIGHWAYS, STREET LIGHTING AND FOOTPATHS COMMITTEE MEETING

A meeting of the Highways, Street Lighting and Footpaths Committee took place on Tuesday 23rd May 2023 at 7.30 pm in the Meeting Room, Community Centre, Caxton Close, Tiptree

Present Cllrs: S Allen-Shepherd (Chair) S Gulleford
 A Girling M Hatton
 B Wood M Woodcraft

Also, in attendance –Deputy Clerk to the Council

001/23 Election of Chair

As the Chair of the previous administration Cllr Allen-Shepherd opened the meeting and asked for nominations. As the only person nominated Cllr Allen-Shepherd called for a seconder which was duly received. It was unanimously **Resolved** that Cllr Allen-Shepherd be the chair for this administrative year.

002/23 Apologies for Absence

There were no apologies received

003/23 Deceleration of Interest

There were no declarations of interest.

004/23 Chairs Announcement

There were no announcements from the chair.

005/23 Public Questions

There were no questions from the public.

006/23 Minutes of Meeting

The minutes of the meeting held on 18th April 2023 were proposed, seconded and unanimously **Resolved** as a correct record and duly signed.

007/23 Transport and Footpath Representative reports

No reports were given.

008/23 Job Description for Transport and Footpath Representatives

After discussion and some minor amendments to the wording, it was **Resolved** to advertise for local residents for the voluntary roles of Transport and Footpath representatives using these role descriptions.



009/23 Duck Signage along Church Road

The signage for the ducks at Grove Lake has been bought to the Highways Committee by Cllr Peck of TPC. It was **Resolved** that the sign that is currently overgrown on Church Road, TPC would contact the home owner to ask them to trim the overhanging vegetation. It was also agreed that options for additional signage would be looked at by the deputy clerk.

010/23 Projects Update

Updates were provided on the projects list with additional information being supplied on items 5,10 and 11 of the total reported issues document (projects Tab). The asset tags were again discussed and it was **Resolved** to defer any decision for a further 3 months to confirm that this would be a necessary cost to the council.

011/23 Highways Matters and Reportable Issues

Item number 2 (Maldon Rd/West end Rd) Cllr Scott has been contacted again; enforcement is still working with the resident to resolve the location of the fence so that the streetlight can be fixed.

Item number 7 parking issues at junction of Maldon and Anchor Road – It was discussed that a letter would be drafted to the affected residents, Essex County and Colchester City Councillors for support for parking controls at this location.

It was also discussed that Essex Highways would be contacted about the markings for the new road surfaces within Tiptree and when these could be expected to be completed.

012/23 Financial Comparison

The report detailing the Highways Budget vs Expenditure was **Received**, it was noted that there was a deficit on the street light replacement fund, this is to be investigated and resolved.

It was **Resolved** that the funds available for Speedwatch would be left as is and any decision to move the funds would be deferred till October 2023

013/23 Date of next Meeting

The next meeting is scheduled to be held on Tuesday 27th June 2023 in the meeting room of the community centre.

There being no other business the meeting closed at 20:32pm

Signature *Susan J. Shepherd* Date *01.08.2023*