

Minutes of Full Council Meeting

A meeting of the Full Council took place on Tuesday 9th January a 19.30 in the Small Hall, Community Centre, 1A Caxton Close, Tiptree CO5 0AH.

Councillors Present:

Cllr J Greenwood (Chair)	Cllr M Maund (Vice Chair)	Cllr S Allen-Shepherd
Cllr A Girling	Cllr S Gulleford	Cllr M Hatton
Cllr C Kitley	Cllr V Murrell	Cllr A Peck
Cllr S Redgewell	Cllr D Webb	Cllr M Woodcraft
Cllr B Wood	Cllr Dickey (After Co-option)	

Also in attendance: Deputy Clerk and Clerk to the Council, Cllr's Mannion and Dundas

147/23 Apologies for absence:

Apologies were noted from Cllr Birkin

148/23 Declarations of interest:

No Declarations of Interest

149/23 Chairs Announcements:

- i. The chair thanked Rob Williams for his 4 years of service and contributions to the Council and wished him a long and happy retirement.
- ii. The chair also thanked the team for the reception that was held and for the organisation of the event.
- iii. Finally, he welcomed the new Deputy Clerk, Jill Williams to the team.

150/23 Minutes of Meeting:

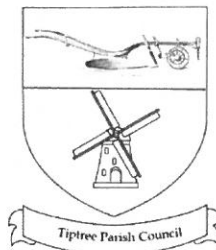
The minutes of the meeting held on 5th December were proposed, seconded, and unanimously Resolved as being an accurate record and duly signed.

151/23 Public questions:

There were no questions from the Public.

152/23 District and City Councillor reports

- a) Essex County Councillor Report – there was no report received.
- b) Colchester City Councillor (CCC) Report –
 - i. Cllr Mannion reported on the flooding in the Blue Road area of Tiptree, and that he was speaking with the relevant agencies to have this issue resolved.
 - ii. Tiptree has had notice of receipt from CCC of S106 monies, however there is a concern that the wording is incorrect Cllr Mannion asked the Clerk to check with the S106 team at Colchester.



- iii. The Garden waste collection will commence on the 23rd January for Tiptree
- iv. Cllr Dundas reported that there has been no further information on the Public Open Space at Nine Acres. Cllr Webb asked if there had been classification of the soil that has been moved to the site, Cllr Dundas will raise this to Planning.
- v. CCC locality budgets are almost spent for Tiptree, if there are any further request these need to be completed by the end of W/c 8th January 2024. The budgets will reset in April.
- vi. Thyme Road, Cllr Dundas asked if there had been any further information received on the land transfer to TPC, Cllr Mannion advised that this has now been agreed by CCC and that TPC should have further communication after the 16th January.

153/23 **Co-option of New Councillor:** After discussion it was unanimously **Resolved** to Co-opt Andrew Dickey to the role of Councillor within Grove Ward. Cllr Dickey signed the declaration of acceptance and joined the meeting.

154/23 **Receipt of Approved Minutes:** Council determined to receive the minutes in full and **unanimously** agreed to receive and note the minutes of:

Minutes of the Planning Committee	7 th November 2023
Minutes of the Amenities Committee	14 th November 2023
Minutes of the Policy & Finance Committee	21 st November 2023
Minutes of the Highways Committee	21 st November 2023

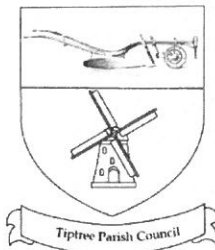
155/23 **Bank Reconciliation:** Cllr Wood reported that the December bank reconciliations were completed without issues.

156/23 **Financial Overview:** The spend to date versus budget, was presented to council. Councilors received and noted the report.

157/23 **Approval of 2024/25 Budget**

- a) Approval of budget recommendations by Policy and Finance
After discussion it was unanimously **Resolved** to accept the budget recommendations from the Policy and finance committee.
- b) Approve the precept recommendations for 2024/25
After a discussion it was unanimously **Resolved** to accept the Precept recommendation for 2024/2025.

Cllr Wood left the meeting at 20.21



158/23 **Committee Structure:** After an extensive discussion it was agreed that the Clerk would provide draft Terms of Reference for the Council based on option one that was presented to the council. These will then be discussed at the February meeting.

Cllr Wood returned to the meeting at 20.32

159/23 **Christmas Tree:** The Council were informed by the Clerk that Tiptree had warmly welcomed the tree however, there have been issues for the Grounds team. The Clerk would like to investigate the cost for planning a 5-meter rooted tree on Windmill Green to resolve some of the issues with the cut tree. After discussion, the Council **Resolved** for the Clerk to investigate planting a tree on Windmill Green and the associated costs.

160/23 **Response to FCA Banking Consultation:** After discussion it was agreed that the Clerk would set up a meeting with Cllr's Gulleford and Greenwood to discuss a response to the Survey for Full council to agree at the February meeting.

161/23 **RAAC Survey:** After discussion it was **Resolved** that the Clerk would speak to CCC and confirm that the lease contains that Tiptree Parish Council should bear the cost of the Survey. On confirmation that TPC must bear the cost it was **Resolved** to have the survey completed using RCCS Consulting and Solutions.

162/23 **Appointment of Internal Auditor:** After discussion it was **Resolved** by the majority to appoint Heather Heelis as the internal Auditor for Tiptree Parish Council.

163/23 Chair closed the meeting at 20.59:
Date of next meeting Tuesday 6th February

Signed *J.P. Greenwood*

Date 6th February 2024